

Record of Proceedings
Village of Peninsula Council
REGULAR SESSION

Held: April 10, 2017

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CALL TO ORDER: The Village of Peninsula Council convened from 7:01p.m. to 9:44p.m. in the Peninsula Village Hall. Mayor Douglas Mayer called the meeting to order and initiated the roll call, followed by the Pledge of Allegiance. The following members and visitors were present.

COUNCIL MEMBERS:

| | | | |
|----------------|---------|----------------------|---------|
| Michael Matusz | PRESENT | Douglas Mayer, Mayor | PRESENT |
| Mary Booth | EXCUSED | Pamela Schneider | PRESENT |
| Carol Kramer | PRESENT | Daniel Schneider | PRESENT |
| Diane Holody | PRESENT | | |

OTHERS PRESENT:

John Stiegel, Brad Bryan, Alan Halco, Chief Varga, Kevin Kramer, Chris Weigand

CITIZEN PARTICIPATION:

Bill Roemer (Member, Board of Governors, Summit Educational Service Center)

LONG RANGE PLAN COMMITTEE: Carol Kramer

Please see attached informal recap. Presentation given by Mr. Chris Weigand. This portion of the meeting was moved up on the agenda.

COUNCIL PARTICIPATION:

NONE.

MAYOR'S REPORT:

The Mayor made several announcements:

- He will be inviting Boston Township to the next meeting in May to discuss and vote on the shared tax for the two shared cemeteries.
- Sam Bergdorf, a 15-year-old Eagle Scout, has installed a flag box in the Town Hall lobby, which can be accessed 24 hours a day for flag donations. Once a year they cut up the flags and have a ceremony.
- Merchant meeting took place, put on by the Foundation of Peninsula. The EPA and Summit County Sewer District were both present. Announced that Peninsula merchants will be given two years to upgrade sewer system. Dee and Mary were both present that represented Waste Water.
- Spoke about the Administrative Assistant Position. Applications were looked over and Mr. Kuboff was brought in for an interview. Mr. Mayer stated he was impressed with his qualifications and knowledge. Asked council for approval to place him in the position, with a 90-day trial period.

The vote was not called.

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SOLICITOR'S REPORT:

Many topics were addressed and included were:

- The Robinson case has not yet been finalized. Issues with PRS in getting the information needed to complete.
- Bids for resurfacing project received and was awarded to Specialized Construction, whose bid came in under budget at \$42, 998.
- Dave Morehouse's seasonal appointment is due to be up May 12th. Will be addressed at next council meeting May 18th.
- Ordinance on small cell antennae issue should be ready to be given to Planning Commission this month.
- Employee Handbook will be given to Mrs. Kramer and Chief Varga for their review prior to next month's meeting.

Changes to last month's Record of Proceedings, led by Mrs. Kramer were listed off as to make corrections.

MOTION MOVED TO AMEND BY MS. HOLODY AND SECONDED BY MRS. KRAMER.

Votes were: Michael Matusz, aye; Pamela Schneider, aye; Daniel Schneider, aye.

MOTION to amend minutes:

Votes were: Michael Matusz, aye, Carol Kramer, aye; Dee Holody, aye; Pamela Schneider, aye;
Daniel Schneider, aye.

FISCAL OFFICER'S REPORT:

Motion moved by Mr. Schneider, seconded by Ms. Holody.

Votes were: Michael Matusz, aye, Carol Kramer, aye; Dee Holody, aye; Pamela Schneider, aye;

Daniel Schneider, aye.

(I had a hard time hearing and understanding what was being discussed)

FINANCE-PAM SCHNEIDER

MOTION: TO ACKNOWLEDGE THE FINANCIAL REPORTS

Moved by Mr. Schneider, seconded by Ms. Holody.

Call for discussion made by Solicitor Bryan: No response.

Votes were: Michael Matusz, aye, Carol Kramer, aye; Dee Holody, aye; Pamela Schneider, aye;
Daniel Schneider, aye.

MOTION: TO PAY THE BILLS

Motion made by Mr. Schneider, seconded by Ms. Holody

Votes were: Michael Matusz, aye, Carol Kramer, aye; Dee Holody, aye; Pamela Schneider, aye;
Daniel Schneider, aye.

POLICE DEPARTMENT-DAN SCHNEIDER

MOTION TO PAY \$3263.50 TO VANCE'S LAW ENFORCEMENT

Motion moved by Mr. Schneider, seconded by Ms. Schneider.

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Votes were: Michael Matusz, aye, Carol Kramer, aye; Dee Holody, aye; Pamela Schneider, aye;
Daniel Schneider, aye.

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POLICE DEPARTMENT CONT'D:

No word of arrival of car. Votes were: Michael Matusz, aye, Carol Kramer, aye; Dee Holody, aye; Pamela Schneider, aye; Daniel Schneider, aye.

ROADS AND PUBLIC WORKS-MIKE MATUSZ

- Mr. Halco has a request for council to ok purchase of signs that they have been mandated to do on Riverview. Cost of signs would be \$1222.68
MOTION to authorize county engineer to accept bid for Specialized Construction for Village of Peninsula work that was requested in the amount of \$40,533.50.
MOTION TO AUTHORIZE COUNTY ENGINEER TO ACCEPT BID FOR SPECIALIZED CONSTRUCTION FOR VILLAGE OF PENINSULA WORK THAT WAS REQUESTED IN THE AMOUNT OF \$40,533.50.
MOTION MOVED BY MR. MATUSZ, SECONDED BY MRS. KRAMER
Votes were: Michael Matusz, aye, Carol Kramer, aye; Dee Holody, aye; Pamela Schneider, aye; Daniel Schneider, aye.
- Ms. Holody requests hours and miles recorded monthly to be reported.
- Alan wants to know who is doing the website, but he wants to remind residents about brush pickup how and when it should be done. Ms. Holody requested it be written up and she will send off to Greg Canda, who is currently working on the website.
- The fence was addressed. Alan wants to know what council would like to see there. Ms. Holody thinks Iron is more substantial and know of Company out of Cleveland. Michael would like to get Charles Uray involved to create something nice with stone or block.
Mr. Halco will begin getting prices on repairs for Stine Road. Possibility for repair would include grinding it up.
- North of 303 on Riverview Rd., Mr. Halco believes it requires more than chip and seal, more in-depth repair.
- Position for Full-time Road Services. 6 applications were received, but qualifications of candidates were not in line with posting. Mr. Matusz is requesting council to vote for legal change of position title of Road Department Supervisor and for ad to be re-run. Mrs. Kramer rather it be an "all-inclusive" position.
Votes were: Michael Matusz, aye, Carol Kramer, no; Dee Holody, aye; Pamela Schneider, aye; Daniel Schneider, aye. **Passed with 4 votes.**

MOTION: FOR SIGNS AS QUOTED \$1222.68

Motion moved by Mr. Matusz, seconded by Mr. Schneider

Votes were: Michael Matusz, aye, Carol Kramer, aye; Dee Holody, aye; Pamela Schneider, aye; Daniel Schneider, aye. *Motion passed unanimously.*

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Mr. Mayer initiated conversation about new truck. Asked Alan if all new trucks are aluminum bodied. Concern with that material. Will be considered at a later time.

PLANNING COMMISSION:

- LRP was discussed
- They would also like to address parking issues within the Village.

WW ADVISORY COMMITTEE-DEE HOLODY

As Mr. Mayer reported earlier, the Foundation has asked businesses to get a two- year break to meet EPA requirements. The result is the EPA will have a moratory enforcement for two years on current permits. (3 in total) The Planning Committee would like to see the same timeline of two years for Village residents. Ms. Holody says we now need to go to county and ask for same relief for residents. The EPA does want the Village to have a Village solution completed in two years, or at least be on our way to completion. Agreed the Stantec will have estimates for type of system, capital costs and timeline within the month, to beginning of May. Please see attached sheet Ms. Holody passed out at meeting regarding information on Act on Clean Water.

MOTION TO SEND LETTER TO SENATOR BROWN AND SENATOR PORTMAN:

Motion moved by Mrs. Kramer, seconded by Ms. Schneider

Votes were: Michael Matusz, aye, Carol Kramer, aye; Dee Holody, aye; Pamela Schneider, aye; Daniel Schneider, aye. *Motion was passed unanimously.*

Another topic discussed was the Sandstone Sidewalk. ODOT has agreed to give the Village a check for our budget. Only thing in question is the price of the mats and the color. 88 ADA replacement mats will not cost the Village, as we would be reimbursed. The goal for completion on Sidewalks is August 12th. A couple will be done at a time, so the Village will remain walkable.

WOODRIDGE INTERMEDIATE SCHOOL COMMITTEE-MAYOR MAYER

Woodridge had their first meeting. Joe Mazur will be heading up those groups. Mr. Mayer has not spoken to Mr. Mazur to get an update. They meet the third Monday of every month.

Ms. Holody spoke about shared tax revenue with Joe and creatively thinking of good uses for school. Kevin Kramer spoke about two applications for the school, one being a swimming pool and the other a detached building. Concerns are lighting at intersection at Akron-Peninsula Rd. and 303. Ms. Holody commented how dark the corner is on the North and how the street light is hanging toward the wrong side. Just simply turning the light to face a new direction to illuminate the road would be a positive solution.

LONG RANGE PLAN COMMITTEE-CAROL KRAMER

This was moved up on the agenda. Please see above.

ZONING:

Nothing new to report

BOARD OF ZONING APPEALS:

Nothing new to report

BUILDING AND GROUNDS- MS. BOOTH

Nothing new to report

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POLICIES AND PROCEDURES-CAROL KRAMER

Previously reported on.

FIREBOARD: Meeting next Monday, April 17th.

CEMETERY BOARD: Hired two new people.

CHAMBER OF COMMERCE & ECONOMIC DEVELOPMENT-DEE HOLODY:

Ramp up Peninsula is Saturday, April 29th, from 11-5. Location is Heritage Farm. Presented by the head of the event, Chris Weigand.

JEDD BOARD:

There was a \$2000.00 mistake.

LEGISLATURE:

Resolution 05-2017 Emergency Resolution establishing the position of part time Administrative Assistant. In setting forth the rate of pay for this position.

Motion set forth to suspend the Three reading rule.

Motion by Ms. Holody, seconded by Mr. Schneider.

Votes were: Michael Matusz, aye, Carol Kramer, aye; Dee Holody, aye; Pamela Schneider, aye; Daniel Schneider, aye. *Motion passed unanimously.*

Motion to pass Resolution 05-2017

Motion by Ms. Schneider, seconded by Mr. Schneider

Votes were: Michael Matusz, aye, Carol Kramer, aye; Dee Holody, aye; Pamela Schneider, aye; Daniel Schneider, aye. *Motion was passed unanimously.*

Motion to hire Martin F. Kuboff as Village Part- time Administrative Assistant with a probationary period of 90 days.

Motion moved by Ms. Holody, seconded by Mrs. Kramer.

Discussion by Brad Bryan: No response.

Votes were: Michael Matusz, aye, Carol Kramer, aye; Dee Holody, aye; Pamela Schneider, aye; Daniel Schneider, aye. *Motion passed unanimously.*

Resolution 06-2017 An emergency resolution authorizing certain amendments to the 2017 annual appropriation resolution. Two amendments are included in Section 1 of the resolution Service department salaries that relates to the insurance check for the Robinson settlement. Needs to be appropriated as stated by Fiscal Officer, John Stiegel.

Motion to suspend three reading rules.

Motion moved by Ms. Holody, seconded by Ms. Schneider.

Votes were: Michael Matusz, aye, Carol Kramer, aye; Dee Holody, aye; Pamela Schneider, aye; Daniel Schneider, aye. *Motion passed unanimously.*

Motion to pass.

Motion moved by Mr. Schneider, seconded by Ms. Schneider.

Votes were: Michael Matusz, aye, Carol Kramer, aye; Dee Holody, aye; Pamela Schneider, aye; Daniel Schneider, aye. *Motion passed unanimously.*

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Brad Bryan motioned for Executive Session to discuss a threatened litigation matter.

Motion moved by Ms. Holody, seconded by Ms. Schneider.

Votes were: Michael Matusz, abstained, Carol Kramer, aye; Dee Holody, aye; Pamela Schneider, aye; Daniel Schneider, aye. *Motion passed with four votes.*

MOTION to enter executive session:

Motion moved by Ms. Holody, seconded by Ms. Kramer

MOTION to exit out of executive session:

Motion moved by Ms. Schneider, seconded by Mr. Schneider

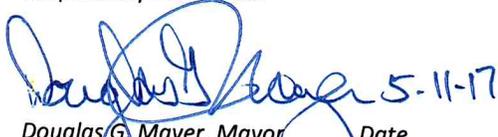
ADJOURNMENT:

MOTION: TO ADJOURN, AT 9:44p.m.

Moved by Mrs. Kramer, seconded by Ms. Schneider.

Votes were: Mrs. Kramer, aye; Dee Holody, aye; Pamela Schneider, aye; Daniel Schneider, aye. *Motion passed unanimously.*

Respectfully submitted:


Douglas G. Mayer, Mayor Date 5-11-17

 5/10/17
John D. Stiegel, Fiscal Officer Date

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