

**Record of Proceedings
Village of Peninsula Council
SPECIAL SESSION**

Held: Monday, August 5, 2019

CALL TO ORDER: The Village of Peninsula Council convened from 5:07 p.m. to 6:45 p.m. in the Peninsula Village Hall. Mayor Douglas Mayer called the meeting to order and initiated the roll call. The following members were present.

COUNCILMEMBERS:

Michael Matusz	ABSENT	Mayor Douglas Mayer	PRESENT
Richard Fisher, Jr.	PRESENT	Chris Weigand	PRESENT
Michael J. Kaplan	PRESENT	Daniel Schneider	PRESENT
Diane Holody	PRESENT		

OTHERS PRESENT: Fiscal Officer Deborah Wordell and Solicitor Brad Bryan

PURPOSE OF MEETING: Council Work Session to review and discuss appropriations, expenditures, revenues, staffing, contracts, and other Village financial matters.

PROCEEDINGS: The Mayor turned the meeting over to Council. Ms. Holody stated that today's meeting was to discuss information presented by the Mayor on July 23, 2019 regarding the Village's Finances.

Ms. Wordell explained since she started working for the Village in November of 2018, she has discovered that historical fund balances have been off and bank statements were not reconciled. In correcting those errors, she recently determined that a \$70,000 fund balance correction directed by the 2014 Village State Audit was never made. She recently brought that issue to the Mayor and Council's attention, and the Mayor asked Ms. Wordell to make a 3 to 5 year projection of Village revenues and expenses. Council asked Ms. Wordell to prepare a list of the top 10 to 15 Village expenditures. Ms. Wordell stated her list includes all regular expenses over \$10,000. Councilmembers asked Ms. Wordell questions about the financial projections and list of top expenditures.

Mr. Kaplan asked whether Ms. Wordell had any specific reason or knowledge for projecting future Village revenues to decrease. Ms. Wordell stated the projections were not based upon anything specific, but she wanted to make conservative projections. Mr. Kaplan stated he appreciated the conservative approach but does not see a reason at this time for projecting that Village revenues will decrease in the next few years. As a result, based upon the financial numbers provided for the past few years, he does not see an emergency situation, but rather one in which Council should be mindful of its spending going forward.

Both Ms. Holody and Mr. Kaplan wanted to clarify that when comparing the Solicitor's contract with those of past Solicitors, to keep in mind that the Solicitor's services include Solicitor and Prosecutor work. A significant portion of the Solicitor's time is spent on Prosecution work. In the past, the positions were often filled by different individuals.

Mr. Kaplan urged that the Boston Township Police contract proposal be sent over to the Township as soon as possible.

Ms. Holody stated she would like to understand why the Service Department's full-time employee and seasonal employee are accumulating overtime.

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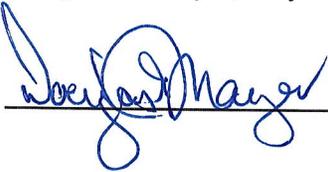
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ADJOURNMENT: A motion to adjourn was made by Mr. Schneider and seconded by Mr. Weigand. All were in favor of the motion; none were opposed. The meeting was adjourned at 6:45 p.m.

Respectfully submitted:

Douglas G. Mayer, Mayor

Date



9.9.19

Deborah Wordell, Fiscal Officer



09/09/2019