

**Record of Proceedings
Regular Village of Peninsula Council**

Held: Tuesday, November 12, 2024

CALL TO ORDER: Mayor Schneider called the meeting to order at 7:00 p.m.

ROLL CALL:

Mayor Daniel Schneider, Jr.	Present	George Haramis	Present
Richard Slocum	Present	John Najeway	Present
Daniel Schneider	Present	Eliud Rosales	Present
Douglas Steidl	Present		

THESE PRESENT: Solicitor Brad Bryan, Administrative Assistant Faith Dorton, Director of Summit County Sanitary Sewer Services (SCSSS) Michael Vinay, Burgess & Niple Project Manager Mary Ann Driscoll, Environmental Design Group representative Jeff Carr; and Wastewater Plant Engineer Bob Schreiner.

PRESENTATION OF AGENDA AND AMENDMENT OF THE AGENDA: None.

SPECIAL PRESENTATIONS:

Presentation from Summit County Regarding Wastewater Project

Michael Vinay, Director of the Summit County Department of Sanitary Sewer Services, introduced his fellow team members: Burgess & Niple Project Manager Mary Ann Driscoll, Environmental Design Group Representative Jeff Carr, and Wastewater Plant Engineer Bob Schreiner. A printed version of the PowerPoint presentation was distributed to those in attendance, and Mr. Vinay noted that the presentation is currently posted on the Village website.

Mr. Carr explained in detail the sewer plant and outfall and service areas and answered questions from the audience. He requested that anyone who has not filled out their basement survey to return it as soon as possible. He stated those surveys assist with making sure the engineers have all the information they can have regarding individual properties so that they can properly design the depth of the system throughout the service area. Mr. Vinay stated the team is looking for more grants to help pay for this project.

Mr. Vinay reported the County is trying to incorporate potential future water service into the project. To avoid a second excavation along Rt. 303, the County plans to install a main Rt. 303 water line, if funding is available, that could be used once service can be provided. Mr. Vinay confirmed he and the team members will return once they are further along with the system design. He thanked all parties assisting with this project and encouraged everyone to visit the project website.

Mr. Vinay also verified that the ARPA funds of \$7.5 million would be awarded in the first quarter of 2025 and the availability of the funds would not be affected. In response to a question from resident Greg Canda regarding surface water/storm sewers, Mr. Vinay indicated that this area was under the County Engineer's office and said that the SCSSS would repair any damage to the existing storm water collection system during the sanitary sewer installation. He highly recommended contacting the Engineer's office to understand whether it made sense for Peninsula to join the County's Surface Water Management District to address any long-term surface water issues.

Mr. Slocum asked why the size of the proposed plant has doubled from the original design done by Environmental Design Group of 65,000 gallons a day to the new size of 130,000 gallons a day, given an estimated existing load of about 45,000 gallons a day. Mr. Vinay

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explained that the County had to design the plant to the state standards which is judged by peaking flows versus average daily flows, as well as potential development within the district boundaries. The larger size is preferred by SCSSS as a safety factor, but it will be up to Peninsula Council, the Planning Commission, and residents to decide what eventually occurs.

A discussion took place about the proper location for the next public meeting with the County for this project. Mr. Haramis requested patience from everyone. He stated he knows the project timeline is now longer than expected but noted that is normal based upon his experience working on these types of projects throughout his engineering career.

The team members explained that properties within the service area will be required to connect to the system, but they will have a time frame for connecting. Properties outside the service area will be evaluated and be subject to Department of Health enforcement action in the event their systems are not compliant.

PRESENTATION AND CONSIDERATION OF RECORD OF PROCEEDINGS:

October 8, 2024 Regular Council Meeting Minutes

Two versions of the minutes were submitted to Council for approval. Version 2 is more detailed than Version 1. Mr. Haramis stated the minutes do not need to be verbatim according to the Sunshine Law and they just need to record actions taken by Council. Mr. Slocum noted, in response, that the minutes must contain sufficient facts and information for the public to understand the stated rationale for any actions taken.

Mr. Slocum made a motion that was seconded by Mr. Najeway to approve Version 2 of the minutes. Roll call vote: Councilperson Schneider, yes; Mr. Steidl, yes; Mr. Slocum, yes; Mr. Rosales, yes; Mr. Haramis, no; Mr. Najeway, yes. The minutes were approved.

CITIZEN PARTICIPATION:

Mo Riggins asked, considering the Fire Department's inability to perform short-term rental inspections, whether those matters could be incorporated into the Village site inspections. Mr. Bryan explained that was not possible since Mr. Hemming and Ms. Dorton are not trained fire inspectors and do not have the expertise to do so. Mr. Bryan and Mr. Slocum explained that they could perform functions in connection with their inspections such as making sure smoke detectors and co detectors are installed and bedrooms have 2 means of egress, but they could not inspect outlets or electrical boxes.

Sarah Dalhauser requested that the Village maintain the Player's Barn as a historical structure and a place to hold community events. Council noted that matter will be discussed later in the meeting.

REPORTS:

Mayor, Daniel Schneider, Jr.: The Mayor read a letter submitted by the Peninsula United Methodist Church thanking everyone for their support for the church's annual Election Day Dinner.

Fiscal Officer, Ms. Iaconis: Ms. Iaconis was not present due to her obligation to attend a meeting for her full-time employer, the City of Parma Heights. Mr. Slocum made a motion that was seconded by Mr. Najeway to authorize the Mayor to renew the Village employee Summit

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County Health Connection insurance plan for 2025 through NFP Corporate Services at the current 2024 rates. Roll call vote: Councilperson Schneider, yes; Mr. Steidl, yes; Mr. Slocum, yes; Mr. Rosales, yes; Mr. Haramis, yes; Mr. Najeway, yes. The motion was approved.

Street Commissioner, Mr. Anderson: The Mayor reported the new street signs are being made and will be installed soon. Mr. Najeway confirmed the work would be completed within 2 weeks.

Finance Liaison:

Acknowledgement of Receipt of Financial Reports: There were no reports to approve.

Ratification of Submitted Bills List: Council did not receive a list to approve.

Mr. Slocum asked to be the Council Finance Liaison. Council President Pro-Term Schneider appointed him to that position.

Police Department Liaison, Councilperson Schneider: Councilperson Schneider announced one of the new vehicles has been striped and is waiting for upfitting. The other cruiser has not been built yet. The Summit County Sheriff's Department will be reimbursing the Village for the cost of one of the vehicles.

Roads and Public Works Liaison, Mr. Haramis: Mr. Bryan reported the agreement with ODOT for repairs to the 3 failing sections of St. Rt. 303 has been signed. ODOT will be paying for the full cost of the repairs, which are expected to cost around 1 million dollars over the next two or three years. Temporary repairs to 2 of the areas will be completed this month.

Planning Commission Representative, Mr. Steidl: Mr. Steidl reported the County revised the wastewater treatment plant footprint as requested by the Planning Commission, and the Commission approved the revised site plan. The Commission decided not to recommend restrictions on parking box trucks in residential driveways due to complications about drafting code language regarding what should be allowed and what should not. The Commission determined these matters are best suited to be worked out between neighbors. The Commission decided to wait to see if any zoning changes are recommended in the Area Master Plan before addressing any N. Locust rezoning issues, so that all zoning issues can be brought forth at one time in one comprehensive package.

Mr. Bryan reported he and the Mayor and Zoning Officer are working on addressing property maintenance violations on 2 properties.

Zoning Officer, Mr. Hemming: The Mayor stated there was nothing additional to report.

Board of Zoning Appeals, Mayor Schneider: The Mayor stated there was nothing to report.

Buildings and Grounds Liaison, Mr. Steidl: Mr. Steidl requested a motion to authorize the Mayor to accept the proposal of Mark N. Gilles, AIA, for bidding assistance and construction administration services for the Village Hall and Police Station Renovations Project in an amount not to exceed \$10,500. The planned renovations will bring the building up to code and allow more of the building to be used by the staff rather than just using those areas for storage.

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Mr. Slocum made that motion, which was seconded by Mr. Haramis. Roll call vote: Councilperson Schneider, yes; Mr. Steidl, yes; Mr. Slocum, yes; Mr. Rosales, yes; Mr. Haramis, yes; Mr. Najeway, yes. The motion was approved. Mr. Steidl stated the bids for the project are due next week.

Mr. Steidl next addressed the Players Barn. Mr. Najeway reported the asbestos survey was completed and the originally identified asbestos was removed. Additional material was discovered, and a quote in the amount of \$5,000 was received for the removal of that additional asbestos. Mr. Najeway made a motion that was seconded by Mr. Steidl to authorize the Cardinal Group to remove the remaining asbestos for an amount not to exceed \$5,000. Once this material is removed, the structure will be ready for demolition. Mr. Najeway addressed Ms. Dalhauser's request, stating the barn is not made of historic materials, is significantly damaged, and is not salvageable. He stated he would like more green space, and the next step would be requesting a bid for demolition. Mr. Bryan reminded everyone that several entities have looked into to buying

the Players Barn over the last few years for various businesses, and all of those plans ended up being not financially feasible.

Chamber of Commerce & Economic Development Liaison, Mr. Rosales: Mr. Slocum reported on the upcoming planned holiday festivities, including the Candlelight Walk and Reindeer Day. He stated the Chamber is currently constructing a website. The Heron Project did not meet its financial goal and has been cancelled. All the funds received were returned. Peninsula Live's Heron Project donation was redirected to the Reindeer Day fund. The Library is having a mini Christmas tree raffle. The Cuyahoga Valley Scenic Railroad marketing manager attended the Chamber Meeting and discussed collaborations between local Village businesses and the CVSR. Toys are being collected at the G.A.R. Hall for the Toys for Tots campaign. The Peninsula Coffee House celebrated its 1-year anniversary and has now served more than 100,000 patrons. The next Regular Chamber Meeting will be in February. Margo Snider confirmed there is a celebratory meeting on January 8 at Fisher's that anyone can attend.

Community Events Liaison, Mr. Najeway: Mr. Najeway thanked the Boston Township and Village residents for their support for Peninsula Live this past year. Several vendors have already signed up for 2025.

Policies & Procedures Liaison, Mr. Slocum: Mr. Slocum reported he was able to clean up the audio recording of last month's Council Meeting. He is interested in getting better audio recording equipment. He also asked whether artificial intelligence programs could assist with transcribing the minutes.

Fire Board, Mr. Slocum: Mr. Slocum announced the Board approved a \$2.50 per hour pay raise for all firefighters. He announced the hiring Mike Packard as the new Chief. He will take over for Chief Reidel in December. The Board continues to discuss how to bridge the funding gap for operating the Department.

Cemetery Board, Councilperson Schneider: Councilperson Schneider stated there was nothing to report other than an employee injury.

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JEDD Board, Councilperson Schneider: Nothing to report.

Wastewater/Stormwater/Water Liaison, Mr. Najeway: Mr. Najway stated he had nothing to add to the earlier presentation. The Village continues to investigate whether there are viable options for water service.

Area Master Plan, Mr. Slocum: Mr. Slocum thanked the Mayor and Faith Dorton for the sandwich board promoting the survey. About four hundred surveys were submitted after those boards were put up around town.

Solicitor, Mr. Bryan: Mr. Bryan stated he had nothing additional to report at this time.

LEGISLATION:

Third Reading: None.

Second Reading: None.

First Reading:

Resolution No. 19-2024

Requested by: Mayor Schneider

An Emergency Resolution Amending the Employee Position List and Wage Scale for 2025, 2026, and 2027

Mr. Bryan read the legislation by title and reminded Council that the current wage scale ends this year. A discussion took place as to whether to postpone action on this legislation until the December Council Meeting. Mr. Slocum asked about the \$4,500 monthly payment provided in the Solicitor's pay structure. Mr. Bryan confirmed that payment is a monthly flat fee paid to his firm. Mr. Najeway thanked Mr. Bryan for his services and stated he is happy with his work for the Village. He asked from a business owner perspective if there was another attorney from his firm who has a cheaper rate that could handle the traffic camera work. Mr. Bryan responded by stating he is the cheaper rate and is being paid for his Village work at the rate of \$135 per hour. Since his pay is based upon providing an average of 50 hours of work per month, he has been providing an average of 10 hours of uncompensated work for the Village each month this year. He noted his effective hourly rate is significantly less than that of the Township attorney and compared it to his \$300 per hour rate for non-municipal work and \$175 per hour rate for his work for another community. Mr. Steidl asked about Ms. Iaconis' responsibilities and how she is paid. He voiced his concerns about what she does and does not submit for meetings. Mr. Bryan stated Ms. Iaconis is paid per hour for the hours she works for the Village. It was determined this Resolution would advance to a second reading at next month's meeting.

Resolution No. 20-2024

Requested by: Fiscal Officer Iaconis and Solicitor Bryan

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A Resolution Requesting the Summit County Fiscal Officer, in the Year 2025, to Advance to the Village Monies to which the Village is Entitled from the Proceeds of Tax Levies for the Tax Year 2024

Mr. Bryan read the resolution by title. Mr. Najeway made a motion that was seconded by Councilperson Schneider to suspend the three-reading rule. Roll call vote: Councilperson Schneider, yes; Mr. Steidl, yes; Mr. Slocum, yes; Mr. Rosales, yes; Mr. Haramis, yes; Mr. Najeway, yes. The motion passed. Mr. Najeway made a motion that was seconded by Mr. Steidl to adopt the Resolution. Roll call vote: Councilperson Schneider, yes; Mr. Steidl, yes; Mr. Slocum, yes; Mr. Rosales, yes; Mr. Haramis, yes; Mr. Najeway, yes. The Resolution was adopted.

Ordinance No. 21-2024

Requested by: Councilperson Slocum

An Ordinance Amending Chapter 741 of the Business Regulation Code Titled Short-Term Rental Regulations

Mr. Bryan read the ordinance by title and explained this Ordinance removes the Fire Department inspection requirements from the Ordinance, since the Fire Department is unable to carry out those inspections. Mr. Najeway made a motion to suspend the three-reading rule that was seconded by Mr. Steidl. Roll call vote: Councilperson Schneider, yes; Mr. Steidl, yes; Mr. Slocum, yes; Mr. Rosales, yes; Mr. Haramis, yes; Mr. Najeway, yes. The motion passed. Mr. Najeway made a motion that was seconded by Mr. Steidl to pass the Ordinance. Roll call vote: Councilperson Schneider, yes; Mr. Steidl, yes; Mr. Slocum, yes; Mr. Rosales, yes; Mr. Haramis, yes; Mr. Najeway, yes. The Ordinance was adopted.

Resolution No. 22-2024

Requested by: Fiscal Officer Iaconis

A Resolution Establishing a Temporary Operating Budget and Making Temporary Appropriations for Current Expenses and Other Expenditures of the Village for the Period from January 1, 2025 through March 31, 2025

Mr. Bryan read the legislation by title and clarified that since no temporary budget was submitted, this should not be considered as a first reading of the Resolution. The Resolution will still be on first reading next month and will need to be adopted prior to the start of the year.

UNFINISHED BUSINESS/NEW BUSINESS

PayByPhone Process Functionality

Mr. Slocum discussed a complaint about the usability of the PayByPhone app and asked whether updated technology or another vendor could be utilized. Mr. Bryan explained the PayByPhone contract was for three years, with automatic 1-year renewals after that unless the contract was terminated by either party with 6 months' notice. There is a provision in the contract in which the Village is required to pay PayByPhone an additional hourly rate for additional programming work requested by the Village. Mr. Slocum volunteered to work with PayByPhone to see if updated features could be utilized if his assistance was warranted.

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Mr. Najeway asked if the Mayor could be provided with a pay raise. He was advised that in term pay raises were not permissible and any raise would not be effective until the next Mayoral term.

EXECUTIVE SESSION (IF NECESSARY) None.

ADJOURNMENT: Mr. Najeway made a motion that was seconded by Councilperson Schneider to adjourn the meeting. Roll call vote: Councilperson Schneider, yes; Mr. Steidl, yes; Mr. Slocum, yes; Mr. Rosales, yes; Mr. Haramis, yes; Mr. Najeway, yes. The motion was approved. The meeting was adjourned at 8:52p.m.

Respectfully submitted:



Daniel Schneider Jr., Mayor

12-10-2024
Date



Katie Iaconis, Fiscal Officer

12/10/2024
Date