

**Record of Proceedings  
Village of Peninsula Council  
Special Council Meeting**

Held: June 16, 2018

**CALL TO ORDER:** The Village of Peninsula Council convened from 9:40 a.m. to 11:08 a.m. in the Peninsula Village Hall. Mayor Douglas Mayer called the meeting to order and initiated the roll call. The following members and visitors were present.

**COUNCIL MEMBERS:**

Michael Matusz	PRESENT	Douglas Mayer, Mayor	PRESENT
Mary Booth	PRESENT	Chris Weigand	PRESENT
Michael J. Kaplan	PRESENT 9:45	Daniel Schneider	PRESENT
Diane Holody	PRESENT		

**OTHERS PRESENT:** Fiscal Officer John Stiegel and Solicitor Brad Bryan

**Purpose of Meeting:** Discussion Regarding Wastewater Issues

Mayor Mayer stated since we have a limited time for this meeting, we will let Citizen Participation take place at the conclusion of Council's discussion on how to proceed with the Wastewater Project after they hear all the facts as presented.

Ms. Holody stated she asked for this meeting and put together a proposed outline of four options going forward. She stated if you are in favor of the sewer project or not, we do have a contract with Stantec. She outlined the four options: (see attachment)

1. Keep the Stantec Contract as is (not to exceed \$450,000). The breakdown of costs in the contract is \$421,000 for Design Engineering, \$15,500 for permits, and \$13,500 for ancillary services.

2. Limit the scope of the existing Stantec Contract and realize some value on the work that has been done because we have expended some funds. We could get some good value out of it.

We have accrued \$60,000.00 in expenses to date. Stantec has invoiced us for \$55,000 with \$5,000 to be invoiced, completed 30% Design of the collection system, and coordinated with Kubota (the company who is the manufacturer of the MBR System) and Mack Industries (who would build the treatment system). Stantec has performed some preliminary EDU calculations based on the EPA Flow Guide. The original project cost has been refined from \$5.7 million to \$5.36 million. One of the goals in the Engineering Design Phase is to apply for grant money. The Village has already applied to the Army Corps of Engineers for a one million dollar grant. Next, we want to apply for an OPWC Grant for \$750,000 and a \$500,000 zero percent loan, based on the points system. If we agree to spend an additional \$10,000 with Stantec, it would complete the 30% drawings, the anti-degradation report, and the NPDES Permit and submit it to the EPA. That submission opens the conversation with the EPA on how the plant will be designed and the flow will be discharged. July 6<sup>th</sup> is when the \$750,000 OWPC grant application and \$500,000 zero interest loan applications are due. In July, we would meet with Summit County for the 30% design review, and in October, the Village and Stantec would meet with the OWPC Technical and Advisory Council to present a budget. That is what would happen if we spend an additional \$10,000 with Stantec. If we spent an additional \$80,000, there would be an additional 4 months of design engineering to 60% completion. In addition, all surveys on the treatment plant site, another review with Summit County on the 60% design engineering, and public engagement

**Record of Proceedings  
Village of Peninsula Council  
Special Council Meeting**

Held: June 16, 2018

would be included. In September, we would need to submit our permit to install. The purpose of that permit is to provide detailed design of the physical structure of the treatment system in the high flow and low flow status. It allows further conversations with the EPA. The payment for the Engineering Design could come from the General Fund, and that way, we can eliminate the sewer fee. Ms. Holody indicated that on June 8th, she spoke with Dean Stoll. The Ohio EPA would like to have all of Council submit a request for support from EPA to have sewers in the Village.

3. Turn Project Over to Summit County. Ms. Holody stated, on June 8th, at her request that the Village Solicitor speak to Mike Weant about the option of turning over the Project to Summit County, where the County can oversee the work Stantec has done to date and oversee the Stantec design engineering process.

The advantage of Summit County proceeding with this project would be the fact it would absorb the costs of the design engineering and reimburse the Village for what has been paid to Stantec for design engineering. Ms. Holody stated it was her suggestion that Mayor Mayer, Mr. Kaplan, and Mr. Bryan do the negotiation on behalf of the Village with Summit County to take over the sewer project if this option is chosen. Ms. Holody listed what would be in the best interests of the Village if Summit County took over project.

- Stantec would continue the design engineering.
- Stantec has a lot of experience with MBR plants.
- Summit County will absorb all the costs and reimburse the Village what has been paid to Stantec for design engineering.
- The MBR is the preferred treatment method, the MBR plant would be enclosed, and the Village would have final approval of the design, along with the National Park for site location.
- The design is based on 44,000 gallons with limited growth (based on .08% growth within the sewer district).
- There would be no obligation to go forward by either party if the project becomes cost prohibitive. How would we know when it gets cost prohibitive, when we reach the 100% design and the project goes out for bid.

4. Take no action, cancel the project, and pay Stantec for work performed to date.

Ms. Holody stated these are the four options. The first three items have no obligation for the Village to move forward with the project because we are only in the design engineering phase. She stated she hoped for a combination of numbers 2 & 3 involving limited additional work by Stantec and/or Summit County taking over project.

Mayor Mayer stated after we just heard this presentation, let's give each Council Member ten minutes to comment.

**Council Participation:**

Mr. Kaplan: Mr. Kaplan asked who wrote this presentation. Ms. Holody stated that she did, and when the final copy was made, her name was left off. Mr. Kaplan stated he believes there is a lot of good information in here. He wished he could have received it sooner. That way he would have had time to digest the information. He stated a couple of items jumped out. I don't believe these

**Record of Proceedings  
Village of Peninsula Council  
Special Council Meeting**

Held: June 16, 2018

are all the options. I wish we would stop using the phrase no action. It should be what action are we going to take, and what is the appropriate action to take. There is almost no data but at least 42 different opinions on what should be done. The Health Department is collecting data, and their information will be completed by early 2019. We all can point to personal experiences and old data from twenty years ago, but there is no current data to base a decision on. One option, as member of the community stated, is that we pause the project until we get the data on what we need to do before we decide what to do. The cart before the horse. What should we do? There is a growing consensus that if the Village is going to have a central sewer system, we should not build it or run it. Maybe build it but not run it. We prove our limited expertise on a month to month basis on getting things done. We fire someone then get sued. What is the scope of the waste water remediation? Is it going to be new septic systems, sewers, or a combination of both? If we are going to negotiate, we need to negotiate with everybody. I think there is an appropriate need to negotiate with Stantec as we go on from here. If we are going to build it, I believe it should be turned over to the County. My commitment to the residents is before anything is done, they have the chance to vote on this. We are still a democracy, and at the end of the day, this should still go to the voters. Please provide members of Council the information and the applications for the grant money we are applying for so we can better understand what the terms will be and how we can utilize the money for which we are applying.

Mr. Matusz: Mr. Matusz stated a central system would be good, but I do not believe the Village should own the system if that is the direction we go. The Planning Commission needs to be involved, and zoning needs to be in place before we move forward. I believe the current zoning regulations have nothing about a central sewer system and what residents can and can't do. I don't know how much you can limit growth with a centralized system. Sewer lines would change the face and look of the Village. Septic tanks are acceptable with the County, but if the Village is obligated to construct sewer lines and a treatment plant, there are only 250 households in the Village. It should be constructed for the entire Village, not just for 126 homes in a certain area. Why is this such an issue?

Ms. Booth: Ms. Booth stated I am interested in items 2 & 3, mainly 2, because we have gone this far already, and it really doesn't obligate us. We have a duty to get these grants, and a lot of the opposition is the added expense to the households. If we get these grants, it would relieve the financial expense to the residents. We should forge ahead and apply for every grant that is available for what we can qualify for and reduce the cost for the homeowner. If we don't qualify for grant money and the cost is too high, then we can reconsider moving forward with the project. As for going with the County, there are some disadvantages. The County is difficult to work with at times, and at times, non-negotiable in my opinion. The County sometimes will not agree with our visions or demands. The County doesn't have any experience with MBR installations. Stantec does. If the County could overcome that fear and we could come to an agreement with the County to do the project, then I am all for it.

Mayor Mayer: Mayor Mayer stated as I read and listen to this proposal, I must ask, did anybody understand what was put before you. It sounded like a commercial for Stantec. We are moving forward to support a company, not to support the Village. I don't believe we have the support of the community to move forward, and we don't have the money to pay for the project. Wishing for grant money approval is not effective. Some grants have balloon payments, which is not good for our budget. If nothing happens, the Village is left paying a \$450,000 bill. We cannot afford to lose money. The Village's budget is going to change drastically with lost income from the School and

**Record of Proceedings  
Village of Peninsula Council  
Special Council Meeting**

Held: June 16, 2018

General Die Casters. We cannot afford to screw up. At this point, we have no idea what our budget is and where we are going. It seems we are more worried about getting Stantec paid. I am not saying Stantec is not a good company. It seems we are doing this more for a company than the Village. If we want to flood this town with people, let's put in new sidewalks and parking to accommodate the increase of people. The sewer system will bring more business, which would be good for the Village, however, this Village does not do well with change. Once again, to move forward financially, I do not know how this will work. We are wishing for grant money, and we are wishing for the County to take over the project. Wishing does not pay the bills. I feel the Village needs to find out where the funding will come from for this project first and foremost. My comment is giving it back to the voters. Let residents decide and let them vote on this project. There is only a small group that wants to see this project go through for their own benefit.

Ms. Holody: Ms. Holody stated this project started in the Planning Commission. Waste Water was a subcommittee of the Planning Commission. The Planning Commission's mission is not to look at today but to look to the future, plan for growth and infrastructure needs, and look out for how this Village will look like in ten years. What we do today will impact how we will look in ten years. No, we did not get a list of who is not in compliance. We know there are problems. I stood on Riverview Road last Monday with the Health Department, and she said, see that gray matter in there, that is raw sewage running through the storm sewers. Do we want more package plants? I believe we can build our own treatment plant and run it. This is like a small development. In Bath Township, they didn't want sewers, but a developer installed his own treatment plant for the housing development he was building. It is small, and we can run it. We have seen many small communities successfully run their own treatment plants, but if this Council believes that we cannot run our own treatment plant, then I am on board with the County. The problem with the County is it does not build individual treatment plants. It is about regionalization. I agree with Mary that the County has not shown an interest in wanting to do this project. As a Councilperson, I am opposed to making a list of offenders. I would rather plan and control the growth of development. I spoke with a contractor the other day and asked him what is better for him as a developer, to have sewers, to have water, or to have both water and sewers. He stated not having water is more of a problem. It is easier to build a treatment plant for sewers. The Zoning Code has a section on cluster homes. If the Village controls the treatment, it can control the growth. We should continue to move forward. It is still effective to plan and present recommendations and apply for grants. If Council changes its mind about this, we can adjust.

Mr. Weigand: Mr. Weigand stated I am at the end of the table, and a lot has been said on both sides. It is my belief that municipalities need to provide for the health of their residents. I agree with the Mayor that you cannot do a project based on if we get money from grants and loans. I do believe you take the time and apply for those grants. I have been working on this project well over three years. I have seen MBR plants and how they work and have questioned the operators on their functionality. We have been using the scenario of a 150 hookup treatment plant in the sewer district. I believe it would be more efficient to have a central sewer and treatment plant within the sewer district. I understand money is tight. We should investigate what the Village can do to help reduce the cost to residents. I do not want to see these houses from the bridge to Riverview Road forced out or turned into businesses and families torn from their homes.

Mr. Schneider: Mr. Schneider stated everybody has pretty much covered this subject, I think it would be good for the community, but until we get more information from the Health Department, I think we should apply for the grants. If the Health Department comes in in our favor, then we do

**Record of Proceedings  
Village of Peninsula Council  
Special Council Meeting**

Held: June 16, 2018

not take the money. If we do not get any money, then we going to have to drop the project and let the residents fend for themselves. We have only twenty minutes left, I would like the residents to speak.

**Citizen Participation:**

George Haramis, Riverview Road: Mr. Haramis stated I am not within the sewer district. What I can bring to the table is my expertise on Project Management. I am a Project Manager. Taking Stantec to a logical concept of completion is a good one. Turning the project over to the County is good, but also, we must remember the County is not an engineer. It manages engineers and manages construction. Use of the County's expertise to manage the project and run the plant would be good. How much funding will it cost the Village to run the plant daily?

Amy Frank-Hensley, North Locust Street: When applying for grant money, you must state what the money is going to be used for. An example is if you apply for a grant and state you are going to use the money to pay Stantec, then you can't turn the money over to the County to pay for the project if you decide the County will take over the project. You have to say what you mean to do and do what you say.

Bill Clifton, Main Street: Mr. Clifton stated he received a system design for an NPDES system. The cost to replace a current system is \$15,000.00 - \$18,000. He stated it could be compliant for his home, but not for the sewer district. We are going to have to come to some consensus that down the road, in five to ten years, we will have to put in a central sewer system.

Doug Anderson, South Locust Street: Mr. Anderson stated you can build a treatment plant that is in compliance today, and in a few years, the EPA comes back and changes its criteria and states you need to upgrade your system at a cost of \$2,000,000. The EPA regulations change all the time. Upgrading the system could be a continuous expense.

Bob Kaczmariski, Riverview Road: Mr. Kaczmariski stated what I am hearing is that you want to install a system to advance but small enough not to advance. That doesn't make any sense to me. If you want to put in a system, do it for all the Village, and everyone pays for it? It should not be on the backs of law-abiding citizens within the sewer district for \$15.00 per month.

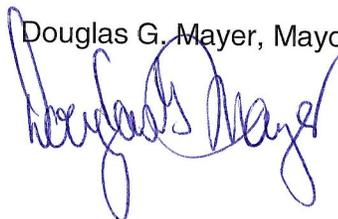
A motion was made by Mr. Kaplan to eliminate the authority of the Waste Water Core Group, establish the authority of the Waste Water Project to Council, and retain Ms. Holody as the Liaison between the Village and Stantec. The motion was seconded by Mr. Matusz.

Roll call vote: Mr. Matusz: yes; Ms. Booth: yes; Mr. Kaplan: yes; Ms. Holody: yes; Mr. Weigand: yes; Mr. Schneider: yes. The motion was adopted.

**ADJOURNMENT:** A motion to adjourn was made by Mr. Kaplan and seconded by Mr. Matusz. Roll call vote: Mr. Matusz: yes; Ms. Booth: no; Mr. Kaplan: yes; Ms. Holody: no; Mr. Weigand: no; Mr. Schneider: yes. The vote was a tie. The Mayor broke the tie by voting to adjourn. The meeting was adjourned at 11:08 a.m.

Respectfully submitted:

Douglas G. Mayer, Mayor



Date

7/1-2019

**Options before Council**

1. Continue with the current Stantec contract for Design Engineering
2. Continue with a limited, incremental, scope with Stantec to some realized value
3. “Turning the project over” to the County to oversee Stantec and DE

[None of the above options obligate the Village to go forward with construction/installation]

4. “No Action” - Cancelling the project and paying Stantec to date
- 

**#1 – Continue with current Stantec contract for Design Engineering**

- Not to exceed \$450k (only get billed for what is spent)
  - \$421k for design engineering services (Budget based on % of construction costs)
  - \$15.5k budget for permits
  - \$13.5k budget for ancillary costs
  - Anticipated contract was from Jan 2018 – June 2019

**Contracted for engineering and funding support services:**

- Design and Engineering for approximately 13,000 LF of 8 inch sanitary sewer, 3,765 LF of Force Main, 6,750 LF of 6 inch service line, 42 manholes, 1 grinder pump, 1 lift station. This will include Title Sheet, Plan and Profile Sheets, General Notes, Quantities, Standard Construction Detail Sheet(s), Lift Station and Grinder Pump Detail Sheets for use in getting Permit To Install and bidding the project.
- Design and Engineering of a 45,000 GPD conventional or MBR WWTP. This will include a Title Sheet, General Notes, Hydraulic Grade Line and Process Detail Sheets for use in getting a Permit To Install (PTI) and bidding the project.
- Prepare for and attend up to 3 total public meetings; defined as public meetings with Village Council; Planning Commission; or residents, property owners or occupants; to discuss project details, next steps and to discuss construction.
- Preparation of OEPA NPDES Permit and Permit to Install Application including preparation of all forms as well as prepare for and attend any Public Meetings required for the NPDES.
- Assist Ohio RCAP with the preparation of funding applications including providing project details, cost estimates and useful life certifications.
- Assist the Village with securing easement(s) and /or property negotiations including preparation of Exhibits to be used and coordinate with legal counsel for completion.
- Preparation of bid documents, specifications and administer the bidding process including coordinate bid dates and times, prepare and distribute bid documents to perspective bidders, prepare for and attend bid opening, prepare bid tabulation and bid recommendation to the client.
- Client will be responsible for all permit fees from other agencies

**#2 - Continue with a limited scope with Stantec to some realized value [grant funding]**

- A. CURRENTLY - \$60k expended to date (\$55k invoiced. \$5k WIP)**
- DE is 30% complete for collection system
  - Coordinating with Kabota – preliminary layout at this point
  - Preliminary EDU calculations using EPA flow guidelines complete
  - Refined the budget as a result of the 30% DE (currently at \$5.36m, down from \$5.7m)
- B. +\$10k – Over the next month: NPDES, Anti-Deg, OPWC submittal**
- **NLT June 30, 2018:** Button up the 30% DE drawings. Finalize Anti-Deg report. Submit the NPDES permit and Anti-Deg report to OEPA
    - Shows the EPA that we are serious about centralized sewers
    - Initiates the process of the OEPA working with the Village towards a solution to wastewater management
    - Helps to further refine the cost of the project with OEPA input
    - **Does not obligate the Village to go forward with construction**
    - Permit fee - check for \$400 to State Treasurer
  - **NLT July 6, 2018:** Complete and submit OPWC grant (\$750k) and loan application (\$500k at 0% interest)
  - **July 2018:** 30% Design review meeting with Stantec, Village Council, and SCDSS
  - **Early fall, 2018:** Attend OPWC TAC (Technical Advisory Committee) meeting to present the project.
- C. +\$80k - [4 mths @ \$20k/mth] Continue with DE to get to 60% design completion**
- **July – October 2018**
    - Continue with DE– from 30% complete to 60% complete
    - Complete surveys for treatment site and collection system layout
    - Complete engineering for treatment plant design and layout
    - 60% Design review meeting with Stantec, Village Council, and SCDSS
    - Public engagement
  - **NLT Sept 30, 2018: Complete and submit Permit to Install to OEPA.** [prior to OPWC TAC review in Oct]
    - The PTI once received is good for 18mths, if the Village chooses to go forward. There is no requirement to go forward with construction. PTI provides the detail design (thus the “60% DE completion) of the physical structure that will collect and treat the sewage. Currently being designed to the 10-State Standard as required by the EPA. PTI submittal will be part of the consideration of the OPWC during the October TAC review.
    - Permit fee - Check for \$15,100 to State Treasurer
- D. +\$15k – buffer [Meetings with the OEPA, SCDSS, Village etc.]**

**BUDGET for limited incremental scope of work:**

<b>ENGINEERING SERVICES</b>	<b>Unit Cost</b>	<b>Subtotal</b>	<b>Cumulative</b>
A. Current expenditure (30% DE completion)	\$60,000		
B. Submit NPDES, Anti-Deg, OPWC	\$10,000		
• NPDES permit fee	\$400		
<b>Subtotal for A &amp; B</b>		<b>\$70,400</b>	
C. Complete to 60% DE and submit PTI	\$80,000		
• PTI permit fee	\$15,100		
<b>Subtotal for C / Cumulative A,B,C</b>		<b>\$95,100</b>	<b>\$165,500</b>
D. Buffer	\$15,000		
<b>Subtotal for D / Cumulative A,B,C,D</b>		<b>\$15,000</b>	<b>\$180,500</b>

\* The Village is only billed for what hours are expended. Travel expenses and other ancillary costs are included in these budgets.

\* Pay for the DE out of the General Fund (so the entire Village is participating)

\* Do not access OWDA loan (if we use GF/SCDSS) and eliminate the Sewer Fee. If we come to agreement with SCDSS, the Village can be reimbursed for any monies expended.

**Letter of Support Ohio EPA:**

- **Letter of Support needed to submit with OPWC grant and also to Army Corps**
- **6/8/18:** Dean Stoll stated they will produce a letter supporting centralized sewers in the Village to submit to Army Corp and with the OPWC grant, if Council agrees. Dean prefers that the Mayor also agree but understands that it is not necessary given our form of government.
- **Motion by Council asking OEPA for a letter of support for centralized sewers in the Village Wastewater District.**

**#3 - Discussions with the County to “take over” the project: July – October 2018**

- 6/08/18 - Mike Weant is open to discussing SCDSS taking over the project, and Stantec’s current contract.
- **Mike Kaplan, Brad Bryan, and the Mayor** would lead the effort in negotiating with the County to “take over” the Stantec contract and the project.
- **Preferred conditions that support the best interest of the Village**
  - Continue with Stantec Consulting for DE
    - Value for the County and the Village in leveraging Stantec’s work to date: the preliminary study, treatment system design and pricing with Kabota and Mack industries to date, design work completed to date on the gravity sewers, and Stantec’s experience with designing and overseeing several MBR installations.
  - County will absorb the cost of the DE and reimburse the Village for \$\$ paid to Stantec for DE.
  - MBR will be the treatment technology, enclosed fully or partially in a building, design approved by the Village (and possibly the NPS).
  - Siting will be on the NPS park parcel, if Village/NPS come to agreement.
  - Current plant design is for 44k gpd plant which is designed to accept limited growth (less than 1% (.8%) population growth per year). County will agree to that limit of growth and only the Village can approve expanding the capacity of the collection or treatment system to accept more capacity.
  - County will provide a significant level of financial assistance to the project
  - All sandstone sidewalks and granite ADA pavers will remain and be protected.
  - No obligation to go forward with the project, by either party, if costs are determined to be prohibitive post Design Engineering and also on review of construction bids.

**Options before Council**

1. Continue with the current Stantec contract for Design Engineering
2. Continue with a limited, incremental, scope with Stantec to some realized value
3. “Turning the project over” to the County to oversee Stantec and DE

[None of the above options obligate the Village to go forward with construction/installation]

4. No Action Solution - Cancelling the project and paying Stantec to date

**#1 – Continue with current Stantec contract for Design Engineering**

- Not to exceed \$450k (only get billed for what is spent)
  - \$421k for design engineering services (Budget based on % of construction costs)
  - \$15.5k budget for permits
  - \$13.5k budget for ancillary costs
  - Anticipated contract was from Jan 2018 – June 2019

**Contracted for engineering and funding support services:**

- Design and Engineering for approximately 13,000 LF of 8 inch sanitary sewer, 3,765 LF of Force Main, 6,750 LF of 6 inch service line, 42 manholes, 1 grinder pump, 1 lift station. This will include Title Sheet, Plan and Profile Sheets, General Notes, Quantities, Standard Construction Detail Sheet(s), Lift Station and Grinder Pump Detail Sheets for use in getting Permit To Install and bidding the project.
- Design and Engineering of a 45,000 GPD conventional or MBR WWTP. This will include a Title Sheet, General Notes, Hydraulic Grade Line and Process Detail Sheets for use in getting a Permit To Install (PTI) and bidding the project.
- Prepare for and attend up to 3 total public meetings; defined as public meetings with Village Council; Planning Commission; or residents, property owners or occupants; to discuss project details, next steps and to discuss construction.
- Preparation of OEPA NPDES Permit and Permit to Install Application including preparation of all forms as well as prepare for and attend any Public Meetings required for the NPDES.
- Assist Ohio RCAP with the preparation of funding applications including providing project details, cost estimates and useful life certifications.
- Assist the Village with securing easement(s) and /or property negotiations including preparation of Exhibits to be used and coordinate with legal counsel for completion.
- Preparation of bid documents, specifications and administer the bidding process including coordinate bid dates and times, prepare and distribute bid documents to perspective bidders, prepare for and attend bid opening, prepare bid tabulation and bid recommendation to the client.
- Client will be responsible for all permit fees from other agencies

**#2 - Continue with a limited scope with Stantec to some realized value [grant funding]****A. CURRENTLY - \$60k expended to date (\$55k invoiced. \$5k WIP)**

- DE is 30% complete for collection system
- Coordinating with Kabota – preliminary layout at this point
- Preliminary EDU calculations using EPA flow guidelines complete
- Refined the budget as a result of the 30% DE (currently at \$5.36m, down from \$5.7m)

**B. +\$10k – Over the next month: NDES, Anti-Deg, OPWC submittal**

- **NLT June 30, 2018:** Button up the 30% DE drawings. Finalize Anti-Deg report. Submit the NPDES permit and Anti-Deg report to OEPA
  - Shows the EPA that we are serious about centralized sewers
  - Initiates the process of the EPA working with the Village towards a solution to wastewater management
  - Helps to further refine the cost of the project with EPA input
  - **Does not obligate the Village to go forward with construction**
  - Permit fee: check for \$400 to State Treasurer
- **NLT July 6, 2018:** Complete and submit OPWC grant (\$750k) and loan application (\$500k at 0% interest)
- **July 2018:** 30% Design review meeting with Stantec, Village Council, and SCDSS
- **Early fall, 2018:** Attend OPWC TAC (Technical Advisory Committee) meeting to present the project.

**C. +\$80k - [4 mths @ \$20k/mth] Continue with DE to get to 60% design completion**

- **July – October 2018**
  - Continue with DE– from 30% complete to 60% complete
  - Complete surveys for treatment site and collection system layout
  - Complete engineering for treatment plant design and layout
  - 60% Design review meeting with Stantec, Village Council, and SCDSS
  - Public engagement
- **NLT Sept 30, 2018: Complete and submit Permit to Install to OEPA.** [prior to OPWC TAC review in Oct]
  - The PTI once received is good for 18mths, if the Village chooses to go forward. There is no requirement to go forward with construction. PTI provides the detail design (thus the “60% DE completion”) of the physical structure that will collect and treat the sewage. Currently being designed to the 10-State Standard as required by the EPA. PTI submittal will be part of the consideration of the OPWC during the October TAC review.
  - Permit fee - Check for \$15,100 to State Treasurer

**D. +\$15k – buffer [Meetings with the OEPA, SCDSS, Village etc.]**

**BUDGET for limited incremental scope of work:**

<b>ENGINEERING SERVICES</b>	<b>Unit Cost</b>	<b>Subtotal</b>	<b>Cumulative</b>
A. Current expenditure (30% DE completion)	\$60,000		
B. Submit NPDES, Anti-Deg, OPWC	\$10,000		
• NPDES permit fee	\$400		
<b>Subtotal for A &amp; B</b>		<b>\$70,400</b>	
C. Complete to 60% DE and submit PTI	\$80,000		
• PTI permit fee	\$15,100		
<b>Subtotal for C / Cumulative A,B,C</b>		<b>\$95,100</b>	<b>\$165,500</b>
D. Buffer	\$15,000		
<b>Subtotal for D / Cumulative A,B,C,D</b>		<b>\$15,000</b>	<b>\$180,500</b>

\* The Village is only billed for what hours are expended. Travel expenses and other ancillary costs are included in these budgets.

\* Pay for the DE out of the General Fund (so the entire Village is participating)

\* Do not access OWDA loan (if we use GF/SCDSS) and eliminate the Sewer Fee. If we come to agreement with SCDSS, the Village can be reimbursed for any monies expended.

**Letter of Support Ohio EPA:**

- **Letter of Support needed to submit with OPWC grant and also to Army Corps**
- **6/9/18:** Dean Stoll said they will produce a letter supporting centralized sewers in the Village to submit with the OPWC grant, if Council agrees. Dean prefers that the Mayor also agree but understands that it is not necessary given our form of government.
- **Motion by Council asking OEPA for a letter of support for centralized sewers in the Village Wastewater District.**

**#3 - Discussions with the County to “take over” the project: July – October 2018**

- Mike Weant is open to discussing SCDSS taking over the project, and Stantec’s current contract.
- **Mike Kaplan, Brad Bryan, and the Mayor** would lead the effort in negotiating with the County to “take over” the project.
- **Preferred positions that support the best interest of the Village**
  - Continue with Stantec Consulting for DE – Value for the County in leveraging Stantec’s work to date: the preliminary study, treatment system estimates with Kabota to date, design work completed to date on the gravity sewers, and Stantec’s experience with designing and overseeing several MBR installations.
  - County will absorb the cost of the DE and reimburse the Village for \$\$ paid to Stantec for DE.
  - MBR will be the treatment technology, enclosed fully or partially in a building design approved by the Village (and possibly the NPS).
  - Siting will be on the NPS park parcel, if Village/NPS come to agreement.
  - Current plant design is for 44k gpd plant which is designed to accept limited growth (less than 1% (.8%) population growth per year). County will agree to that limit of growth and only the Village can approve expanding the capacity of the collection or treatment system to accept more capacity.
  - County will provide a significant level of financial assistance to the project
  - All sandstone sidewalks will remain and be protected.
  - No obligation to go forward with the project, by either party, if costs are determined to be prohibitive post Design Engineering and also on review of construction bids.