

RECORD OF PROCEEDINGS

Village of Peninsula

PLANNING COMMISSION

Held: October 24, 2016

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CALL TO ORDER: The Village of Peninsula Planning Commission convened from 7:00 p.m. to p.m. 8:30 p.m. in the Peninsula Village Hall. Karen Walters called the meeting to order with the following members and visitors present

ROLL CALL:

Karen Walters	Present
Douglas Mayer, Mayor	Absent
Michael Matusz	Present
Michael Kaplan	Present
Joe Mazur	Present

OTHERS PRESENT

Brad Bryan, Elizabeth Workman, Richard Slocum, Mary Booth, Kevin Brecht, Mark Anson, Bill Clifton, Amy Frank-Hensley, Dee Holody

CITIZENS PARTICIPATION

Dick Slocum stated that he had some questions regarding the proposed Cell Phone Tower. Planning Commission members informed Mr. Slocum that Kevin Brecht was present and would be explaining the plan and answering questions.

MAYOR'S REPORT

Nothing.

PLANNING COMMISSION PARTICIPATION

Solicitor Bryan, Planning Commission and Mr. Brecht held a lengthy discussion of the Mobilitie application to place a cell pole in the right of way at Akron-Peninsula Rd and Mill Street.

MOTION: TO FORM A SUBCOMMITTEE OF PLANNING COMMISSION TO REVIEW THE VILLAGE MAP TO SUGGEST AN ALTERNATE LOCATION FOR THE PROPOSED CELL POLE.

Moved by Mr. Kaplan, seconded by Ms. Walters.

Call for discussion: No response.

Votes were: Douglas Mayer, absent; Karen Walters, aye; Michael Kaplan, aye; Michael Matusz, aye;

Joe Mazur, aye **Motion passed with 4 votes**

(Motion 24-2016)

LONG RANGE PLAN SUB-COMMITTEE REPORT:

Mr. Kaplan reported that the LRP Committee will meet November 30 at 7:00 p.m.

WOODRIDGE INTERMEDIATE SCHOOL SUB-COMMITTEE REPORT:

Have not met.

WASTEWATER ADVISORY COMMITTEE REPORT:

Ms. Walters reported that the Committee was asked to hold a public meeting to inform the public on the work that the Committee has done. The Committee has met and have prepared a presentation in an open house format at the library. Proposed date would be Saturday, 10/29/16. Invitations will be sent to residents. Members discussed. It was agreed that 10/29/16 was too short notice. It was agreed that the meeting should take place prior to the November Council meeting.

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Ms. Holody suggested the following timeline:

1. Presentation to the public.
2. Council to receive Stantec scope of services proposal on November 14, 2016.
3. Invite Stantec back for a joint meeting of Council & Planning on November 28, 2016.
4. Council to vote to approve the engineer's proposal at December 12, 2016 Council meeting.

MOTION: PLANNING COMMISSION ADOPTS THE DEADLINE EXTENSION TO HOLD THE PUBLIC MEETING ON NOVEMBER 12, 2016 AT THE LIBRARY. LETTERS WILL BE SENT OUT TO VILLAGE RESIDENTS INVITING THEM TO THE PUBLIC MEETING ON 11/12/16, COUNCIL MEETING ON 11/14/16 AND JOINT MEETING OF COUNCIL AND PLANNING ON 11/28/16.

Moved by Mr. Kaplan, seconded by Ms. Walters.

Call for discussion: No response.

Votes were: Douglas Mayer, absent; Karen Walters, aye; Michael Kaplan, aye; Michael Matusz, aye; Joe Mazur, aye **Motion passed with 4 votes** (Motion 25-2016)

Ms. Holody explained that there will be some expense associated with the Public Meeting, such as postage and refreshments.

MOTION: PLANNING COMMISSION ALLOCATE \$250 FOR MEETING EXPENSES, WITH FISCAL OFFICER'S APPROVAL.

Moved by Mr. Kaplan, seconded by Ms. Walters.

Call for discussion: There was a discussion whether Planning has a budget and amended the motion.

Votes were: Douglas Mayer, absent; Karen Walters, aye; Michael Kaplan, aye; Michael Matusz, aye; Joe Mazur, aye **Motion passed with 4 votes** (Motion 26-2016)

Mr. Matusz suggested asking Council to create a budget for Planning Commission on the 2017 Village Budget. Members agreed that it is necessary to have a budget. The Solicitor stated that he was not familiar with the Village process of creating the Village Budget. Solicitor Bryan recommended Planning Commission putting something in writing to the Finance Liaison requesting a budget for 2017.

Ms. Holody clarified that she and Mr. Clifton will write the invitation letter to residents, and Ms. Workman will mail.

WW RFQ EVALUATION COMMITTEE REPORT:

Ms. Walters reported that the Committee did meet with Stantec and agreed to make some changes to the Scope of Work proposal. The Solicitor stated that he had not had a chance to make those changes. Solicitor Bryan explained the changes requested and hopes to get it out to the Committee 10/25/16.

Ms. Walters asked for a motion to approve the Minutes of September 26, 2016. Mr. Kaplan noted the following corrections: Mr. Mazur's name was left off the Motion votes. The Mayor had confirmed that he had received the paperwork on or around August 1st or the beginning of August.

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MOTION: TO AMEND THE MINUTES OF THE SEPTEMBER 26, 2016 MEETING.

Moved by Mr. Kaplan, seconded by Mr. Mazur.

Call for discussion: No response.

Votes were: Douglas Mayer, absent; Karen Walters, aye; Michael Kaplan, aye; Michael Matusz, abstain;
Joe Mazur, aye **Motion passed with 4 votes** (Motion 27-2016)

MOTION: TO APPROVE THE MINUTES OF THE SEPTEMBER 26, 2016 MEETING AS AMENDED.

Moved by Mr. Mazur, seconded by Mr. Kaplan.

Call for discussion: No response.

Votes were: Douglas Mayer, absent; Karen Walters, aye; Michael Kaplan, aye; Michael Matusz, abstain;
Joe Mazur, aye **Motion passed with 4 votes** (Motion 28-2016)

OLD BUSINESS

NEW BUSINESS

Ms. Holody gave an update on the sandstone removal from the Village Historic District and requested that a member of Planning Commission attend the next meeting. Discussion followed.

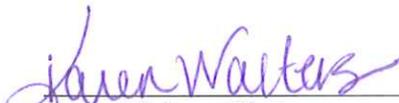
MOTION: TO ADJOURN.

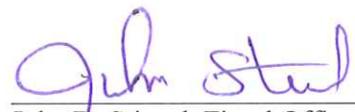
Moved by Mr. Kaplan, seconded by Ms. Walters.

Call for discussion: No response.

Votes were: Douglas Mayer, absent; Karen Walters, aye; Michael Kaplan, aye; Michael Matusz, aye;
Joe Mazur, aye **Motion passed with 4 votes** (Motion 29-2016)

Respectfully submitted:


Karen Walters, Chair
1-23-17
Date


John D. Stiegel, Fiscal Officer
1/21/17
Date

The Village of Peninsula's next regular meeting of Planning Commission will be held November 28, 2016 at 7:00 pm at the Village Hall 1582 Main Street, Peninsula, Ohio, 44264. (Corner of Akron-Peninsula Road and State Route 303) A copy of recorded meetings may be obtained by emailing your request to admin@villageofpeninsula-oh.gov. There is a \$1.00 fee for each CD requested.

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10/03/16

