

VILLAGE OF PENINSULA, OHIO
ORDINANCE NO. 5-2014 (D)
INTRODUCED BY C. Kremer
DATE PASSED 10/21/15

AMENDMENT TO ORDINANCE NO. 5-2014(C) TO ORDINANCE NO 5-2014(D) TO ESTABLISH AND INCLUDE A PAY SCALE FOR THE SERVICE DEPARTMENT POSITIONS OF SEASONAL EMPLOYEE; PART TIME LEVEL AND WORKING SUPERVISOR (FULL TIME/PART TIME) WITHIN THE ESTABLISHED GUIDELINES OF ORDINANCE NO 5-2014 AND DECLARING AN EMERGENCY.

WHEREAS the Village of Peninsula does not have an ordinance establishing compensation for all of its department including the service department positions within the Village.

WHEREAS the Village Council has determined it is in the best interest of the Village to amend the Ordinance No. 5-2014(C) and add SECTION 6 to establish and include pay scale for the Service Department positions within the guidelines of Ordinance 5-2014 (C).

NOW THEREFORE BE IT ORDAINED by the Council of the Village of Peninsula, Summit County, Ohio Ordinance No 5-2014 is modified to read as follows and numbered Ordinance 5-2014(D)

SECTION 1. Pay levels one (1), (2), and (3) are hereby established in each department and defined as follows and based upon the employee's performance and adaptation of the job:

- a. Pay Level 1 Hourly rate on individual's employment date.
- b. Pay Level 2 Hourly rate for individual after first year of employment anniversary date.
- c. Pay Level 3 Hourly rate for individual after second year of employment anniversary date.

Upon recommendation of the department head to council, and approval of council, an individual may start employment at any level depending upon the experience for the employee and the needs of the Village.

SECTION 2. No employee, department Head, or Supervisor shall schedule or permit an employee to work overtime without the express prior approval of the Mayor, or in his absence, the President Pro Tempore of Council.

1. Compensation shall be recorded and paid in (15) minute increments.
2. All time sheets shall reflect the start and end time of the actual hours worked.

SECTION 3. That the rate of compensation for the following positions in the Police Department are hereby set forth as follows:

	Pay Level 1	Pay Level 2	Pay Level 3
Part Time	\$13.00	--	--
Auxiliary	\$12.50	\$13.00	--
Full time	\$18.50	\$18.75	\$19.00

Sergeant	\$18.80	\$19.00	\$19.50
Chief	\$20.50	\$21.00	\$22.00

SECTION 4. That the rate of compensation for Administrative positions are defined as follows, and these rate levels shall be based upon the employee's performance and adaptation to the job:

Fulltime is defined as 40 hours per week

Part-Time is defined as no more than 24 hours per week.

	<u>90-day Probation Level</u>	<u>Pay Level 1</u>	<u>Pay Level 2</u>	<u>Pay Level 3</u>
Full-Time Admin. Asst.	\$11.50	\$12.00	\$12.50	\$13.00
Part-Time Asst. to the Fiscal Office	\$11.50	\$12.00	\$12.50	\$13.00

SECTION 5. That the rate of compensation for the Zoning Inspector be established as follows:

Zoning Inspector A salaried position at a rate of \$375.00 per quarter per calendar year.

SECTION 6. That the rate of compensation for the Service Department positions are defined as follows, and these rate levels shall be based upon the employee's performance and adaption to the job:

Part-Time is defined as no more than 24 hours per week

Seasonal Employee is defined as employment that is not full-time, nor part-time, but is temporary and short-term on an as needed basis.

	<u>90-day Probation Level</u>	<u>Pay Level 1</u>	<u>Pay Level 2</u>	<u>Pay Level 3</u>
Working Supervisor (Part Time/ Full Time)	\$15.00	\$15.50	\$16.50	\$17.50
Part-Time Level	\$13.00			
Seasonal	\$13.00			

***Full Time Position—To be filled when and if economically feasible, and if justified by the workload in the Village


SECTION 6. That this Council hereby finds and determines that all formal actions relative to the adoption of this Ordinance were taken in an open meeting of this Council and that all deliberations of this Court which resulted in formal action were taken in meetings open to the public, in full compliance with the applicable legal requirements including Section 121.22 of the Ohio Revised Code.

Section 7. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate conformity with the Ohio Revised Code Section 4511.204 and preservation of the public peace, health, safety, of the Village residents and to allow for the continued Operation of the Village

Police and other departments and shall therefore take effect and be in force fro and immediately after its passage.

Effective Date: 10/21/15

Passed:



MAYOR

ATTEST:



FISCAL OFFICER

I, John Street, Fiscal Officer for the village of Peninsula, Summit County, Ohio do hereby certify that the foregoing Ordinance was duly passed by the Council of the Village of Peninsula, Ohio on the 21st Day of Oct, 2015



FISCAL OFFICER