

VILLAGE OF PENINSULA, OHIO

ORDINANCE NO.: 28-2019

INTRODUCED BY: Councilpersons Schneider & MATUSZ

DATE PASSED: December 9 2019

AN ORDINANCE ESTABLISHING SECTION 137.03 OF THE CODIFIED ORDINANCES RELATING TO SERVICE DEPARTMENT UNIFORM ALLOWANCES

WHEREAS, Council desires to codify the Service Department Uniform Allowances and establish Section 137.03 of the Village Administrative Code in order to accomplish that codification.

NOW, THEREFORE, BE IT ORDAINED by the Council of the Village of Peninsula, Summit County, Ohio, to wit:

SECTION 1. Council hereby establishes Section 137.03 of the Administrative Code relating to Service Department Uniform Allowances as set forth in the exhibit that is attached hereto.

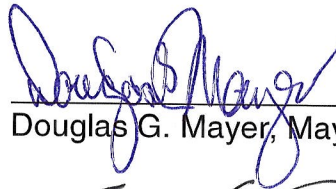
SECTION 2. All formal actions of this Council concerning and relating to the adoption of this Ordinance were taken in an open meeting of this Council, and all deliberations of this Council or any of its committees that resulted in such formal action were taken in meetings open to the public and/or in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 3. This Ordinance shall take effect and be in force after the earliest period permitted by law.

SECTION 4. Effective Date. This Ordinance shall take effect on the 9 day of December, 2019.

IN WITNESS WHEREOF, we have hereunto set our hands this 9 day of December, 2019.

Passed:



Douglas G. Mayer, Mayor

Attest:



Trevor K. Elkins, Fiscal Officer

Approved as to Legal Form.



Bradric T. Bryan, Solicitor

I, Trevor K. Elkins, Fiscal Officer of the Village of Peninsula, Summit County, Ohio, do hereby certify that the foregoing Ordinance was duly passed by the Council of the Village of Peninsula, at a meeting held on the 9 day of December, 2019.



Trevor K. Elkins, Fiscal Officer

Posting Certificate

I, Trevor K. Elkins, Fiscal Officer of the Village of Peninsula, Summit County, Ohio, hereby certify that there is no newspaper published in the Municipality, and publication of the foregoing Ordinance was made by posting true and accurate copies thereof at five of the most public places in the Village as previously determined by Council, each for a period of at least fifteen days, commencing on the 10 day of December, 2019, as follows:

1. Terry Lumber & Supply;
2. Valley Fire District;
3. Peninsula Library & Historical Society;
4. Peninsula Village Hall Lobby; and
5. Peninsula Post Office.



Trevor K. Elkins, Fiscal Officer

137.03 SERVICE DEPARTMENT EMPLOYEE UNIFORM ALLOWANCE.

Service Department employees shall be entitled to a Uniform Allowance, which shall be used only to purchase clothing items worn by the employee while working for the Village. The Mayor shall prepare and maintain a list of items that may be purchased pursuant to this Uniform Allowance and a list of vendors from whom such items may be purchased. The amount of the allowance shall be \$300 per year for full-time employees and \$250 per year for part-time or seasonal employees. The Fiscal Officer shall issue a purchase order for each Service Department employee in the designated amount of their Uniform Allowance as of their hire date for new employees or their anniversary date for existing employees. All purchases under this allowance shall be approved in advance by the Mayor and Fiscal Officer and be made pursuant to the purchase order. All bills for such purchases shall be forwarded to the Fiscal Officer for approval prior to payment being issued. Employees shall be required to reimburse the Village for any of their Uniform Allowance purchases made during their ninety-day probationary period in the event they do not successfully complete their probationary period. Employees shall not be permitted to carry over unused Uniform Allowance balances past the one year expiration date of the purchase order.