

**Record of Proceedings
Village of Peninsula Council
REGULAR SESSION**

Held: June 10, 2019

CALL TO ORDER: The Village of Peninsula Council convened from 7:00 p.m. to 9:40 p.m. in the Peninsula Village Hall. Mayor Douglas Mayer called the meeting to order and initiated the roll call, followed by the Pledge of Allegiance. The following members were present.

COUNCILMEMBERS:

Michael Matusz	PRESENT	Mayor Douglas Mayer	PRESENT
Richard Fisher	PRESENT	Chris Weigand	PRESENT
Michael J. Kaplan	PRESENT	Daniel Schneider	PRESENT
Diane Holody	PRESENT		

OTHERS PRESENT: Fiscal Officer Deborah Wordell and Solicitor Brad Bryan.

CITIZENS PARTICIPATION: Mr. Richard Slocum of 1563 Mill Street requested the need for better detailed information on the topics and minutes of each council session. He quoted the Sunshine Law stating citizens should not have to attend a meeting to understand what council is considering.

COUNCIL PARTICIPATION:

Mrs. Holody would like for council to honor the late Ms. Mary Booth, former council person who recently passed away. Ms. Booth was a respected active citizen of the village who will be dearly missed. Ms. Holody suggested that council speak at the August council meeting to decide on a memorial. Mr. Weigand and Mr. Matusz agreed and suggested memorial items such as flowers, a tree, or a bench.

MAYOR'S REPORT:

Mayor Mayer spoke of the three remaining windows that need to be replaced in the administration building. The three quotes were presented to council along with the Village's final cost of each window brand after the \$3570 of NOPEC grant money is applied. Quotes were as follows:

Pella windows	\$6,211.00 - \$3,570.00 (Village Final Cost \$2,641.00)
Renewal by Anderson	\$6,460.00 - \$3,570.00 (Village Final Cost \$2,890.00)
Infinity by Marvin	\$8,752.00 - \$3,570.00 (Village Final Cost \$5,182.00)

Mr. Mayer stated the Pella Window would not only save the Village about \$2500.00 but they would look the same as the existing newer replacement Marvin windows. Mr. Kaplan and Ms. Holody expressed their desire to stay with the Marvin brand to ensure a uniform look, others on council agreed.

Motion was made by Mr. Weigand to go with the Marvin replacement window quote on the final three windows in the administration building and seconded by Mr. Schneider.

Roll Call Vote: Mr. Fisher, yes; Mr. Matusz, yes; Mr. Kaplan, yes; Ms. Holody, yes; Mr. Weigand, yes; Mr. Schneider, yes. Motion was approved.

**Record of Proceedings
Village of Peninsula Council
REGULAR SESSION**

Held: June 10, 2019

Also, the Mayor stated the Village Hall structural issues still needs to be addressed. As a final note, the Mayor would like to appoint Boyd Custer, the Villages' seasonal employee, continued service of employment on the condition Mr. Custer produces another form of ID for his I9 form. Mr. Bryan stated Boyd Custer's continuation of seasonal employment would start as of June 27, 2019 on the condition he shows proof of a second identification for his I9 form.

Motion was made by Mr. Fisher to employee Mr. Custer contingent on proof of a second identification this was seconded by Mr. Matusz.

Roll Call Vote: Mr. Fisher, yes; Mr. Matusz, yes; Mr. Kaplan, yes; Ms. Holody, yes; Mr. Weigand, yes; Mr. Schneider, yes. Motion was approved.

SOLICITOR'S REPORT:

Army Corps Directive Update: Village received an additional thirty-day extension on June 4, 2019 and the extension is until July 1, 2019. The Cuyahoga Valley National Park, The Army Core of Engineer Civil division, is looking for funding through the National Park and the Ohio Environmental Protection Agency. They are no longer looking to completely remove the cement but to move the cement behind the river bank. Mr. Kaplan asked is there is anything we should be doing. Mrs. Holody and Mr. Kaplan would like for Ed to submit to council a brief report on the 20th - 22nd of every month the status of the project in order to keep council current.

Facebook page Rules and Policies: Mr. Bryan submitted a preliminary copy of "Village of Peninsula Social Media Site Policy". Mr. Kaplan asked for clarification on the purpose of the Facebook vs. the Village Website; what information is given on each site and who manages each? Currently the Police Chief is the administrator for the Village Facebook page and Marty Kuboff, Office Administrator, manages the Village website with an outside contractor. Facebook information is pushed out vs the seeker must go to the website. Mr. Kaplan asked Mr. Bryan to email the preliminary copy to council and to postpone till next meeting.

Service Department Fire Insurance Claim: Mr. Bryan reported Service Department demolition and clean-up is to start June 13 and be completed by June 17. The asbestos test came back clean.

Ajax Commercial Cleaning Contract: Mr. Bryan reported Ajax, the outside contractor who is currently cleaning the Village Hall, comes one day a week for \$250 a month. The Mayor added that due to the need for additional cleaning, the service department has been coming in to clean two-three times a week taking out the trash, wiping down and pushing a vacuum. The Mayor would like to save the Village money, cancel the Ajax contract and have the service department clean the Village Hall since they have the time and are currently doing the maintenance throughout the week.

Motion made by Mr. Matusz to cancel the Ajax contract seconded by Mr. Kaplan.

Roll Call Vote: Mr. Fisher, no; Mr. Matusz, yes; Mr. Kaplan, no; Ms. Holody, no; Mr. Weigand, no; Mr. Schneider, no. Motion is defeated.

Mr. Bryan suggested calling Ajax to make sure there is not a price increase for next year.

**Record of Proceedings
Village of Peninsula Council
REGULAR SESSION**

Held: June 10, 2019

Golf Course Building Lease: Mr. Bryan stated he had discussions with the golf course regarding the rental of the outbuilding. Mr. Schneider commented he stopped by to see if the building doors were tall enough for the Village's equipment. The Village needs 12'-0" high doors and the golf course outbuilding has only 10'-0" high doors. The building would not fulfill the Village's needs. Mr. Matusz believes the Village needs their own Service Department and would like to pursue their own building. Mr. Kaplan and Ms. Holody expressed this is a perfect opportunity to joint with the Township to create one Road and Service Department. For the Village to allow a one-year trial to work through any issues with the Township to ultimately save the tax payers money. Both the fire and police departments have been combined with the Township and it works. The insurance money from the fire would just be saved, the Village would have no service employees and further discussion on what to do with the equipment would need to take place. Mr. Bryan, Ms. Holody and Mr. Schneider all stated that right now a scope of service is being worked out with the Township and that the Township has expressed an interest in the employment of the Villages' full and part time workers. Much discussion took place between all council on the pros and cons of the Village retaining or contracting out their Roads and Service Department. Mr. Kaplan suggested further discussions with the Township on cost needs to take place in order for the next council meeting to progress on this issue. Mr. Bryan will inform the golf course that the Village needs more time before considering rental of their outbuilding.

LEGISLATION:

Third Reading:

Resolution No. 11-2019

Requested by Councilperson Kaplan

A Resolution Authorizing the Adoption of Rules of Council: Mr. Kaplan asked to hold off till next council meeting. He was recently given new information from Mr. Bryan that needed to be reviewed.

Second Reading: nothing

First Reading:

Resolution No. 14-2019

Requested by Mayor Mayer

A Resolution Authorizing the Mayor to Accept a Northeast Ohio Public Energy Council Energized Community Grant: Telling NOPEC we will accept the grant of \$1157.00.

Motion to suspend the three-reading rule was given by Mr. Weigland seconded by Ms. Holody.

Roll Call Vote: Mr. Fisher, yes; Mr. Matusz, yes; Mr. Kaplan, yes; Ms. Holody, yes; Mr. Weigand, yes; Mr. Schneider, yes. Motion is passed.

**Record of Proceedings
Village of Peninsula Council
REGULAR SESSION**

Held: June 10, 2019

Motion to pass Resolution No. 14-2019 the authorization to accept the NOPEC grant.
Motion made by Mr. Weigand and seconded by Mr. Schneider.

Roll Call Vote: Mr. Fisher, yes; Mr. Matusz, yes; Mr. Kaplan, yes; Ms. Holody, yes; Mr. Weigand, yes; Mr. Schneider, yes. Motion is passed

Resolution No. 15-2019

Requested by Fiscal Officer Deborah Wordell

A Resolution Adopting the Tax Budget of the Village of Peninsula for the Fiscal Year Beginning January 1, 2020 and Submitting the Same to the County Fiscal Officer.

Must be filed with the County Fiscal Officer by July 15, 2019. Council meeting will be July 8, 2019.

Resolution No. 16-2019

Requested by Mayor Mayer and Fiscal Officer Deborah Wordell

A Resolution Authorizing the Mayor and Fiscal Officer to Enter into an Agreement with Wichert Insurance to Provide Insurance Coverage for the Village

The quote is for \$23,688.00 a \$400.00 decrease from last year.

Motion to suspend the three-reading rule was given by Mr. Kaplan seconded by Mr. Schneider.

Roll Call Vote: Mr. Fisher, yes; Mr. Matusz, yes; Mr. Kaplan, yes; Ms. Holody, yes; Mr. Weigand, yes; Mr. Schneider, yes. Motion is passed.

Motion to pass Resolution No. 16-2019 Authorizing the Mayor and Fiscal Officer to Enter into an Agreement with Wichert Insurance to Provide Insurance Coverage for the Village along with coverage for the bond was made by Mr. Kaplan seconded by Mr. Schneider.

Roll Call Vote: Mr. Fisher, yes; Mr. Matusz, yes; Mr. Kaplan, yes; Ms. Holody, yes; Mr. Weigand, yes; Mr. Schneider, yes. Motion is passed.

Resolution No. 17-2019

Requested by Fiscal Officer Deborah Wordell

A Resolution Authorizing the Certain Amendments to the 2019 Appropriation Resolution

Motion to suspend the three-reading rule was given by Ms. Holody seconded by Mr. Schneider.

Roll Call Vote: Mr. Fisher, yes; Mr. Kaplan, yes; Ms. Holody, yes; Mr. Weigand, yes; Mr. Schneider, yes. Motion is passed.

**Record of Proceedings
Village of Peninsula Council
REGULAR SESSION**

Held: June 10, 2019

Mr. Matusz left at 9:05 p.m.

Motion to amend Resolution No. 17-2019 as indicated by Ms. Wordell was made by Ms. Holody and seconded by Mr. Kaplan

Roll Call Vote: Mr. Fisher, yes; Mr. Kaplan, yes; Ms. Holody, yes; Mr. Weigand, yes; Mr. Schneider, yes. Motion is passed.

Motion to pass Resolution No. 17-2019 as amended was made by Ms. Holody and seconded by Mr. Kaplan.

Roll Call Vote: Mr. Fisher, yes; Mr. Kaplan, yes; Ms. Holody, yes; Mr. Weigand, yes; Mr. Schneider, yes. Motion is passed.

FISCAL OFFICER'S REPORT:

Ms. Wordell reported for the consideration of Minutes:
May 13, 2019 Regular Council Meeting
May 17, 2019 Special Council Meeting

Approval of the Minutes for the May 13, 2019 Regular Council Meeting

Ms. Holody made a motion to approve the minutes for the May 13, 2019 Regular Council Meeting that was seconded by Mr. Schneider.

Roll Call Vote: Mr. Fisher, yes; Mr. Kaplan, abstain; Ms. Holody, yes; Mr. Weigand, yes; Mr. Schneider, yes. Minutes are approved.

Consideration of the Minutes for the May 17, 2019 Special Council Meeting

Ms. Holody made a motion to approve the May 17, 2019 Special Council Meeting Minutes that was seconded by Mr. Schneider.

Roll Call Vote: Mr. Fisher, yes; Mr. Kaplan, abstain; Ms. Holody, yes; Mr. Weigand, yes; Mr. Schneider, yes. Special Council Meeting was approved.

FINANCE LIAISON, MS. HOLODY: Ms. Holody made a motion for acknowledgement of Receipt of Financial Reports that was seconded by Mr. Kaplan.

Roll Call Vote: Mr. Fisher, yes; Mr. Kaplan, yes; Ms. Holody, yes; Mr. Weigand, yes; Mr. Schneider, yes. The motion was approved.

Ms. Holody made a motion for ratification of payment of submitted bills list and it was seconded by Mr. Kaplan.

Roll Call Vote: Mr. Fisher, yes; Mr. Kaplan, yes; Ms. Holody, yes; Mr. Weigand, yes; Mr. Schneider, yes. The motion was approved.

**Record of Proceedings
Village of Peninsula Council
REGULAR SESSION**

Held: June 10, 2019

Mr. Schneider made a motion for a \$918 payment of police cars maintenance and it was seconded by Ms. Holody.

Roll Call Vote: Mr. Fisher, yes; Mr. Kaplan, yes; Ms. Holody, yes; Mr. Weigand, yes; Mr. Schneider, yes. The motion was approved.

POLICE LIAISON, MR. SCHNEIDER: Mr. Schneider stated there is nothing to report.

ROADS AND PUBLIC WORKS LIAISON, MR. MATUSZ: Mr. Matusz left at 9:05 p.m. Mayor stated the service truck should be ready in two weeks. Mr. Weigand commented on the grass needing cut along Route 303. Ms. Holody wanted to thank the service department for the attention and beautification to the administration building.

PLANNING COMMISSION, MR WEIGAND: Mr. Weigand reported the Long-Range Plan 2019 has been approved by the Planning Commission. The Commission respectfully asks Council to approve the plan as well. While not necessary, it is done as a courtesy and does help to demonstrate unified Village leadership.

In support of and as a result of the Long-Range Plan, the Commission is working on regulations for Short Term Rentals and Historic Overlay. These are or will be posted to the Village website. The Commission will review and may approve none, one or both of these at the June meeting.

WASTEWATER: Nothing to report.

ZONING: Mayor Mayer reported the Popcorn store submitted application for a sign and agreed to the size governed in regulations.

BOARD OF ZONING APPEALS: Nothing reported

BUILDING AND GROUNDS, Mr. Fisher: Mr. Fisher stated nothing new.

CHAMBER OF COMMERCE, MR. WEIGAND: Mr. Weigand reported on the Xtinguish Festival starting the weekend of Friday, June 21, 2019.

POLICIES AND PROCEDURES, MR. KAPLAN: Mr. Kaplan reported information already given.

FIRE BOARD, MR. SCHNEIDER: Mr. Schneider reported Fire department is out for bids on a new tanker.

CEMETERY BOARD, MR SCHNEIDER: Mr. Schneider thanked council for passing the 1% and that everything looked great for Memorial Day.

JEDD, MR. SCHNEIDER: Mr. Schneider reported nothing new.

OLD BUSINESS: Nothing new.

**Record of Proceedings
Village of Peninsula Council
REGULAR SESSION**

Held: June 10, 2019

CEMETERY BOARD, MR SCHNEIDER: Mr. Schneider thanked Council for renewing the 1% tax and stated everything looked great for Memorial Day.

JEDD, MR. SCHNEIDER: Nothing to report.

OLD BUSINESS: None.

NEW BUSINESS: None.

ADJOURNMENT: A motion to adjourn was made by Mr. Kaplan and seconded by Ms. Holody. All were in favor of the motion; none were opposed. The meeting was adjourned at 9:40 p.m.

Respectfully submitted:

Douglas G. Mayer, Mayor

Date



7.8.19

Deborah Wordell, Fiscal Officer



07/08/2019