

**Record of Proceedings  
Village of Peninsula Council  
REGULAR SESSION**

Held: January 8, 2018

**CALL TO ORDER:** The Village of Peninsula Council convened from 7:00 p.m. to 11:02 p.m. in the Peninsula Village Hall. Mayor Douglas Mayer called the meeting to order and initiated the roll call, followed by the Pledge of Allegiance. The following members were present.

**COUNCIL MEMBERS:**

Michael Matusz	PRESENT	Douglas Mayer, Mayor	PRESENT
Mary Booth	PRESENT	Chris Weigand	PRESENT
Mike Kaplan	PRESENT	Dan Schneider	PRESENT
Diane Holody	PRESENT		

The Oath of Office was read by the Solicitor, and newly elected Councilmembers Mr. Mike Kaplan, Mr. Chris Weigand, Mr. Mike Matusz and Mr. Dan Schneider were sworn into office.

**MOTION** made by Mr. Matusz to appoint Mr. Schneider as Council President, seconded by Mr. Kaplan.

All were in favor; none opposed.

Mr. Schneider announced he was designating the following Liaison appointments:

Police Liaison: Mr. Schneider

Roads and Public Works Liaison: Mr. Matusz

Building and Grounds Liaison: Ms. Booth

Finance Liaison: Ms. Holody

Chamber of Commerce and Economic Development: Mr. Weigand

Policies and Procedures: Mr. Kaplan

**APPOINTMENT OF COUNCIL PLANNING COMMISSION REPRESENTATIVE:**

**MOTION** to appoint Mr. Kaplan as Council Planning Commission Representative was made by Mr. Matusz and seconded by Mr. Kaplan.

Votes were: Mr. Matusz-Yes; Ms. Booth-No; Mr. Kaplan-Yes, Ms. Holody-No; Mr. Weigand-No; Mr. Schneider-No. Motion did not pass.

**MOTION** to appoint Mr. Weigand as Council Planning Commission Representative made by Ms. Holody, seconded by Mr. Schneider.

Votes were: Mr. Matusz-Yes; Ms. Booth-Yes; Mr. Kaplan-Abstain, Ms. Holody-Yes; Mr. Weigand-Yes; Mr. Schneider-Yes. Motion passed.

**COUNCIL PARTICIPATION:** None.

**VILLAGE PARTICIPATION:**

Mark Hanson, who lives near N. Locust and Mill St., addressed Council stating: When it is tourist season, lots of new people come here. They are turning around in his driveway as well as neighboring driveways, and it is a concern to them. He asked if the Mayor could write an email about this problem so that it stops.

Barb Gedeon stated Remembrance Day 2018 will be held in July or August. This day honors Civil War Heroes who lived in Peninsula. She would like to have this year honor physicians and nurses who live in the Village and asked if the Village would allow a Civil War Exhibit on Medicine from Maryland to be

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placed in the Village Hall. She wants to partner with nursing schools and doctors to come see the exhibit. A discussion of where exhibit would be placed as well as insurance and what happens at times when exhibit closed ensued. She already checked with the library but wants it in the Village's historic building.

**MOTION** to permit the exhibit to be located in the Village Hall Building as long as any additional insurance costs were paid by the organization was made by Mr. Matusz and seconded by Mr. Schneider. All were in favor of the motion; none opposed. Motion passed.

**MAYOR'S REPORT:**

The Mayor stated there are two positions open on the Board of Zoning Appeals. A Notice was placed in the Community Newspaper.

The Mayor stated that Bob Karzmarski, who has been a member of the BZA for 30 plus years, is retiring. The only response to an ad for persons interested in being appointed to the BZA was received from Kevin Royer. Council stated they would like him to come to a meeting so they can meet with him to discuss his qualifications before approving his appointment.

The Mayor stated he is appointing Greg Canda to the vacant position on the Planning Commission.

The Mayor stated the copier in the Administrative Clerk's office is in need of repair. The administration is looking into leasing a new copier. A discussion regarding leasing a new copier ensued. In the meantime, the Mayor requested Council's permission to get the copier fixed.

**A MOTION** to authorize an amount not to exceed \$1,000 to repair the copier was made by Mr. Kaplan and seconded by Mr. Schneider. All were in favor of the motion; none opposed. Motion passed.

The Mayor introduced a report he prepared outlining what needs to be passed by Council during the next three-month period.

The Mayor requested approval to appoint Charles Uray as the Village's Street Commissioner for 2018. Mr. Schneider questioned that appointment and stated he wanted Doug Anderson appointed to the position. The Mayor stated he did not want to appoint Mr. Anderson and would take the matter of who he wished to appoint for Council's confirmation under advisement.

The Mayor advised Council of the amount generated by the Village over the past few years from Stow Court fines and parking fines. He stated due to the cuts in State funding to the Village and the loss of employees in the Village, the Village needs to find new ways to generate revenue. He stated the Planning Commission is still discussing paid parking in the Village.

**SOLICITOR'S REPORT:** No Report.

**FISCAL OFFICER'S REPORT:**

The Fiscal Officer requested a **MOTION** to approve the Minutes of the December 15, 2017 Council Meeting. A **MOTION** was made by Mr. Schneider and seconded by Ms. Holody.

Votes were: Mr. Matusz-Yes; Ms. Booth-Abstain; Mr. Kaplan-Abstain; Ms. Holody-Yes; Mr. Weigand-Abstain; Mr. Schneider-Yes. The Minutes were approved.

**MOTION** to approve the Minutes of the December 28, 2017 Special Council Meeting was made by Ms. Holody and seconded by Mr. Schneider.

Votes were: Mr. Matusz-Yes; Ms. Booth-Yes; Mr. Kaplan-Abstain; Ms. Holody-Yes; Mr. Weigand-Abstain; Mr. Schneider-Yes. The Minutes were approved.

**MOTION** to acknowledge receipt of the December Financial Report was made by Mr. Schneider and seconded by Ms. Holody. All were in favor of acknowledgement; none opposed. Motion approved.

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**MOTION** to Approve the Payment of Bills was made by Ms. Holody and seconded by Mr. Matusz. All were in favor of the motion; none opposed. Motion passed.

Ms. Booth asked about the Village Hall cistern not working. The Mayor stated a new pump had to be installed. Ms. Booth questioned why it took so long for the Village to call in a contractor to fix the problem.

**POLICE REPORT:**

Chief Varga stated the new radios have been installed. There was a programming issue with two of the radios. The issue has been resolved. The quarterly meeting between Council and the Police Chief was scheduled for January 17<sup>th</sup> at 4:00 at the Village Hall.

**ROADS AND PUBLIC WORKS REPORT:**

Mr. Matusz stated they have not yet received numbers for a pressure tank. Mr. Matusz said the truck lights are great. Mr. Matusz brought up the issue of the old trucks, old phone system, and old computers. A discussion was had as to what to do with these items. It was decided they will be auctioned.

A **MOTION** to require the Mayor to get an inventory list together for items that need to be auctioned was made by Mr. Kaplan and seconded by Mr. Matusz. All were in favor of the motion; none opposed. Motion passed.

A list needs to be made to take to the County for the roads that the Village wishes to be repaired if the Village would like to participate in the County Road Maintenance Program. The County Engineer wants that list in two weeks. Stine and Riverview Road should be done. Akron Peninsula should be chipped and sealed. If the Village agrees to participate in the program, the County will assist with providing pricing estimates.

**PLANNING COMMISSION:**

There was no Planning Commission Meeting in December. The Woodridge School System has scheduled an auction for January 13, 2018 at 10:00 a.m. to sell the school property. A Discussion of the process for bidding on the school property and what the Village might need to do to preserve its rights took place.

Ms. Holody reported on the Sewer Project. OWDA approved the Village's Loan Application. The Village will need to decide what type of treatment system it wants. Ms. Holody will schedule another outing with Stantec so that Councilpersons and other interested parties can visit traditional aeration and MBR facilities to see how they operate.

A **MOTION** to schedule a Design Engineering Kick-Off Special Council Meeting with Stantec for January 22, 2018 at 5:30 p.m. was made by Ms. Holody and seconded by Mr. Weigand.

Votes were: Mr. Matusz-Yes; Ms. Booth-Yes; Mr. Kaplan-Abstain; Ms. Holody-Yes; Mr. Weigand-Yes; Mr. Schneider-Yes. Motion was approved.

**BOARD OF ZONING APPEALS:**

Mention was made of the open positions. It was decided that another ad will be posted in the Community News.

**BUILDING AND GROUNDS:**

Ms. Booth stated she would like money in this year's budget for a cistern. Ms. Booth stated she will be out again for a little while and asked for Mr. Schneider to look out for the Buildings and Grounds issues in her absence.

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A **MOTION** to set up an electronic device to allow Ms. Booth to be able to see or listen in on Council Meetings while she is out was made by Mr. Kaplan and seconded by Mr. Weigand. All were in favor of the motion; none opposed. Motion Passed.

**CHAMBER OF COMMERCE:** It was announced that Ramp-Up Peninsula is scheduled for April 28<sup>th</sup>. It will be held on the Boston Township Hall property.

**POLICIES AND PROCEDURES:** Nothing to Report.

**FIRE:**

Mr. Schneider stated the Fire Department radios are in working order. The Mayor stated Boston Heights had a ceremony to honor firefighters for saving lives. He asked that the Village be notified of such ceremonies in the future so that the Village can attend and participate.

**CEMETERY BOARD:**

Mr. Schneider reported that six new Cedar trees have been planted.

**JEDD:** There is a meeting scheduled for later this month.

**LEGISLATION:**

**Third Reading: None**

**Second Reading: None**

**First Reading:**

**Resolution No. 01-2018. An Emergency Resolution Authorizing the Mayor to Enter into an Administrative Support Services Agreement on Behalf of the Village, as a Metro SWAT Participating Jurisdiction, for the City of Stow to Perform Bookkeeping, Fund Retention, and Payment Services for Metro SWAT.**

Mr. Bryan stated that all of the Metro SWAT participating communities need to authorize the agreement for it to go into effect. The City of Stow would be compensated for this work through a 20% reduction in its proportionate share of the budget costs. Chief Varga stated the Village of Silver Lake used to do the work.

A **MOTION** to Suspend three-reading rule was made by Mr. Matusz and seconded by Mr. Schneider.

Votes: Mr. Matusz-Yes; Ms. Booth-Yes; Mr. Kaplan-Yes; Ms. Holody-Yes; Mr. Weigand-Yes; Mr. Schneider-Yes. Motion passed.

A **MOTION** to pass was made by Mr. Schneider and seconded by Mr. Matusz.

Mr. Kaplan objected to this Resolution being passed as emergency legislation and stated he wanted the emergency language taken out. Mr. Bryan stated that Metro SWAT wanted the switchover to the Stow Finance Department to occur as soon as possible and that was the reason for the emergency. Mr. Kaplan stated he doubted the other communities would have their legislation passed before the thirty day period after which the Village's Resolution would go into effect, and he wanted to preserve the electors' referendum rights on this issue.

Votes were: Mr. Matusz-Yes; Ms. Booth-Yes; Mr. Kaplan-No; Ms. Holody-Yes; Mr. Weigand-Yes; Mr. Schneider-Yes. The Resolution was adopted.

**ORDINANCE No. 02-2018. An Emergency Ordinance Establishing Section 139.085 of the Codified Ordinances Relating to Police Radios.**

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Mr. Kaplan asked whether this directive could be accomplished by a Police Department Policy as opposed to a codified ordinance provision. A discussion ensued and it was determined that this Ordinance was not necessary. No vote on the Ordinance was taken.

**RESOLUTION No. 03-2018. An Emergency Resolution Indicating the Village of Peninsula's Desire to Participate in the County of Summit 2018 Road Paving and Maintenance Program and Authorizing the Mayor to Enter into a Cooperative Agreement with the County of Summit, Through the Summit County Engineer, Relating to the Program.**

Mr. Kaplan questioned why the decision as to whether to participate in the program and which roads should be on the list was just being made now instead of a few months ago. He stated this program comes up every year at the same time, and the Village should be ready to have the cost estimates to help make the decision as to what it wants to do and what it can afford instead of being rushed into a decision without all of the pertinent information. A discussion as to which roads should be included took place.

A **MOTION** to suspend the three-reading rule was made by Mr. Matusz and Seconded by Mr. Weigand.

Votes were Mr. Matusz-Yes; Ms. Booth-No; Mr. Kaplan-Yes; Ms. Holody-Yes; Mr. Weigand-Yes; Mr. Schneider-Yes. Motion passed.

A **MOTION** was made by Mr. Kaplan, based upon Council's discussions, to amend the amount of the Village's projected budget from \$100,000 down to \$80,000. The motion was seconded by Mr. Weigand.

Votes: Mr. Matusz-Yes; Ms. Booth-No; Mr. Kaplan-Yes; Ms. Holody-Yes; Mr. Weigand-Yes; Mr. Schneider-Yes. Motion passed.

A **MOTION** to pass was made by Mr. Matusz and seconded by Ms. Holody.

Votes were: Mr. Matusz-Yes; Ms. Booth-No; Mr. Kaplan-Abstain; Ms. Holody-Yes; Mr. Weigand-Yes; Mr. Schneider-Yes. Resolution Passed.

A **MOTION** to go into executive session for the purpose of discussing a possible property acquisition matter and an employee personnel matter was made by Mr. Schneider and seconded by Mr. Kaplan.

Votes: Mr. Matusz-Yes; Ms. Booth-Yes; Mr. Kaplan-Yes; Ms. Holody-Yes; Mr. Weigand-Yes; Mr. Schneider-Yes. Motion passed.

Council executive session ensued.

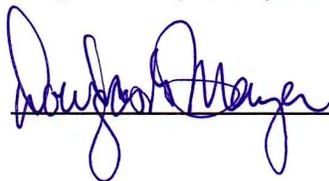
A **MOTION** to come out of executive session was made by Mr. Kaplan and seconded by Mr. Matusz.

Votes: Mr. Matusz-Yes; Ms. Booth-Yes; Mr. Kaplan-Yes; Ms. Holody-Yes; Mr. Weigand-Yes; Mr. Schneider-Yes. Motion passed.

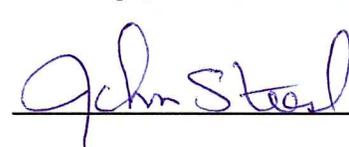
A **MOTION TO ADJOURN** was made by Ms. Booth and seconded by Ms. Holody. All were in favor of the motion; none opposed. The Meeting adjourned at 11:02 pm.

Respectfully submitted:

Douglas G. Mayer, Mayor Date

  
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John Stiegel, Fiscal Officer Date

 2/13/18  
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