

**RECORD OF PROCEEDINGS  
VILLAGE OF PENINSULA PLANNING COMMISSION**

**Held: Monday, January 22, 2024**

**CALL TO ORDER** Chairperson Walters called meeting to order at 7:00 PM

**ROLL CALL**

Chairperson Karen Walters	Present
Kevin Royer	Present
Mayor Daniel Schneider, Jr.	Present
Greg Canda	Present
Council Rep. Doug Steidl	Present

**OTHERS PRESENT:** Solicitor Brad Bryan and Village Planner Rita McMahon

**CONSIDERATION OF MINUTES**

Mr. Canda made a motion that was seconded by Mayor Schneider to approve the November 27, 2023 Planning Commission Meeting Minutes. Roll Call Vote: Ms. Walters, yes; Mr. Royer, yes; Mayor Schneider, yes; Mr. Canda, yes; Mr. Steidl abstain. The Minutes were approved.

**CITIZENS PARTICIPATION**

Sasha Miller asked if a solution to the ongoing staff and visitor parking problem with the Cuyahoga Valley Scenic Railroad could be reached. She explained how those parking issues have affected the local businesses. The Mayor stated he would reach out to the Railroad officials about this issue. This matter may need to come before the Planning Commission.

Councilperson John Najeway asked about the current process for enforcing property maintenance code violations and what is being done about recurring violators. Mr. Bryan stated additional noncompliance notices will be sent. If compliance is not achieved by the indicated deadline, the property owners can be cited into court and/or the Village can perform the necessary remedial work and bill the property owner. If the bill is not paid, it can be certified to the County Fiscal Officer for placement on the tax duplicate. That certification process can only take place once per year in early September, so would be a delay in being reimbursed for the work in that circumstance. The violation, however, would be remedied.

Mo Riggins spoke about the short-term rentals issue and violations she found on different websites. A broad discussion on enforcement and rules took place. Mr. Bryan and Ms. McMahon will identify specific provisions of the short-term rental ordinance that should be discussed and considered for modification at the February Planning Commission Meeting. Anyone else that has suggestions should forward them to Mr. Bryan, Ms. McMahon, and Ms. Dorton.

**MAYOR'S REPORT**

The Mayor asked Councilperson Najeway to update everyone on the wastewater and water projects. Mr. Najeway stated he attended the County Council Public Works Committee Meeting that took place earlier today with the Mayor and Mr. Bryan. The Committee voted unanimously to recommend the acceptance of the Village into the Summit County Metropolitan Sewer District. The RFQ to engineering firms desiring to perform the project design engineering work is ready to be released once County Council approves the legislation accepting the Village into the District. That is expected to occur next week. The County Executive's office is still actively engaged in discussions with potential water providers to the Village.

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**COUNCIL LIAISON REPORT**

Mr. Steidl stated no action involving Planning Commission topics were taken at the January Regular Council Meeting. He stated the Village submitted repaving projects for the north and south portions of Riverview Road that have not recently been repaved to the County for inclusion in the bidding process for this year's County Repaving Program.

**HEARINGS**

None.

**OLD BUSINESS**

Wastewater and Water Projects

These matters were discussed during the Mayor's Report portion of the Meeting.

Area Master Plan

The Mayor stated the first meeting of the Steering Committee will take place sometime in early February.

**NEW BUSINESS**

Determination of How Commission Desires to Go about Evaluating Current Short-Term Rental Ordinance

This topic was handled during the Citizens Participation portion of the Meeting.

Mr. Bryan stated a lot consolidation request was submitted to the Village after the deadline for getting on the agenda for tonight's Meeting. He stated he will review the request with Ms. McMahon and provide a recommendation to the Commission. That matter will be on the agenda for approval at the February Planning Commission Meeting.

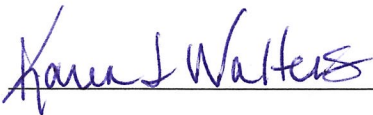
**ADJOURNMENT**

Mr. Canda made a motion to adjourn that was seconded by Mr. Steidl. Roll Call Vote: Ms. Walters, yes; Mr. Royer, yes; Mayor Schneider, yes; Mr. Canda, yes; Mr. Steidl, yes. The meeting was adjourned at 8:30 PM.

Respectfully submitted:

Karen Walters, Chairperson

Date

  
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2/26/24