

Record of Proceedings  
Village of Peninsula Council

Held: September 11, 2017

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**CALL TO ORDER:** The Village of Peninsula Council convened from 7:03 p.m. until 8:50 p.m. in the Peninsula Village Hall. Mayor Mayer called the meeting to order. The roll call was initiated.

**COUNCIL MEMBERS:**

Michael Matusz	PRESENT	Doug Mayer, Mayor	PRESENT
Mary Booth	PRESENT	Daniel Schneider	ABSENT
Carol Kramer	ABSENT	Diane Holody	PRESENT
Pam Schneider	PRESENT		

**OTHERS PRESENT:**

Solicitor Brad Bryan, Fiscal Officer John Stiegel, Doug Anderson, Mark Anson, Chris Weigand, and Greg Canda were also present.

**CITIZENS PARTICIPATION:** None.

**COUNCIL PARTICIPATION:** None.

**MAYOR'S REPORT:** The contract for garbage pickup is up at the end of 2017. The current contractor is Republic. Originally, Republic stated there would be a 3% increase for 2018. Republic has now stated the increase will be substantially higher. The Mayor would like to get bids from additional companies. He also wants to check with Boston Township to see if both communities could be done more inexpensively by using the same contractor. Brad Bryan added that contract specifications and a bid package need to be prepared, and someone should check with Boston Township to see if the Township is interested in coordinating going out for bids. Boston Township currently uses Kimball. He also said the bids should go out to Republic, Kimball, Rumpke, Waste Management, and any other interested companies. John Stiegel agreed to send the documents to Mr. Bryan from the last time the Village went out to bid.

**SOLICITOR'S REPORT:** The meeting minutes are not available to review from last month. Mr. Bryan reported two Village police officers were named in a lawsuit filed by a person that was convicted of a felony and is serving time in prison. The Defendant also sued every Prosecutor that handled the case, prison officials and guards, and other entities. The suit has no merit as it pertains to the Village officers. It has been reported to the Village's insurance company, and insurance counsel has been appointed and is handling the case on behalf of the Village and the officers.

**FISCAL OFFICER:** The budget report was reviewed.

**MOTION: TO ACCEPT THE BUDGET REPORT.**

**MOTION** made by Ms. Schneider; seconded by Ms. Holody.

Votes were: Matusz, yes; Booth, yes; Holody, yes; P. Schneider, yes.

**MOTION: TO PAY THE BILLS.**

MOTION made by Ms. Schneider and seconded by Ms. Holody.

Votes were: Matusz, yes; Booth, yes; Holody, yes; P. Schneider, yes.

**MOTION: TO APPROVE PAYROLL.**

MOTION made by Ms. Schneider and seconded by Ms. Holody.

Votes were: Matusz, yes; Booth, yes; Holody, yes; P. Schneider, yes.

**POLICE DEPARTMENT:**

**MOTION: AUTHORIZING THE MAYOR TO RENEW THE POLICE OVI TASK FORCE AGREEMENT.**

MOTION made by Ms. Schneider and seconded by Mr. Matusz.

Votes were: Matusz, yes; Booth, yes; Holody, yes; P. Schneider, yes.

**ROADS AND PUBLIC WORKS:**

Mr. Matusz stated Mr. Halko has requested authorization in the amount of \$706.00 to pay for parts for the backhoe payable to Akron Tractor. Mr. Matusz stated Mr. Halko unfortunately did not get prior approval for this expense over \$500, but the backhoe is fixed. The Mayor stated while he is happy the Service Department got the backhoe up and running, Mr. Halko should have made the Mayor aware of the situation when it happened, and Mr. Halko should have ascertained the cost of the parts and obtained approval before he purchased them.

**MOTION: AUTHORIZING PAYMENT OF \$706.00 TO AKRON TRACTOR.**

MOTION made by Mr. Matusz and seconded by Ms. Schneider.

Votes were: Matusz, yes; Booth, yes; Holody, yes; P. Schneider, yes.

The work on the culvert started last week so the road is closed. Mr. Matusz is going to ask for the price for widening the culvert on the west side of Riverview. That culvert is undersized and is causing a lot of water issues. Mr. Matusz made some calls to Great Lakes Guardrail. He will take pictures on 303 and get some other bids.

Regarding the concrete on Riverview Road, Mr. Matusz got a price from M&M Welding of \$2500 - \$3000 (which includes a truck and 2 men) to cut the rebar. Mr. Schneider spoke to Kurt Sheeley and got a price of \$600 to cut the rebar.

**MOTION: TO HAVE KURT SHEELEY CUT THE REBAR FOR \$600.**

MOTION made by Mr. Matusz and seconded by Ms. Booth.

Mr. Bryan suggested obtaining a written quote stating the scope of the work with a deadline for completing the project on it.

Votes were: Matusz, yes; Booth, yes; Holody, yes; P. Schneider, yes.

Tina Stonemetz from the Army Corps of Engineers needs to be kept up to date on the rebar removal and the hill restoration part of the project. Mr. Matusz will send her the pictures once the rebar removal has been done. Mr. Matusz will get in contact with contractors, including Kurt Sheeley's company, to quote the other part of the project. The Cuyahoga Valley National Park is supposed to provide the names of additional contractors. Mr. Matusz will also try to get quotes from additional paving companies for the Stine Road repair project.

Ms. Schneider asked who is responsible for paying for the removal of the concrete. She is waiting for the park to respond.

Mr. Matusz stated he talked with the Fiscal Officer about Stine Road and passed out the quote for repairs to the Riverview to up the hill area of the road. Mr. Matusz will get more information from the contractor, Specialized Construction regarding the proposed job and will attempt to get other bids. A Special Council Meeting to discuss the issue was scheduled for Monday September 25, 2017 at 6:30 p.m.

The three trucks and 1 snow blower will be put on display on 10/9/17 at 5:00 p.m. for the public to view them. This event will be posted in the newsletter, and Alan will be on hand to answer questions.

#### **PLANNING COMMISSION:**

The Mayor is interested in putting parking meters in the Village. The proposed meters would have two meters on each post. The Planning Commission was also considering electronic meters that can take credit cards and will present these findings at the next Planning Commission Meeting on September 25. Using a pay station for all meters is also being looked into. The reason this issue is being considered is to replace the income tax revenues the Village will be losing when the school closes. Ms. Holody stated she likes the idea of using pay stations in three locations but would like to start with one station and see how that works.

#### **LONG RANGE PLAN COMMITTEE:**

The Long Range Plan Committee met and are working on organizing the information it has gathered for incorporation into the eventual plan update that will be developed.

#### **WIS COMMITTEE:**

Ms. Booth and Ms. Holody are co-chairing this committee. Ms. Booth reported that the committee asked the school for marketing materials that the Village can assist with distributing and was provided with a draft version of the materials. She has requested better pictures of the school so that they can be posted on the website. The school is closing at the end of the 2018 school year, but the school will still be utilizing the building to warehouse furniture and property well into 2019.

The Mayor spoke to the school trustees about separating the two properties – the property with the school on it and the baseball field. The school said the cemetery is not interested in purchasing the property. Ms. Holody would like to see the recreational space as a park and the building repurposed.

#### **WASTEWATER COMMITTEE:**

The draft of the preliminary engineering report will be ready by this Friday (9/15/17), and copies will be delivered to the Planning Commission. There will be a public briefing on 9/21/17 at 6:30 p.m. Earlier

that day, at the GAR Hall, there will be a lunchtime meeting with the key businesses, stakeholders, and public institutions to apprise them of the status.

**ZONING:**

Mr. Kramer is out of town.

Ms. Schneider asked if there were any updates regarding a pending zoning issue. Mr. Bryan stated he is having discussions with the property owner's attorney. Ms. Booth requested that a monthly report on zoning activities stating who applied for what, address, and the outcome be submitted to Council.

**BOARD OF ZONING APPEALS:**

The Mayor reported there is a need to replace one member who wants to step down at the end of the year. The position will be advertised in the newsletter. The procedure is that the Mayor appoints the candidate and Council confirms the appointment.

**BUILDINGS AND GROUNDS:**

Ms. Booth reported that 600 square feet of sandstone has been delivered from Lakewood and is being stored by Terry Lumber. Terry Lumber also assisted with unloading the sandstone for the Village. Allega also has sandstone available, and since there is money left in the budget, Ms. Booth is asking that more sandstone be purchased for various projects. The Mayor wants to make sure it is being stored properly. Ms. Booth stated it is currently in stacks with Styrofoam between the concrete slabs at Terry Lumber.

**MOTION: TO PURCHASE AN ADDITIONAL \$4,000 WORTH OF SANDSTONE FROM ALLEGA CEMENT.**

MOTION made by D. Holody and seconded by P. Schneider.

Votes are: M. Matusz, yes; M. Booth, yes; D. Holody, yes; P. Schneider, yes.

It was stated that, in the next budget year, a quote should be obtained from Window Pro for the remaining windows that need replacing.

**CHAMBER OF COMMERCE & ECONOMIC DEVELOPMENT:**

On 9/23/17 there will be live music in downtown Peninsula as part of the Music on the Porches Event. The Westside Leader will advertise the event. Other coming events are:

10/7/17 -- Peddler Day

10/13/17 -- 10/15/17 -- Plain Air Painting

12/17/17 -- Christmas in Peninsula

**POLICY AND PROCEDURES:** No report.

**JEDD:** No report.

LEGISLATION: Mr. Bryan advised that with only 4 Council members present at the meeting, no legislation could be passed unless it was on third reading since 5 votes are needed to suspend the three reading rule.

10-2017 Third Reading

AN EMERGENCY ORDINANCE AMENDING THE EMPLOYEE HANDBOOK AND CERTAIN CODIFIED ORDINANCE SECTIONS INCORPORATED THEREIN.

MOTION TO PASS made by P. Schneider and seconded by M. Matusz.

Votes were: M. Matusz, yes; M. Booth, yes; D. Holody, yes; and P. Schneider, yes.

13-2017 Version 1 Third Reading

AN EMERGENCY ORDINANCE ESTABLISHING SECTION 137.02 OF THE CODIFIED ORDINANCES RELATING TO VILLAGE SERVICE DEPARTMENT EMPLOYEES

MOTION TO PASS Version 1 made by P. Schneider and seconded by M. Matusz.

Votes are: M. Matusz, yes; M. Booth, no; D. Holody, yes; P. Schneider, no.

Motion did not have the necessary 4 votes needed to pass.

13-2017 Version 2 Third Reading

AN EMERGENCY ORDINANCE ESTABLISHING SECTION 137.02 OF THE CODIFIED ORDINANCES RELATING TO VILLAGE SERVICE DEPARTMENT EMPLOYEES

MOTION TO PASS made by M. Booth. The motion died for lack of a second.

20-2017 Second Reading

AN EMERGENCY RESOLUTION AMENDING THE PAY SCALE AND PAY SCALE RULES

This legislation will be placed on third reading at the October Council Meeting.

22-2017 First Reading

AN EMERGENCY ORDINANCE ENACTING CHAPTER 731 OF THE CODIFIED ORDINANCES PROHIBITING MEDICAL MARIJUANA CULTIVATORS, PROCESSORS, AND RETAIL DISPENSARIES FROM LOCATING AND OPERATING IN THE VILLAGE

This legislation will be placed on second reading at the October Council Meeting.

23-2017 First Reading

AN EMERGENCY RESOLUTION ESTABLISHING THE VILLAGE WASTEWATER SERVICE DISTRICT

This legislation will be placed on second reading at the October Council Meeting.

24-2017 First Reading

AN EMERGENCY RESOLUTION ESTABLISHING A VILLAGE WASTEWATER SERVICE DISTRICT MONTHLY SEWER FEE

This legislation will be placed on second reading at the October Council Meeting.

OLD BUSINESS: None.

NEW BUSINESS:

A letter was sent out to property owners regarding the County property revaluations and the need to appeal those valuations if they wish to do so.

The bid documents for garbage collection will be prepared.

MOTION TO ADJOURN:

MOTION made by P. Schneider, seconded by M. Matusz.

All in favor -- yes.

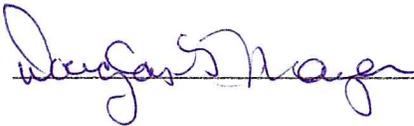
All opposed -- none.

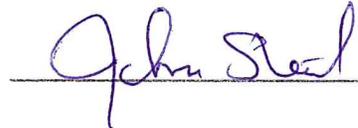
Meeting adjourned at 8:50 p.m.

Respectfully submitted:

Douglas G. Mayer, Mayor Date

John Stiegel, Fiscal Officer Date

  
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 11/14/17  
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