

RECORD OF PROCEEDINGS
VILLAGE OF PENINSULA PLANNING COMMISSION
August 24, 2020
Via Zoom Meeting

Call to Order: The Meeting was called to order by Chairperson Walters at 7:00 p.m.

Roll Call:

Chairperson Karen Walters – Present
Kevin Royer – Present
Mayor Daniel Schneider, Jr. – Present
Council Representative Chris Weigand – Present
Greg Canda – Present; Joined meeting at 7:03 p.m.

Others Present: Village Solicitor Brad Bryan and Planning Consultant Rita McMahon

Consideration of Minutes:

July 27, 2020 Planning Commission Meeting Minutes

A motion was made by Mr. Royer and seconded by Ms. Walters to accept the July 27, 2020 Planning Commission Meeting Minutes.

Roll Call Vote: Mayor Schneider, yes; Ms. Walters, yes; Mr. Royer, yes; Mr. Weigand, yes.
The Minutes are approved.

Citizens Participation:

Walter & Kathy Zelinsky of N. Locust St. addressed a letter to both Council and the Planning Commission stating their concerns about a new Village Service Building being proposed on the old service building site. Ms. Walters stated she did not have enough information to discuss the topic at this time. Mr. Bryan stated Council is gathering information on the type of structure it wants, costs, and location options. The Planning Commission will be given an opportunity to weigh in on the appropriateness of the location once Council has gathered all the information. Council, however, will ultimately make the final decision. Mr. Bryan stated currently there is not enough indoor winter storage space for all the Village and Boston Township equipment at the Township facility. The Mayor stated the Village is exploring all winter storage options, including rental space.

Mayor's Report:

Mayor Schneider stated all the positions on the Board of Zoning Appeals have been filled. Katlyn Green was appointed as a full-time member and Kevin Kramer was appointed as an alternate member. The Mayor also reported the old Service Garage site is scheduled to have its boundary lines surveyed. The Village is also seeking quotes to remove the old asphalt from the property and is reviewing drainage issues on the site. The Village is hoping to renew its Service Garage Lease Agreement with the Township for another 6 months to help get through the winter months.

Council Liaison Report:

Mr. Weigand stated Council approved an additional \$1,500 for Ms. McMahon’s services for this year. Mr. Weigand urged the Commission to take the time to discuss the Service Garage topic, look at the neighborhood in question, and really give a recommendation as to what the Commission wants for the community and what makes sense from a facility standpoint.

Old Business:

Zoning Code:

Revised Fee Schedule

Ms. McMahon reviewed the changes made to the Fee Schedule. She organized it into four categories: (1) Residential; (2) Commercial/Mixed-Use/Institutional; (3) All Districts for Fences/Signs; and (4) Conditional Uses/Variances. All items in each category have a set cost. A motion was made by Mr. Canda and seconded by Ms. Walters to approve the Fee Schedule as amended.

Roll Call Vote: Mayor Schneider, yes; Ms. Walters, yes; Mr. Royer, yes; Mr. Weigand, yes. Mr. Canda, yes. The motion was approved.

1117.20 Outdoor Parking or Storage of Recreational Vehicles:

Ms. McMahon stated she removed the word Recreational Equipment in several places throughout the section. Changes were recommended stating: (1) homeowners must occupy their residence in order to give permission to park an RV for no more than 16 days in a calendar year; (2) extensions on the length of stay can only be given by the Zoning Officer or approved by the BZA; (3) there can be no more than 2 Recreational Vehicles per property; and (4) RVs cannot be leased as housing quarters. The Commission will review the revised version that includes the Recommended changes at its next meeting.

1155 Definitions - Recreational Vehicle Added:

Ms. McMahon stated she amended the Recreational Vehicle definition as requested to include boats and eliminated the Recreational Equipment definition, since Recreational Equipment was removed from 1117.20.

New Business:

Zoning Code:

Summary of Proposed Zoning Code Amendments:

Ms. McMahon discussed the Summary of Changes to the Zoning Code that she prepared. Rather than going through item by item, the Commission agreed to read through the changes and review the document at the September meeting.

Complete Version of Amended Zoning Code (Showing Amendments):

Ms. McMahon discussed the complete version of the Amended Zoning Code showing the amendments. The Commission agreed to read through the changes and recommend any final amendments or changes at the September meeting.

Other Matters:

Sidewalk Survey and Replacement and Maintenance Policy Initiative:

Mr. Weigand discussed his proposed Village Sidewalk Initiative that he presented to the Commission prior to the meeting. Mr. Weigand stated within the next month, he and Mr. Royer plan to walk, map, and inventory the condition of the sidewalks in the Village. Residents are encouraged to provide their input. The goal is for the Commission to make recommendations to Council for a more comprehensive Village Sidewalk Ordinance. Ms. Walters offered to help apply for grants to help fund sidewalk projects. Mr. Royer emphasized the need to coordinate proposed improvements with any central sewer project so that money is not spent on improved sidewalks only to have them ripped out in connection with a sewer project. The Commission thanked Mr. Weigand for his hard work on this issue.

Traffic Study/Matters:

The Mayor stated he needs to speak with Doug Anderson to get information on the Route 303 traffic study. The Mayor also updated the Commission on the Riverview Road bridge repairs.

Village Parking Issues:

Ms. Walters expressed concern about the lack of parking in the Village and the missed opportunity to charge for parking and help generate revenue. No one is happy with the Village parking situation, including residents, visitors, and businesses. The Commission will need to move forward with discussing and recommending parking solutions in the near future.

Adjournment: Mr. Weigand made a motion to adjourn that was seconded by Mr. Canda. All were in favor of the motion; none were opposed. The meeting was adjourned at 8:51 p.m.

Karen Walters, Chairperson

Date

Karen Walters

October 1st, 2020