

**RECORD OF PROCEEDINGS
VILLAGE OF PENINSULA PLANNING COMMISSION
SEPTEMBER 24, 2018 REGULAR MEETING
7:00 P.M.**

Call to Order:

The Village of Peninsula Planning Commission convened from 7:05 p.m. to 8:36 p.m. in the Village of Peninsula Hall. Chairperson Karen Walters called the meeting to order at 7:05 p.m. and initiated the roll call.

Roll Call:

In Attendance:

Karen Walters - Chairperson
Doug Mayer - Mayor
Kevin Royer
Chris Weigand
Brad Bryan – Village Solicitor

Absent:

Greg Canda

Consideration of Minutes:

July 23, 2018 Planning Commission Meeting

Mr. Weigand made a motion to amend the minutes on page 3 to reflect that Mr. Canda asked the question regarding the lunch meeting rather than Mr. Weigand. A motion was made by Mayor Mayer to approve the minutes as amended. The motion was seconded by Ms. Walters. All were in favor of approval; none were opposed. The July 23, 2018 Planning Commission Meeting Minutes were approved as amended 4 votes to 0.

August 27, 2018 Planning Commission Meeting

A motion to approve the minutes was made by Mr. Weigand and seconded by Ms. Walters. All were in favor of approval; none were opposed. The August 27, 2018 Planning Commission Minutes were approved 4 votes to 0.

September 4, 2018 Long Range Plan Meeting

A motion to approve the minutes was made by Mayor Mayer and seconded by Mr. Royer. All were in favor of approval; none were opposed. The September 4, 2018 Long Range Plan Meeting Minutes were approved 4 votes to 0.

Citizens Participation:

Cathy Anson brought up the citizens' August 27, 2018 letter that was previously presented to the Planning Commission. She asked whether the Commission would be publicly commenting on the concerns brought up in the letter (reference last paragraph of letter). Ms. Walters stated that request would be discussed at next month's Planning Commission Meeting.

Mayor's Report:

- The Village does not have someone to take the minutes at meetings yet.
- Ms. Walters inquired about the status of the website update. The Mayor stated he is working on it with an outside resource.
- Ms. Walters inquired about the temporary no parking signs on Riverview. She was advised that the signs were put up because of the Steam in the Valley Event. It was stated that temporary No Parking signs may be construed as unfriendly by outsiders.

Council Report:

- A new guardrail was approved and installed on 303.
- The Sewer Fee Ordinance was suspended.

Discussion of Action Items for Future Focus of Planning Commission:

- Discussion on traffic flow
 - Is this something our consultant can help us with?
 - ODOT is a resource – We need to follow up with ODOT.
 - AMATS -- Can it do a traffic study?
 - Discussion on pain points in the Village for vehicular traffic, notably the intersection of Route 303 and Akron Peninsula Road.
- Discussion on Zoning – We are handling that through the Long-Range Plan.
 - Including Historic Overlay
- Wastewater is on hold until at January.
- Discussion of Parking Meters, Pay Stations – Ms. Walters is going to work with Mr. Canda. He has volunteered to take the lead on the topic of Parking Meters, Pay Stations.
 - Discussion on creating additional street parking spaces in the Village, for example on Akron Peninsula Road south of downtown
 - Discussion of extending the sidewalks
 - We should investigate grants to fund programs such as sidewalk extension just as an example.
 - Research capital improvement / budget grants, community block grants
 - Mr. Royer suggested a professional grant writer
 - Check with consultant, Ms. McMahon. She may know who writes grant applications and may even write them herself
 - Discussion on potential sites in Village that could be used for parking
 - Village could write a letter to land owners showing interest in acquiring land (Parcel No. 1100516 for example)
 - Solicitor will reach out to Mr. Fisher regarding his property on Locust Street
 - Can extending sidewalks to Heritage Farms encourage the Farm to open parking on more occasions?
 - Community puts in sidewalks and homeowners need to maintain them.
 - Sandstone is difficult to maintain, difficult to source.

Long Range Plan: (No discussion necessary)

Sunshine Law Training:

- Ms. Walters updated members on her research. The website has a lot of resources, including online training.
- Mr. Weigand and Mayor Mayer have already taken the training.
- A three month deadline was established by Ms. Walters for Mr. Royer, Mr. Canda and Ms. Walters to complete the training.

Adjournment:

A motion to adjourn was made by Mayor Mayer and seconded by Ms. Walters. All were in favor of the motion; none were opposed. The meeting was adjourned 8:36 p.m.



Karen Walters, Chairperson

10.1.2018
Date