

# VILLAGE OF PENINSULA ZONING PERMIT/CERTIFICATE OF COMPLETION APPLICATION

*This application must be submitted in person. Call Village of Peninsula Fiscal/Zoning Office at 330-657-2714.*

## Application for Zoning Permit and Certificate of Completion

The undersigned hereby applies for a Zoning Permit for the following use, to be issued on the basis of the information contained and supplied within this application. With this application must be supplied four (4) sets of plot plans drawn to scale showing dimensions of lot and of existing and/or proposed structures and uses, access streets, parking area with spaces, access lanes and driveways, sewage disposal and water supply facilities and all easements, showing their locations and distances from street lines, building line, side and rear lot lines and between each other. If septic system is to be used, attach a copy of the approval for sanitary and water facilities given by Summit County Health Department and/or Ohio Environmental Protection Agency, as law requires. Also attach Surface Water Drainage Approval signed by the Peninsula Street Commissioner.

### 1. Subject Property

PROPERTY LOCATION: \_\_\_\_\_ Property Size (Gross Area in Acres) \_\_\_\_\_

APPLICANT: \_\_\_\_\_

Name of Business or Establishment (If Applicable): \_\_\_\_\_

### 2. Zoned

Currently Zoned: \_\_\_\_\_ Proposed Use: \_\_\_\_\_

Residential  Business  Light Industry  Sign

Previous Permit Number (If applicable): \_\_\_\_\_

### 3. Project Description

Fences, Walls, or Hedges:  Existing  New Description: \_\_\_\_\_

New: \_\_\_\_\_

Addition: \_\_\_\_\_

Remodel: \_\_\_\_\_

Accessory Building: \_\_\_\_\_

One (1) Story: \_\_\_\_\_ Split Level: \_\_\_\_\_ 1 ½ Story: \_\_\_\_\_ Two (2) Story: \_\_\_\_\_

Building Floor Area Square Feet: Basement: \_\_\_\_\_ First (1) Floor: \_\_\_\_\_ Second (2) Floor: \_\_\_\_\_ Third (3): \_\_\_\_\_

Building Height: \_\_\_\_\_ Ft. above Grade. Accessory Building Floor Area \_\_\_\_\_ Square Ft. \_\_\_\_\_

Estimated Value of Structure: \_\_\_\_\_ Flood Plain: Yes  No

#### Check/Complete All That Apply:

No Improvements Proposed  Demolition  Private Septic System  Private Well

New Building Construction: \_\_\_\_\_

Alcohol Sales:  Beer & Wine or  Full Line of Alcohol  On-site Consumption or  Off-site Consumption

### 4. Applicant

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Fax: \_\_\_\_\_

City/State: \_\_\_\_\_ ZIP: \_\_\_\_\_ Email: \_\_\_\_\_

### 5. Agent (Agente) If different from applicant

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Fax: \_\_\_\_\_

City/State: \_\_\_\_\_ ZIP: \_\_\_\_\_ Email: \_\_\_\_\_

**6. Property Owner(s)**

Name:		Phone:
Address:		Fax:
City/State:	ZIP:	Email:

**Fees**

- Base Permit Fee:
- Additions:
- TOTAL:

Signature (Blue Ink): \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_ Check One:  Owner  Applicant  Agent

It is understood and agreed by this applicant that any error, misstatement or misrepresentation of material fact with or without intent, such as might or would

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_ Check One:  Owner  Applicant  Agent

**Property owner must have Summit County Health Department approval for location of septic system prior to issuance of Zoning Permit by Village of Peninsula.**

**BUILDING PERMITS are issued by STOW BUILDING DEPARTMENT**

The structure, described in this application for a Zoning Certificate to erect and/or alter a structure or premises as described herein or shown in accompanying plans and specifications, is to be erected as shown on the accompanying plot plan. The information which follows and the accompanying plans and specifications with the representation therein contained are made a part of this application.

It is understood and agreed by this application that any error, misstatement or misrepresentation of material fact, or expression of material fact, either with or without intention on the part of this applicant, such as might, or would, operate to cause a refusal of this application, or any material alteration or change in the accompanying plans, specifications or structure made after filing this application and/or subsequent to the issuance of a Zoning Certificate in accordance with this application, without the approval of the Zoning Inspector, shall constitute sufficient ground for the revocation of such permit. The acceptance of this application constitutes an agreement to abide by all the conditions herein contained and to comply with all Ordinances of the Village of Peninsula and the State of Ohio relating to the structure herein described and/or the work to be done hereunder.

I hereby declare, under the penalties provided for in the Building Code and Zoning Ordinance of the Village of Peninsula for violation thereof, that the statement made in connection with this project in this application for a Zoning Certificate are to the best of my knowledge and belief, true.

*THIS SECTION - STAFF USE ONLY*

**ZONING PERMIT APPROVAL:**  Approved by Zoning Official  DENIED Approved by Zoning Official Date: \_\_\_\_\_

Reasoning for Denial: \_\_\_\_\_

ZONING OFFICIALS SIGNATURE: \_\_\_\_\_ Date: \_\_\_\_\_

## PROCEDURE FOR CONSTRUCTING A FENCE

All fences, regardless of size, require a Zoning permit.

1. Complete the application and submit it to the Village Hall along with:
  - a. Site plan of your property showing property lines and dimensions and the location of the proposed fencing. Either the property owner or the contractor can submit the application.
  - b. \$30 fee will be required at the time the application is submitted.
2. Applicant must mark the proposed fence location on the property and locate property pins. IT IS THE RESPONSIBILITY OF THE PROPERTY OWNER TO ENSURE THAT THE FENCE IS ERECTED ON THEIR OWN PROPERTY.
3. The Village of Peninsula Zoning Inspector will conduct an inspection of the property. If the inspection is completed satisfactorily, your permit will be issued and can be picked up or mailed to the person submitting the application. The permit is valid for one year.
4. If there is a problem, the Zoning Department will contact the applicant.
5. **If you have questions or need assistance, please call the Zoning Inspector at 330-657-2714.**

**FENCE RULES/REGULATIONS** visit our website at [www.villageofpeninsula-oh.gov](http://www.villageofpeninsula-oh.gov).