

RECORD OF PROCEEDINGS
Village of Peninsula Council
Regular Session

Held: March 13, 2017

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CALL TO ORDER: The Village of Peninsula Council convened from 7:01 p.m. to 9:05 p.m. in the Village Peninsula Hall. Mayor Douglas Mayer called the meeting to order and initiated the roll call, followed by the Pledge of Allegiance. The following members and visitors were present:

COUNCIL MEMBERS:

Mary Booth	Present	Douglas Mayer, Mayor	Present
Diane Holody	Present	Daniel Schneider	Present
Carol Kramer	Present	Pamela Schneider	Present
Michael Matusz	Present		

OTHERS PRESENT:

John Stiegel, Brad Bryan, Reesa' Mathews, Joe Varga, Greg Canda, Kevin Kramer, Charles Uray

CITIZEN PARTICIPATION:

Ms. Schneider heard that someone in the township pulled some strings and had the Village moved up on the priority list so the town's electricity was restored faster following the storm.

MAYOR'S REPORT:

The Mayor made several announcements:

- A new auxiliary officer, Mike Testa, was hired February 16, 2017.
- Woodridge High School invited the council to the groundbreaking of the new building, which will be Sunday, March 19, 2017, 2:00p.m.
- March 30th at 12:00p.m., Sam Bergdorf will present his Eagle Scout project. He created a flag box, which will be put into the Town Hall lobby. He will collect old flags, then properly dispose of them.
- Buddy Milhoan lost his wife Jo over the weekend. Buddy has contributed a lot to the neighborhood and worked with the zoning board. Council members joined the mayor and shared his condolences.

SOLICITOR'S REPORT

The Solicitor called for a motion to appoint Charles Uray as the 2017 Village Engineer and Street Commissioner, and waive the residency requirement for the position.

MOTION: TO APPOINT CHARLES URAY AS THE 2017 VILLAGE ENGINEER AND STREET COMMISSIONER, AND WAIVE THE RESIDENCY REQUIREMENT FOR THE POSITION.

Moved by Mr. Schneider, seconded by Mr. Matusz

Votes were: Michael Matusz, aye; Carol Kramer, aye; Dee Holody, aye; Pamela Schneider, aye, Daniel Schneider, aye. Motion passed unanimously. (Motion 41-2017)

Dee Holody thanked Mr. Uray for agreeing to do the job, and noted that he has been doing the work pro bono for five years. Mr. Uray said engineers have a motto, "When we retire, it's our turn to give back."

A doctor's note clears Dave Morehouse to return to work, on a full-time basis, without restrictions.

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The Solicitor reminded the Mayor that he had questions about hiring new Road Department employees. Mr. Matusz suggested that the topic be discussed in executive session. Council agreed.

Robinson case update-They are tying up loose ends concerning the settlement. They have the first check. John is waiting for information from OPERS. A second check should be cut this week, and a third next week. That would resolve the issue.

FISCAL OFFICER'S REPORT:

The Fiscal Officer asked for a motion to approve the Minutes of February 13, 2017 Regular Meeting.

MOTION: TO APPROVE THE MINUTES OF FEBRUARY 9, 2017 REGULAR MEETING.

Moved by Mr. Schneider. **The vote was not called.**

Mr. Matusz said that a correction needed to be made. The spelling of Stine Road needed to be corrected.

MOTION: To amend the minutes to correct the spelling of Stine Road.

Moved by Mr. Matusz, seconded by Mr. Schneider. **The vote was not called.**

Ms. Booth stated the Mr. Reinhart was engaged in civic "matters" not "manners." Mrs. Kramer noted that the spelling of Mr. Horvat's name needed to be corrected. Ms. Booth, not Mrs. Kramer gave the resport for Chamber of Commerce & Economic Development.

MOTION: TO AMEND THE MINUTES AS INDICATED BY MR. MATUSZ, MS. BOOTH, AND MRS. KRAMER.

Moved by Mr. Matusz, seconded by Mr. Schneider.

Votes were: Michael Matusz, aye; Mary Booth, aye; Carol Kramer, aye; Dee Holody, aye; Pamela Schneider, aye; Daniel Schneider, aye. Motion passed unanimously. (Motion 42-2017)

MOTION: TO APPROVE THE MINUTES AS AMMENDED.

Moved by Mrs. Kramer, seconded by Ms. Schneider.

Votes were: Michael Matusz, aye; Mary Booth, aye; Carol Kramer, aye; Dee Holody, aye; Pamela Schneider, aye; Daniel Schneider, aye. Motion passed with 5 votes. (Motion 43-2017)

The Fiscal Officer asked for a motion to accept the minutes of the March 2, 2017 Special Meeting.

MOTION: TO ACCEPT THE MINUTES OF MARCH 2, 2017 SPECIAL MEETING.

Moved by Mr. Schneider, seconded by Mrs. Kramer.

Call for discussion made by Solicitor Bryan: No response

Votes were, Michael Matusz, abstained; Mary Booth, aye; Carol Kramer, aye; Dee Holody, aye; Pamela Schneider, aye; Daniel Schneider, aye. Motion passed with 5 votes. (Motion 44-2017)

FINANCE- PAM SCHNEIDER:

MOTION: TO ACKNOWLEDGE THE FINANCIAL REPORTS.

Moved by Mr. Schneider, seconded by Ms. Holody.

Call for discussion made by Solicitor Bryan: No response.

Votes were: Michael Matusz, aye; Mary Booth, aye; Carol Kramer, aye; Dee Holody, aye; Pamela Schneider, aye; Daniel Schneider, aye.

MOTION: TO PAY THE BILLS

Moved by Mr. Schneider, seconded by Ms. Holody.

Call for discussion made by Solicitor Bryan: There was some discussion on the costs to repair the truck and the guardrail.

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Votes were: Michael Matusz, aye; Mary Booth, aye; Dee Holody, aye; Pamela Schneider, aye; Daniel Schneider, aye. Motion passed unanimously. (Motion 46-2017)

POLICE DEPARTMENT-DAN SCHNEIDER:

Mr. Schneider says a police car has been ordered. It should arrive in May or June.

ROADS AND PUBLIC WORKS-MIKE MATUSZ:

Mr. Matusz talked about several things that have been done, or need to be done:

- The blade on the plow was changed, Nonday March 13, 2017
 - The grindings are going into the catch basins and clogging them up
 - There was discussion on replacing the fence on SR303
 - Alan is having a hard time matching it
 - The fence was custom made, and wasn't finished with the tapers on the ends
 - Alan will get prices on replacing the whole fence, it can be iron or aluminum
- Mrs. Kramer brought up the issue of the erosion on SR303, following the storm several months back, where the grindings have gone into the catch basins. She wants to know who's responsible for fixing it?
- Mr. Matusz says he has spoken with Alan about fixing that
 - Mr. Matusz explained that even though ODOT did the initial work, there is no real warranty on it, and it's a normal thing for them to wash away.
 - Mr. Mayer says they are working with Boston Township to use their berming machine, to dump grinders on the edge of the road. Then they'll run a tractor over it to compact it. Mrs. Kramer says the area she's talking about has a shear drop off, and you can't just add grinders.
 - Alan will call ODOT. He will also get prices on doing ditching.
 - Mr. Mayer says Plan B is to go to Allegra on 271, to get free grindings, and work with Boston to fix the problem in both communities.
 - Mr. Matusz would appreciate being told when large equipment is being used elsewhere.

SERVICE DEPARTMENT:

Mr. Mayer provided council with worksheets that show what Alan has been working on Dec-Feb. Several council members say they want a shorter report in the future, with a few bullet points to highlight the week's work and lists of things that need attention. Ms. Holody would still like to see a maintenance schedule. Mr. Mayer has given Alan the files to begin a maintenance log.

Mr. Mayer has two prices on a new truck from the same company that does the cars.

Price 1-\$52, 657 (truck)+ \$5100 (blade, spreader and salt hook up)= \$57,757.00

Price 2-Includes stainless steel body (\$3500) and B blade (\$752) \$4252=\$62,009

Price 3-Price of 4WD truck on the lot if \$62,000

Prices do not include the vibrating mechanism or decals

Mr. Matusz pointed out that the current truck needs repairs.

Mr. Holody would like to see a maintenance schedule before they purchase the truck.

Mr. Mayer says Sinwell is not authorize to give a state bid.

Delivery time of a 2WD is 3-4 months. The 4WD is available right now.

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PLANNING COMMISSION-MIKE MATUSZ:

Mr. Matusz reported that the meeting was cancelled and rescheduled for March 15, 2017

WW ADVISORY COMMITTEE-DEE HOLODY

Ms. Holody reported that they met with Stantec on March 1, 2017. Stantec is focusing on the engineering phase. They are assessing collection and treatment options and costs associated with each. They are looking at options for the placement of a treatment plant or plants. They should have a report in 6-8 weeks. They are looking at various systems and are focusing on the odor, operations, footprint and maintenance for each option. They are also conducting a bedrock study which may include digging a few test holes.

Funding strategies are also being explored. They are examining what it will cost the residents and businesses. Funding strategy may include infrastructure grants, wastewater grants, foundation money and/or federal earmarks. After cost estimates are complete, they will share their findings with the stakeholders in May or June.

They have sent a letter to the EPA asking for relief or a five-year extension for local businesses with a current NPDES permit. The EPA response is that a five-year timeline was too long. The Village applied last year for the EPA Funding program. They want to wait until they have something to show them, and making their case.

Mr. Mayer says he was contacted by Sen. Frank LaRose's office. When he returned the call, he spoke with Mr. Matt McDonald. McDonald says the senator went to the Ohio EPA to discuss the town's situation. They did not have anything to report at this time, but will get back to him on Thursday. It is unclear who contacted LaRose.

Stantec suggests that contact with the EPA should come after they have option, costs and timetables. Mrs. Kramer says that some members of the community don't know what's going on, and asked how should the public be updated. Ms. Holody is frustrated that she learned of a letter sent to the Village to the Ohio EPA from the Foundation. Ms. Booth asked about improving the communication to the board. Mr. Mayer says the letter was put into everyone's mailbox.

Mr. Mayer has set up a meeting with the Foundation for March 23, 2017, 5:00pm at Village Town Hall. The meeting is a follow-up meeting. Ms. Holody stated that the meeting is a Foundation meeting and not open to the public, but asked Mr. Mayer to verify.

WOODRIDGE INTERMEDIATE SCHOOL COMMITTEE-MAYOR MAYER

Mr. Mayer reported that the Committee should have an agenda by next Monday, March 20th, 2017, 7:00pm. Ms. Holody is the liaison for the Committee, and reported that she spoke with Walter Davis. He plans to take the keys to the new building in the Fall of 2018. He suggested that Jeff McHugh, the School Board President, become a member of the team. He also suggested that Solicitor Bryan contact Russ Balthus regarding the shared income tax revenue portions from the Intermediate School income. Mr. Davis provided her with salary numbers. The salaries in 2016 were \$2.33 million. That means the school generates about \$46,000 in income tax.

LONG RANGE PLAN COMMITTEE-CAROL KRAMER

Mrs. Kramer asked everyone on council to attend the Open House scheduled for April 8, 2017 at the library. They hope 100 people will show up. They would like to get information out, and receive input from residents about the direction they'd like to see that Village go.

ZONING:

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ZONING: Cont'd

Nothing new to report.

BOARD OF ZONING APPEALS:

Did not meet.

BUILDING AND GROUNDS-MARY BOOTH

Ms. Booth reported several issues that need to be addressed:

- The stone wall needs to be repaired. It is hitting the side of the police building. Two more written quotes are needed.
- Two more estimates are needed on painting the building and trim. The company that gave the first estimate says the building needs to be painted as a preventative step.
- The committee would like to spend \$250.00 on zinnias. The Garden Club and the Peninsula Chamber of Commerce will also purchase \$250 worth of zinnias each. They would like to plant the flowers along Main Street as part of the "Peninsula Bee Buzzing" campaign.
- The Chamber of Commerce "Cabin Fever" is the next function. It will be this weekend. This is in collaboration with the Richfield Chamber of Commerce.
- "Ramp Up" is April 29th.
- Has prices to remove the buckeye tree

There was discussion around removing the buckeye tree

The Solicitor called for a motion on removing the buckeye tree.

MOTION: THAT CHRIS WAGNER CAN REMOVE THE BUCKEYE TREE AT HIS EXPENSE, AND IF HE DOES NOT WANT TO TAKE IT OUT AT HIS EXPENSE, THE VILLAGE WILL PROCEED TO HAVE IT REMOVED.

Moved by Ms. Booth, seconded by Ms. Holody

Call for discussion make by Solicitor Bryan: None

Votes were: Michael Matusz,aye; Mary Booth, aye; Carol Kramer,aye; Dee Holody,aye; Pamela Schneider,aye; Daniel Schneider,aye. **Motion passed unanimously.** (Motion 47-2017)

POLICIES AND PROCEDURES-CAROL KRAMER:

Mrs. Kramer spoke with Joe about updating the Police Handbook to reflect changes Council has agreed upon. Brad will look over the changes, and add the issue to next month's agenda. Some of the changes involve the harassment policy and disciplinary actions.

FIREBOARD:

Mr. Schneider reported that they are updating the policy book. They will know more Monday.

CEMETARY BOARD:

Mr. Schneider reported that they still haven't heard from the company that maintains it. They want to make sure this issue is handled well before Memorial Day.

CHAMBER OF COMMERCE & ECONOMIC DEVELOPMENT-DEE HOLODY:

Ms. Booth gave the update in the Building and Grounds update.

JEDD BOARD:

Mr. Schneider distributed a copy of the report from the township and Village.

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LEGISLATION:

Third Reading:

Second Reading

RESOLUTION 01-2017

AN EMERGENCY RESOLUTION ESTABLISHING AN ANNUAL OPERATING BUDGET, SETTING FORTH THE APPROPRIATIONS FOR 2017.

The attached appropriations show the amendment the Fiscal Officer made to the budget, as requested by Council during last Thursday's special meeting.

The Solicitor called for a motion to accept the amendments to the budget.

MOTION: TO ACCEPT AMENDMENTS TO THE BUDGET

Moved by Ms. Schneider, seconded by Mrs. Kramer.

Call for discussion made by Solicitor Bryan: The Solicitor noted that the biggest changes made to the budget involve road repair.

Votes were: Mike Matusz, aye; Mary Booth, aye; Carol Kramer, aye; Dee Holody, aye; Pamela Schneider, aye; Daniel Schneider, aye. Motion passed unanimously. (Motion 48-2017)

The Solicitor called for a motion to suspend the 3 reading rule of Resolution 01-2017

Moved by Mrs. Kramer, seconded by Ms. Schneider

Call for discussion made by Solicitor Bryan: No response

Votes were: Mike Matusz, aye; Mary Booth, aye; Carol Kramer, aye; Dee Holody, aye; Pamela Schneider, aye; Daniel Schneider, aye. Motion passed unanimously. (Motion 49-2017)

The Solicitor called for a motion to pass Resolution 01-2017

MOTION: TO PASS RESOLUTION 01-2017

Moved by Ms. Schneider, seconded by Ms. Booth.

Call for discussion made by Solicitor Bryan: No response.

Votes were: Mike Matusz, aye; Mary Booth, aye; Carol Kramer, aye; Dee Holody, aye; Pamela Schneider, aye; Daniel Schneider, aye. Motion passed unanimously. (Motion 50-2017)

RESOLUTION 05-2017

AN EMERGENCY RESOLUTION ESTABLISHING THE POSITION OF PART-TIME ADMINISTRATIVE ASSISTANT AND SETTING FORTH THE RATE OF PAY FOR THE POSITION OF PART-TIME ADMINISTRATIVE ASSISTANT.

Council opted to put the resolution on a second reading at the next meeting.

OLD BUSINESS:

Sandstone Sidewalk Update: Meeting was held March 1, 2017. Ms. Holody reported that the Village prepared a budget to replace the 21 slabs of sandstone that were removed and destroyed, and to replace the 6 slabs of sandstone that are in front of the GAR Hall. ODOT Environmental has provided samples that are not red, that can be used for the ADA ramps. Ms. Holody also discussed repairing or replacing the existing ADA ramps that are brick. ODOT reps stated the Village is responsible for maintaining those once installed. ODOT will verify that. There are currently 13 brick ADA ramps in the Village.

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OLD BUSINESS CONT'D:

They will meet again in March. Would like to finish things by June.

Contract list: Mrs. Kramer requested a list of contracts for the year, so they can discuss contracts three months before they expire. The Fiscal Officer provided the list. The Solicitor will add the contracts to the agendas as needed.

NEW BUSINESS:

Tracking Systems-Dee Holody

Ms. Holody would like Council to investigate tracking systems that would be put into all the village's vehicles. The systems could increase safety, reduce costs and keep a maintenance schedule. The number of accidents in recent years prompted Ms. Holody to respond to information emails she receives on tracking systems. Greg Canda, with Cost Solutions, offered to listen to the presentation, because he has expertise in this area.

The Solicitor called for a motion to go into executive session to discuss a personal matter, and the possibility of hiring a Village employee.

MOTION: TO GO INTO EXECUTIVE SESSION TO DISCUSS A PERSONNEL MATTER, AND THE POSSIBILITY OF HIRING A VILLAGE EMPLOYEE, AT 9:08P.M.

Moved by Mr. Matusz, seconded by Mr. Schneider

Votes were: Mike Matusz, aye; Mary Booth, aye; Carol Kramer, aye; Dee Holody, aye; Pamela Schneider, aye; Daniel Schneider, aye. **Motion passed unanimously.** (Motion 51-2017)

MOTION: TO COME OUT OF EXECUTIVE SESSION, AT 9:42P.M.

Moved by Mr. Schneider, seconded by Mrs. Schneider.

Votes were: Mary Booth, aye; Carol Kramer, aye; Dee Holody, aye; Pamela Schneider, aye; Daniel Schneider, aye. **Motion passed unanimously.** (Motion 52-2017)

The Solicitor called for a motion to advertise for a full-time Service Department Working Supervisor with a pay range of \$16/Hour-\$17.25/Hour, depending on qualifications and experience, and that the applications must be received by 4:00p.m., March 31, 2017.

Moved by Mr. Matusz, seconded by (there was no second)

Votes were: Mary Booth, aye; Carol Kramer, aye; Dee Holody, aye; Pamela Schneider, aye; Daniel Schneider, aye. **Motion passed unanimously.** (Motion 53-2017)

Adjournment

MOTION: To ADJOURN, at 10:53p.m.

Moved by Mr. Schneider, seconded by Mr. Matusz.

Votes were: Mary Booth, aye; Carol Kramer, aye; Dee Holody, aye; Pamela Schneider, aye; Daniel Schneider, aye. **Motion passed unanimously.** (Motion 54-2017)

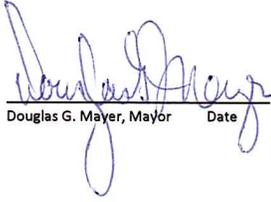
Respectfully submitted:

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Douglas G. Mayer, Mayor Date 3/14/17



John D. Stiegel, Fiscal Officer Date 3/15/17

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