



# **VILLAGE OF PENINSULA**

## **AGENDA REGULAR MEETING OF COUNCIL**

Tuesday February 10, 2026, 7:00 p.m.  
Peninsula Village Hall  
1582 Main Street  
Peninsula, Ohio 44264

**CALL TO ORDER**

**ROLL CALL**

**PRESENTATION OF AGENDA AND AMENDMENT OF THE AGENDA**

**SPECIAL PRESENTATIONS**

**PRESENTATION AND CONSIDERATION OF RECORD OF PROCEEDINGS**

January 13, 2026 Regular Council Meeting Minutes

**CITIZEN PARTICIPATION**

**REPORTS**

**Mayor, Daniel Schneider, Jr.**

Bain Enterprises Speed Sign Quote

**Fiscal Officer, Ms. Iaconis**

**Street Commissioner, Mr. Anderson**

**Finance Liaison, Mr. Krachinsky**

Acknowledgement of Receipt of Financial Reports

Ratification of Submitted Bills List

**Police Department**

**Roads and Public Works**

**Planning Commission, Ms. Frank-Hensley**

**Zoning Officer, Mr. Collins**

**Board of Zoning Appeals, Mayor Schneider**

Board Vacancy

**Buildings and Grounds**

**Chamber of Commerce & Economic Development Liaison, Mr. Rosales**

**Policies & Procedures Liaison, Mr. Slocum**

**Fire Board, Mr. Krachinsky**

**Cemetery Board, Ms. Padrutt**

**JEDD Board, Ms. Riggins**

**Wastewater/Stormwater/Water**

**Solicitor, Mr. Bryan**

**LEGISLATION:**

*Third Reading:*

**Ordinance No. 27-2025**

Requested by: Mayor Schneider

**An Ordinance Amending Section 1113.01 of the Zoning Code Relating to the Schedule of Regulations and a Maximum Building Footprint Lot Coverage Percentage Limit for Commercial, Mixed-Use, and Public Institution Districts**

**Resolution No. 01-2026**

Requested by: Councilperson Slocum

**A Resolution Amending the Village of Peninsula Rules of Council**

*First Reading:*

**Resolution No. 02-2026**

Requested by Solicitor Bryan and Fiscal Officer Iaconis

**A Resolution Authorizing the Mayor and Fiscal Officer to Renew the Village's Agreement with Summit County and the Legal Defenders Office of Summit County, Ohio, Inc. for Indigent Representation in the Stow Municipal Court.**

**Resolution No. 03-2026**

Requested by: Mayor Schneider and Fiscal Officer Iaconis

**A Resolution Establishing the Annual Operating Budget and Setting Forth the Appropriations for 2026**

**Ordinance No. 04-2026**

Requested by: Members of Council

**An Emergency Ordinance Amending Section 121.01 of the Administrative Code Regarding Regular Council Meetings**

**Ordinance No. 05-2026**

Requested by: Members of Council

**An Ordinance Establishing Section 125.08 of the Administrative Code Regarding Meeting Video with Audio Recordings and Meeting Minutes**

**UNFINISHED BUSINESS/NEW BUSINESS**

Council Priority List

Problem Solving Methods Document

**EXECUTIVE SESSION (IF NECESSARY)**

Proposed Executive Session Form

**ADJOURNMENT**

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**Held: Tuesday, January 13, 2026**

**CALL TO ORDER:** Mayor Schneider called the meeting to order at 7:00 p.m.

**SWEARING IN OF NEW COUNCILMEMBERS:** Mr. Bryan administered the Oath of Office to new Councilmembers Amy Frank-Hensley and Dan Krachinsky.

**ROLL CALL:**

Mayor Daniel Schneider, Jr.	Present	Amy Fank-Hensley	Present
Richard Slocum	Present	Daniel Krachinsky	Present
Jodi Padrutt	Present	Eliud Rosales	Absent
Moe Riggins	Present		

**OTHERS PRESENT:** Solicitor Bryan, Fiscal Officer Iaconis, Chief Nagy, Administrative Assistant Dorton, and OHM Engineer Burgoyne.

**PRESENTATION OF AGENDA AND AMENDMENT OF AGENDA:** Mr. Slocum stated that he would like time on the agenda to discuss the Village contracts and Council Liaisons and Committees. Mr. Bryan suggested those matters could be discussed during the Policies and Procedures portion of the agenda or be addressed later under Unfinished/New Business, depending on Council's preference.

**ELECTION OF 2026 PRESIDENT PRO-TEMPORE OF COUNCIL BY COUNCIL:** Mr. Slocum made a motion to nominate himself. The motion was seconded by Mr. Krachinsky. Roll call vote: Ms. Frank-Hensley, yes; Mr. Krachinsky, yes; Mrs. Slocum, yes; Ms. Padrutt, abstain; Ms. Riggins, abstain. Mr. Bryan advised Council that members should only abstain in situations in which they have a conflict of interest, there may be an appearance of impropriety, or on issues on which they are unable to vote. Ms. Padrutt stated she had reservations about voting for Mr. Slocum for the position at this time. The motion was approved.

**SPECIAL PRESENTATIONS:** OHM Engineer Tony Burgoyne congratulated the new Councilmembers. He reported the Village has been awarded \$2 million from the Ohio Department of Transportation for safety improvements to St. Rt. 303. At least an additional \$500,000 is expected to be awarded to the Village in connection with the OPWC grant application for that project (\$1.5 million was requested). Mr. Burgoyne shared that the City of Akron will be released from completing the final requirements from its sewer consent decree, which could potentially permit previously allocated County sewer funds to be redirected toward a water system for the Peninsula area. The Village's sewer project is expected to be fully funded through grants, relieving any local financial pressure for that project. Mr. Burgoyne discussed efforts to establish a Valley Water District encompassing the Village, Boston Heights, and Boston Township to address aging wells, fire protection concerns, and the need for a reliable drinking water system. This effort involves coordination with the Cuyahoga Valley National Park and the Conservancy and could leverage \$20–\$25 million in Federal grant funding. He concluded by emphasizing that these advances are the result of long-term collaboration between Village leadership, regional partners, and Federal and State agencies. In response to a question from Steve Craig, Mr. Burgoyne explained that while his firm does not represent Summit County, discussions with County staff indicate that if the water

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district is formed; the lines can be installed concurrently with the sewer improvements and be coordinated with the Ohio Department of Transportation work. The Mayor added that, based on conversations with County officials, the goal remains to begin the wastewater project by the end of this summer, with careful planning to minimize impacts on traffic and local businesses. Greg Canda asked about the status of funding approvals. Mr. Burgoyne clarified that two major funding sources are involved, with one secured and the second still pending, meaning the final project scope depends on the total amount ultimately awarded. Mr. Slocum asked whether storm sewers would be replaced. Mr. Burgoyne confirmed that stormwater infrastructure is included in the Rt. 303 Project design work. Questions from Tony Dibenedetto focused on on-street parking and sidewalks along Rt. 303, with Mr. Burgoyne clarifying that the current plan involves minimal changes to the current street parking setup. Daniel DeAngelo explained that the Federal Highway Administration has initiated a nationwide study on improving access between gateway communities and national parks. Peninsula has been selected as one of the five parks included in Phase One, which runs through the middle of April. He reported that representatives from the City of Akron, the Village of Peninsula, the National Park, Cleveland Metroparks, and other regional partners met with Federal officials and emphasized Peninsula's strengths, such as the Towpath Trail, the Cuyahoga Valley Scenic Railroad, the Merriman Valley plan, and the Village's master plans, all of which support non-car access to the Park. Mr. DeAngelo stated that federal officials expressed strong interest in the area, and the study will be narrowed to two parks for a more in-depth Phase Two review, which could lead to future funding opportunities. During that discussion, Ms. Frank-Hensley asked whether Boston Heights would be included, citing its prior bicycle connectivity planning. Mr. DeAngelo explained that while Phase One is high-level, additional communities would likely be involved if Peninsula advances to Phase Two. The Mayor noted that Peninsula's central location and parking challenges were highlighted as key issues during the meeting and that more discussions will take place.

**PRESENTATION AND CONSIDERATION OF RECORD OF PROCEEDINGS:**

**December 9, 2025 Regular Council Meeting Minutes**

Ms. Frank-Hensley made a motion that was seconded by Mr. Slocum to approve the Minutes. Roll call vote: Ms. Frank-Hensley, yes; Mr. Krachinsky, yes; Mr. Slocum, yes; Ms. Padrutt, abstain; Ms. Riggins, abstain. The Minutes were approved.

**December 9, 2025 Council Public Hearing Minutes**

Mr. Slocum made a motion that was seconded by Ms. Frank-Hensley to approve the Minutes. Roll call vote: Ms. Frank-Hensley, yes; Mr. Krachinsky, yes; Mr. Slocum, yes; Ms. Padrutt, abstain; Ms. Riggins, abstain. The Minutes were approved.

**CITIZEN PARTICIPATION:** Tony Dibenedetto raised concerns about speeding and safety along Rt. 303. He inquired about activating speed feedback signs, parking a police vehicle visibly along the roadway to slow traffic, or installing protective barriers. The Mayor agreed that while his safety concerns are valid, placing protective barriers could create liability issues. John Najeway offered to permit a sign to be placed along Rt. 303 on his property.

Liz Biddick requested Council to reconsider the one-rooster policy in the downtown area, describing how a neighbor's rooster begins crowing around five in the morning during warmer months and significantly disrupts sleep. She also asked whether residents would have an

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opportunity to comment on the sidewalk plans, particularly regarding preserving the historic sandstone sidewalks. Tony Burgoyne responded that the project is currently in the funding application and preliminary design stage, and that there will be opportunities for public, Council, and Planning Commission input before the plans are finalized. He explained that the funding is intended for roadway and pedestrian safety improvements, the sidewalks are currently deficient, but the final details have not yet been decided.

Paul Kaezmarski asked whether plans for the Rt. 303 improvements are available, whether they are currently in engineering, and when the public will be able to view them. Mr. Burgoyne stated that conceptual imagery is already included in the Downtown Master Plan posted on the Village website and that the draft construction plans are also available.

**REPORTS**

**Mayor, Daniel Schneider, Jr.**

Statement of Condition of Village and Goals and Plans for the Year

The Mayor stated the Village of Peninsula reached several important milestones in 2025, including completion of the Downtown Master Plan, renovation of Village Hall and the Police Station, road resurfacing and striping work, Police Department promotions, replacement of critical Service Department equipment, continued progress on the Wastewater Project, and initial discussions on forming a regional water district with Boston Township and Boston Heights. Looking ahead to 2026, the Village plans to build on this momentum by advancing the State Rt. 303 Safety Improvement Project, beginning construction on the Wastewater Project, continuing efforts toward establishing a water district, organizing past Village records, supporting municipal employees, and strengthening partnerships with surrounding communities to enhance Peninsula as a great place to live and visit.

Mayor's Request for Council Motion to Confirm the Mayor's Reappointment of Ed McCabe /McCabe Corporation as the Village Engineer for 2026 at the Rate of \$135/hr.

Ms. Padrutt asked whether the Village had a written contract with the Engineer. Mr. Bryan explained the firm was selected in response to a request for qualifications, but there is no contract in place. Mr. McCabe bills for his time when he is asked to perform work for the Village at his approved hourly rate. Ms. Padrutt suggested a contract should be put in place. Mr. Bryan stated he could prepare such a contract. Mr. Slocum made the above motion that was seconded by Mr. Krachinsky. Roll Call Vote: Ms. Frank-Hensley, yes; Mr. Krachinsky, yes; Mr. Slocum, yes; Ms. Padrutt, yes; Ms. Riggins, yes. The motion was approved.

Mayor's Request for Council Motion to Confirm the Mayor's Appointment of Douglas Anderson as the Village Street Commissioner for 2026

Mr. Slocum made the above motion that was seconded by Ms. Padrutt. Roll call vote: Ms. Frank-Hensley, yes; Mr. Krachinsky, yes; Mr. Slocum, yes; Ms. Padrutt, yes; Ms. Riggins, yes. The motion was approved.

**Fiscal Officer, Ms. Iaconis:** Ms. Iaconis explained she is in the process of closing out the 2025 financial year and preparing reports that show the appropriations and actual expenditures for recent years, noting she plans to compile additional historical data and a detailed revenue report highlighting the Village's generally stable income. Mr. Slocum expressed a desire for clearer

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financial reports broken down by departments and major expense areas. He stated while that information exists in the reports, it is difficult to interpret in its current format. Ms. Iaconis responded that she could revise the reports within the limits of the accounting system. Mr. Slocum suggested that given the volume and complexity of the financial information, Council should consider special meetings or a committee-style approach to review the reports in depth, collaborate on what information is most useful, and work more effectively outside regular Council meeting time. Ms. Padrutt requested more transparency through monthly reporting of specific revenue sources such as short-term rentals and traffic cameras. She questioned an expenditure related to the police canine. Ms. Iaconis and the Mayor explained that the cost reflected the annual canine training and recertification, which was higher this year due to a change in the dog's handler. Chief Nagy clarified the canine is a narcotics, tracking, and article-search dog that requires regular training, lives with her handler, and is on call to assist Village officers when needed when the handler is off duty. Ms. Padrutt asked about usage and regional sharing of canines. The Chief noted that some nearby departments also have dogs and detailed canine activity reports are maintained. Mr. Slocum suggested including a monthly summary of canine activity and costs, noting earlier expectations that grants and donations would offset expenses. Ms. Iaconis confirmed that while the canine itself was obtained through a grant, ongoing training and certification costs remain the Village's responsibility. Ms. Padrutt asked for an update on the status of the audit. Ms. Iaconis explained the audit report has been submitted to the State and is currently in a waiting period due to the holiday. She confirmed the audit was conducted by the Charles Harris & Associates CPA firm. Ms. Riggins stated that the payment listing is difficult to interpret because it lists names and amounts without explaining the services provided, which is especially challenging for new Councilmembers. Ms. Iaconis explained that many of the entries reflect payroll. The Village recently transitioned payroll processing from its accounting software to ADP, meaning employee names will no longer appear in future payment listings. Mr. Slocum stated he would prefer summarized wage information by department rather than individual pay details, along with clearer labelling of other expenses so that Councilmembers do not have to infer how funds are being used.

**Street Commissioner, Mr. Anderson:** The Mayor noted the Street Commissioner was not present because he had not been asked to attend, but there is nothing to report. Ms. Frank-Hensley raised a concern about the placement of a Boston Heights sign along the extension of Akron–Peninsula Road, stating it appears to incorrectly suggest that several residences beyond the sign are part of Boston Heights. The Mayor explained the road is split between the jurisdictions. He stated he would review the map, have the Service Department Supervisor determine whether the sign should be relocated, and coordinate with Boston Heights officials, if necessary.

**Finance Liaison, Mr. Slocum**

**Acknowledgement of Receipt of Financial Reports**

Mr. Slocum made a motion that was seconded by Ms. Frank-Hensley to acknowledge the receipt of the financial reports. Roll call vote: Ms. Frank-Hensley, yes; Mr. Krachinsky, yes; Mr. Slocum, yes; Ms. Padrutt, yes; Ms. Riggins, yes. The motion was approved.

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**Ratification of Submitted Bills List**

Mr. Slocum made a motion that was seconded by Ms. Frank-Hensley to ratify the submitted bills list. Roll Call Vote: Ms. Frank-Hensley, yes; Mr. Krachinsky, yes; Mrs. Slocum, yes; Ms. Padrutt, yes; Ms. Riggins, yes. The motion was approved.

**Police Department:** Chief Nagy reported the Department received a vest grant through the Attorney General's office and that they are replacing the outdated body cameras that are losing their charge. He answered Ms. Frank-Hensley's question, stating he is unaware of any ICE raids or incidents in the area.

**Roads and Public Works:** The Mayor reported he has been coordinating with Service Department Supervisor, Mike Andexler, on road and public works issues. He explained plans to rotate a portable speed feedback sign around problem areas to collect traffic data for several days at a time before relocating it, noting the Village currently has one such sign that was donated or loaned to the Village by the Park. Mr. Slocum suggested placing the sign eastbound on Rt. 303 near the Coffee Shop. With Mr. Craig's permission, his property near Center Street was discussed as an effective first location. Additional concerns were raised about speeding on Stine Road and Bronson. The Mayor noted past data showed high speeds in those areas, reinforcing the need to continue rotating the sign to address traffic safety throughout the Village.

**Planning Commission:**

**Election of Council Planning Commission Representative by Council**

Mr. Slocum made a motion that was seconded by Ms. Padrutt to appoint Ms. Frank-Hensley to the position. Roll call vote: Ms. Frank-Hensley, yes; Mr. Krachinsky, yes; Mr. Slocum, yes; Ms. Padrutt, yes; Ms. Riggins, yes. The motion was approved

**Zoning Officer, Mr. Collins:** Greg Canda requested that Mr. Collins be at the next Planning Commission Meeting. The Mayor stated he would let him know his presence was requested.

**Board of Zoning Appeals, Mayor Schneider:**

**Board Vacancy**

The Mayor reminded everyone that there is still a vacant seat on the BZA.

**Buildings and Grounds:** The Mayor reported that Mr. Andexler has identified deteriorating sandstone sidewalk sections near the Village Hall entrance that need repair or replacement due to cracking and disintegration. Options discussed included reusing existing materials, splitting damaged stones, or hiring outside help if necessary. Ms. Riggins remembered that John Najeway may have extra sandstone available. Mr. Najeway confirmed he has multiple usable pieces from a previous sidewalk removal. The Mayor stated he would have Mr. Andexler coordinate with Mr. Najeway to review the materials and determine whether they can be used to address the damaged sidewalk areas.

**Chamber of Commerce & Economic Development Liaison, Mr. Rosales:** Mr. Slocum reported the Chamber will now meet quarterly rather than monthly.

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**Policies & Procedures Liaison, Mr. Slocum:**

**Motion to Approve Village of Peninsula Cybersecurity Policy**

Mr. Slocum made a motion that was seconded by Ms. Frank-Hensley to approve the Village Cybersecurity Policy. Roll call vote: Ms. Frank-Hensley, yes; Mr. Krachinsky, yes; Mr. Slocum, yes; Ms. Padrutt, yes; Ms. Riggins, yes. The motion was approved.

**Proposed Council Standing Committees**

Mr. Slocum initiated a discussion on whether Council work should be handled through committees, liaisons, or additional meetings, noting past frustrations with work being done by liaisons without adequate reporting back to Council. He outlined the procedural challenges of committees under the open meeting laws and suggested alternatives, including more frequent Special Council Meetings or regularly scheduled work sessions with defined agendas. Mr. Bryan emphasized the legal differences between committees, liaisons, special meetings, and work sessions, noting that committees trigger public-meeting requirements whenever two committee members confer on committee business, while liaisons provide more flexibility. Ms. Frank-Hensley and Ms. Riggins supported the idea of workshops or work sessions focused on specific topics such as safety or finance, while Mr. Slocum suggested a blended approach that preserves transparency, establishes clear scopes, and allows focused discussion without overburdening procedure.

As the discussion continued, Ms. Padrutt questioned whether simply holding an additional Regular Council Meeting each month would be clearer and more efficient, allowing legislation to move faster and reducing procedural complexity. The Mayor agreed that predictability and scheduling clarity would benefit both Councilmembers and the public, sharing past experience with multiple monthly meetings. Mr. Krachinsky cautioned that for technical areas like finance, a liaison model may be more effective than committees, allowing experienced members to work directly with staff and report back. Mr. Slocum, the Mayor, and Mr. Bryan emphasized that liaisons function strictly as information gatherers who report to Council, not as decision-makers. Fulfilling communication expectations is essential.

Ms. Padrutt proposed adding a second Regular Meeting each month, tentatively on the fourth Tuesday at 7:00 p.m. It was noted that formal legislation would be required for that change. After discussion, Mr. Slocum moved to schedule a Special Council Meeting for January 27 at 7:00 p.m. Mr. Bryan advised that the purpose of the meeting needs to be stated in the motion. It was determined that the purpose would be to discuss the agenda format for the second meetings of the month, the Rules of Council, and safety issues. Ms. Frank-Hensley requested that the safety topics include traffic, speeding, and parking. A resident raised the issue of the timing of installing speed signs. The Mayor addressed that issue, stating locations for the speed sign had already been identified and the issue would be addressed soon. Mr. Slocum steered the discussion back toward finalizing the special meeting agenda.

Ms. Frank-Hensley proposed that the Special Meeting agenda include the Rules of Council, safety, and utilities, with safety encompassing traffic, parking, and sidewalks. Mr. Slocum clarified that utilities could eventually include discussions on water, wastewater, and electric services. Prior Councilmember John Najeway noted that he had shared new information regarding property matters, including the Players Barn and General Die Casters properties, suggesting these topics may warrant future discussion. The Mayor suggested that any planning related information would be shared separately. Mr. Krachinsky emphasized that resolving the

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committee versus liaison structure should be the priority before tackling individual subject areas. Mr. Bryan explained the current rules give the Council President Pro-Tem the authority to appoint the liaisons. Mr. Slocum indicated that provision may be revised, and he would prefer Council approval of assignments. Ms. Padrutt asked whether legislation could be considered at the Special Meeting. Mr. Slocum responded that it could be, depending on how Council chose to proceed.

It was confirmed that the off-street parking and maximum lot coverage legislation were on second reading. Ms. Padrutt suggested not taking any further action on those ordinances at the Special Meeting because the extended discussion indicated the legislation may continue to evolve. Mr. Slocum asked whether contracts should also be discussed at that meeting. The Mayor advised limiting the agenda to avoid overloading it, noting that reviewing the proposed amendments to the Rules of Council alone could take significant time. Ms. Frank-Hensley proposed compiling a list of priority topics for future meetings, so that Council could better plan and sequence discussions. Mr. Slocum asked members to email the specific topics they would like to discuss to Ms. Frank-Hensley without engaging in deliberation. Mr. Bryan reminded Council that sharing information by email is permitted, however, back and forth emails on substantive violate the Sunshine Law requirements.

Ms. Riggins made motion that was seconded by Mr. Slocum to schedule a Special Council Meeting for January 27, 2026, at 7:00 p.m. for the purposes of discussing the Rules of Council; safety matters relating to traffic, speeding, and parking; electric and other utilities; and generating a list of priority items for future discussion. Roll call vote: Ms. Frank-Hensley, yes; Mr. Krachinsky, yes; Mr. Slocum, yes; Ms. Padrutt, yes; Ms. Riggins, yes. The motion was approved.

**Fire Board, Mr. Slocum:** Mr. Slocum reported that the Fire Department ended the year with 879 calls, which is a significant increase from prior years. He noted that they approved a cybersecurity policy and updated a non-emergency fee schedule that imposes a \$1,000 charge after repeated non-emergency calls to the same address that is particularly aimed at addressing frequent lift-assist calls to nursing homes. Mr. Slocum highlighted the reappointment of the Clerk with a raise, the resignation of some firefighters and EMTs, and a commitment to pay a minimum of 3 hours pay for callouts. The Board also authorized a small stipend for the members who participated in the “Fill the Squad” holiday effort. Mr. Slocum emphasized the success of the long-standing contract with Boston Heights that allowed for 24/7 emergency coverage for all the communities. He announced his intention to step down from the Board. Mr. Slocum made a motion that was seconded by Ms. Frank-Hensley to appoint Mr. Krachinsky to the Fire Board. Roll call vote: Ms. Frank-Hensley, yes; Mr. Krachinsky, yes; Mr. Slocum, yes; Ms. Padrutt, yes; Ms. Riggins, yes. The motion was approved.

**Cemetery Board**

**Village Cemetery Board Appointment**

Mr. Slocum made a motion that was seconded by Ms. Padrutt to reappoint Jerry Rich to the Village Cemetery Board. Roll call vote: Ms. Frank-Hensley, yes; Mr. Krachinsky, yes; Mr. Slocum, yes; Ms. Padrutt, yes; Ms. Riggins, yes. The motion was approved. Ms. Frank-Hensley made a motion that was seconded by Mr. Slocum to appoint Ms. Padrutt to the Board. Roll call

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vote: Ms. Frank-Hensley, yes; Mr. Krachinsky, yes; Mr. Slocum, yes; Ms. Padrutt, yes; Ms. Riggins, yes. The motion was approved.

**JEDD Board**

**Village JEDD Board Appointment**

Mr. Slocum made a motion that was seconded by Ms. Padrutt to appoint Ms. Riggins to the JEDD Board. Roll call vote: Ms. Frank-Hensley, yes; Mr. Krachinsky, yes; Mr. Slocum, yes; Ms. Padrutt, yes; Ms. Riggins, yes. The motion was approved.

**Wastewater/Stormwater/Water:** The Mayor noted the wastewater and stormwater topics have already been discussed and offered that Council needs to decide who should serve as the liaison for those matters. Mr. Slocum stated his view that, at this stage, the full Council should be involved. The Mayor explained, in practice, outside meetings often only include one or two representatives, typically himself, and if appropriate, a Council member serving as liaison. Otherwise, the meeting needs to be a public meeting. Mr. Bryan noted that a Water District meeting is expected sometime this month. The Mayor added that he attended the initial meeting to express interest and found the process more complex than anticipated. Ms. Frank-Hensley suggested selecting a Councilmember when meetings arise. The Mayor agreed, indicating he would look for someone available and detail-oriented to assist, concluding that this approach works for him and the Council. John Najeway raised concern if there is not a designated water and sewer liaison, emphasizing from experience that ongoing projects involve multiple moving parts and require a clear point of contact for outside partners. Mr. Slocum agreed there was merit to having a liaison, especially with the upcoming infrastructure projects like the Rt. 303 project. The Mayor said he would continue to attend any meetings until a formal decision is made.

Mr. Slocum proposed appointing Mr. Krachinsky as the Finance Liaison. Mr. Krachinsky agreed to serve in that capacity.

**Solicitor, Mr. Bryan:** Mr. Bryan stated that he had nothing further to report at this time and apologized for his hoarse voice.

**LEGISLATION:**

*Second Reading:*

**Ordinance No. 26-2025**

Requested by: Councilperson Steidl and Mayor Schneider

**An Ordinance Amending Chapter 1125 of the Zoning Code Related to Off-Street Parking**

Mr. Bryan read the legislation by title. Ms. Riggins raised several concerns with the proposed parking ordinance, stating that while some changes may be reasonable, others require further analysis before adoption. She questioned increasing the off-site parking distance from 300 to 500 feet without adding sufficient handicap parking, noted inconsistencies in how loading and unloading areas are addressed and expressed concern about reducing apartment parking requirements based on square footage rather than bedroom count, given the lack of public transportation in Peninsula. She also highlighted unresolved issues with accessory apartments, the elimination of all commercial parking requirements, and the apparent shift toward a shared parking model without clearly defining it or evaluating how it has worked in other communities. Ms. Riggins emphasized the Village lacks an accurate inventory of usable public parking,

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particularly noting that major lots are frequently full due to park-related use. She concluded that approving the ordinance now would remove existing standards without a realistic replacement, leading her to ask that the ordinance be tabled until sufficient data is available. Mr. Bryan explained the Planning Commission's recommended amendments do not eliminate all parking requirements. Instead, the amendments require businesses to submit a parking plan demonstrating their specific needs, allowing flexibility based on use and enabling shared parking to be utilized when appropriate. He stated he cannot see a scenario in which the Commission would permit the Park parking lot to be utilized to count toward the parking spaces needed. Mr. Slocum discussed expanding shared parking distance standards and incorporating larger off-site lots in the future. Ms. Riggins reiterated that although she is not opposed to the concept, she believes the ordinance is premature without supporting data, clear standards, or examples from other communities. She again cautioned against removing existing regulations without an adequate replacement. Ms. Padrutt raised concerns about ambiguities in the loading and unloading provisions, the meaning and enforceability of parking agreements, and unclear restrictions on activities in parking areas. Greg Canda recommended that Council compile its concerns and return the ordinance to the Planning Commission for further review. Mr. Bryan was asked what Council's options were regarding the Ordinance. Mr. Bryan directed that Council may either revise the Ordinance itself or refer it back to the Planning Commission. Mr. Slocum made a motion that was seconded by Ms. Padrutt to refer Ordinance 25-2026 back to the Planning Commission. Roll Call Vote: Ms. Frank-Hensley, yes; Mr. Krachinsky, yes; Mr. Slocum, yes; Ms. Padrutt, yes; Ms. Riggins, yes. The motion was approved.

**Ordinance No. 27-2025**

Requested by: Councilperson Steidl and Mayor Schneider

**An Ordinance Amending Section 1113.01, Zoning Code Relating to the Schedule of Regulations and a Maximum Building Footprint Lot Coverage Percentage Limit for Commercial, Mixed-Use, and Public Institution Districts**

Mr. Bryan read the legislation by title. It was clarified that the proposed change added a new provision limiting building size to no more than 50% of the total property area unless otherwise approved. Ms. Padrutt asked about the rationale for the change. Greg Canda explained the limit was added because the issue had not been specifically regulated before and was intended to prevent buildings from occupying an excessive portion of a lot. Ms. Padrutt questioned the lack of approved minutes and documentation from the last BZA meeting, expressing concern about how much of the lot that project covers and how the public can review granted variances. Mr. Bryan explained that written documents regarding the variances that were granted exist. He stated that projects with filed applications are not subject to regulations adopted later. Greg Canda acknowledged that past projects—such as the Coffee Shop—revealed shortcomings in estimating parking, loading, and site impacts that were not fully anticipated during review. Ms. Padrutt expressed concern that new regulations, including the 50 percent lot coverage limit, appear reactive to past approvals and questioned the rationale and timing of the changes. Greg Canda and John Najeway emphasized that the intent of the new standards is to prevent similar issues in future projects and that Council retains full authority to accept, reject, or modify the Planning Commission's recommendations.

Mr. Bryan stated the Ordinance is on second reading and can be advanced, tabled, or sent back to Planning Commission. Ms. Frank-Hensley and Mr. Krachinsky supported moving the

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Ordinance forward, arguing that establishing a clear 50% standard is better than having no explicit limit, even if past projects proceeded under older regulations.

**Ordinance No. 28-2025**

Requested by: Mayor Schneider

**An Ordinance Amending Sections 137.02 and 139.08 of the Codified Ordinances Relating to Service Department and Police Department Uniform Allowances**

Mr. Bryan read the legislation by title. Ms. Riggins made a motion that was seconded by Mr. Krachinsky to suspend the three-reading rule. Roll call vote: Ms. Frank-Hensley, yes; Mr. Krachinsky, yes; Mr. Slocum, yes; Ms. Padrutt, yes; Ms. Riggins, yes. The motion was approved. Ms. Riggins made a motion that was seconded by Mr. Slocum to adopt the Ordinance. Roll call vote: Ms. Frank-Hensley, yes; Mr. Krachinsky, yes; Mr. Slocum, yes; Ms. Padrutt, yes; Ms. Riggins, yes. The motion was approved.

*First Reading:*

**Resolution No. 01-2026**

Requested by: Councilperson Slocum

**A Resolution Amending the Village of Peninsula Rules of Council**

Mr. Bryan read the legislation by title. The Resolution will be considered at the Special Council Meeting.

**UNFINISHED BUSINESS/NEW BUSINESS**

**PayByPhone Process Functionality**

The Mayor reported the Village is working to identify a new contact for the PayByPhone system, noting while complaints have decreased, ongoing issues are largely due to users being unable to connect to Wi-Fi rather than an inability to navigate the system. He explained some residents have come to Village Hall to complete their transactions using the available Wi-Fi.

**IT Migration from Gmail to Microsoft**

The Mayor confirmed this task is moving forward.

Mr. Slocum stated that Amy Anderson thanked everyone who contributed donations to the Township Share a Christmas program.

Ms. Riggins suggested that to improve public communication, a monthly column should appear in the Your Community News (YCN) that is written by individual Councilmembers or the Mayor, to share meeting highlights from a personal perspective. She also requested an update on short-term rental approvals. Ms. Riggins next addressed an October event at the Coffee Shop involving food trucks, creating parking and occupancy issues that she believes violated the rules and regulations. It was noted that event was a permitted private function that was not open to the public. Ms. Riggins emphasized the need to proactively notify businesses of rules to prevent recurrences. She reiterated her Your Community News idea, clarifying that contributors would speak only for themselves and their highlights from Council meetings. Ms. Riggins relayed resident interest in access to police reports and better visibility into Council activities and information channels.

**Record of Proceedings  
Regular Council Meeting**

**Held: Tuesday, January 13, 2026**

**EXECUTIVE SESSION (IF NECESSARY) None.**

**ADJOURNMENT:** Ms. Padrutt made a motion that was seconded by Mr. Slocum to adjourn the meeting. Roll Call Vote: Ms. Frank-Hensley, yes; Mr. Krachinsky, yes; Mr. Slocum, yes; Ms. Padrutt, yes; Ms. Riggins, yes. The meeting was adjourned at 9:55 p.m.

Respectfully submitted:

\_\_\_\_\_  
Daniel Schneider Jr., Mayor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Katie Iaconis, Fiscal Officer

\_\_\_\_\_  
Date

**QUOTE**

QUOTE NO  
27948

# Bain

ENTERPRISES

TO Village of Peninsula  
1582 Main Street  
Peninsula, OH 44264

QUOTE DATE	VALID THRU	SALES REP	PAGE
1/14/2026	2/12/2026	Nate Fiedler (330) 696-0918 nate@bainenterprises.com	1

ITEM NO	QUANTITY	DESCRIPTION	UNIT PRICE	EXTENDED
ER12	1	12" display, DC, System Weight approx. 9lb, present radar (5-99 MPH), 2 violator alerts for over speed flashing and over speed blanking, built-in white strobe	2,382.25	2,382.25
ER12-CS2	1	Solar kit to include 20 watt solar panel, 2 amp charger and two (2) 18 amp batteries	787.75	787.75
ADD20W	1	Additional 20 watt solar panel	196.50	196.50
ER12-YSY-HI	1	Your Speed, Yellow Sign. Helps identify action, 24" x 30", High Intensity	102.75	102.75
		OPTION:		
ER12-STAT-599	1	Traffic Stats Package (LT-ER12 only)	457.50	457.50
ADD-BT	1	Bluetooth for wireless downloading.	470.50	470.50
Q-FREIGHT	1	Shipping & Handling	200.00	200.00

**TOTAL AMOUNT 4,597.25**

«blurbtext»

## VILLAGE OF PENINSULA, SUMMIT COUNTY

Department	Account Code	Account Name	2026 Budget
Police personal	1000-110-100-0000	Personal Services	\$550,000.00
Police personal	1000-110-100-0004	Personal Services{Sick Leave}	\$0.00
Police personal	1000-110-100-0005	Personal Services{Overtime}	\$20,000.00
Police personal	1000-110-211-0000	Ohio Public Employees Retirement System	\$15,000.00
Police personal	1000-110-212-0006	Social Security{Social Security}	\$5,000.00
Police personal	1000-110-213-0000	Medicare	\$8,000.00
Police personal	1000-110-215-0000	Ohio Police and Fire Pension Fund	\$45,000.00
Police personal	1000-110-220-0000	Insurance Benefits	\$0.00
Police personal	1000-110-225-0000	Workers' Compensation	\$0.00
Police personal	1000-110-270-0000	Uniforms and Clothing	\$5,000.00
Police Other	1000-110-348-0000	Training Services	\$5,000.00
Police Other	1000-110-349-0000	Other - Professional and Technical Services	\$150,000.00
Police Other	1000-110-390-0000	Other Contractual Services	\$30,000.00
Police Other	1000-110-391-0000	Dues and Fees	\$20,000.00
Police Other	1000-110-410-0000	Office Supplies and Materials	\$20,000.00
Police Other	1000-110-420-0000	Operating Supplies and Materials	\$15,000.00
Police Other	1000-110-420-0106	Operating Supplies and Materials{Fuel}	\$45,000.00
			<b>\$933,000.00</b>
Zoning	1000-410-169-0000	Other - Salaries - Zoning	\$7,200.00
Zoning	1000-410-211-0000	Ohio Public Employees Retirement System	\$1,008.00
Zoning	1000-410-213-0000	Medicare	\$104.40
Zoning	1000-410-390-0000	Other Contractual Services	\$2,000.00
			<b>\$10,312.40</b>
Service personal	1000-620-190-0000	Other - Personal Services	\$0.00
Service personal	1000-620-211-0000	Ohio Public Employees Retirement System	\$0.00
Service personal	1000-620-213-0000	Medicare	\$0.00
Service personal	1000-620-221-0000	Medical/Hospitalization	\$17,090.00
Service Other	1000-620-390-0000	Other Contractual Services	\$29,400.00
Service Other	1000-620-420-0000	Operating Supplies and Materials	\$20,000.00
Service Other	1000-620-440-0000	Small Tools and Minor Equipment	\$15,000.00
Service Other	1000-620-490-0000	Other - Supplies and Materials	\$15,000.00
			<b>\$96,490.00</b>
Mayor personal	1000-710-161-0000	Salary - Mayor	\$3,600.00
Mayor personal	1000-710-211-0000	Ohio Public Employees Retirement System	\$504.00
Mayor personal	1000-710-213-0000	Medicare	\$52.20
Mayor Other	1000-710-410-0000	Office Supplies and Materials	\$3,000.00
			<b>\$7,156.20</b>

Council personal	1000-715-111-0000 Salaries - Council	\$3,600.00
Council personal	1000-715-211-0000 Ohio Public Employees Retirement System	\$360.00
Council personal	1000-715-212-0000 Social Security	\$45.00
Council personal	1000-715-213-0000 Medicare	\$52.20
		<b>\$4,057.20</b>
Administrative Staff	1000-720-162-0000 Salaries - Mayor's Staff	\$58,240.00
Administrative Staff	1000-720-211-0000 Ohio Public Employees Retirement System	\$8,153.60
Administrative Staff	1000-720-213-0000 Medicare	\$844.48
Administrative Staff	1000-720-221-0000 Medical/Hospitalization	\$17,090.00
Administrative Staff	1000-720-349-0000 Other - Professional and Technical Services	\$10,000.00
Administrative Staff	1000-720-410-0000 Office Supplies and Materials	\$10,000.00
		<b>\$104,328.08</b>
Finance personal	1000-725-121-0000 Salary - Clerk/Treasurer	\$35,000.00
Finance personal	1000-725-211-0000 Ohio Public Employees Retirement System	\$4,900.00
Finance personal	1000-725-213-0000 Medicare	\$507.50
Finance personal	1000-725-225-0000 Workers' Compensation	\$7,000.00
Finance Other	1000-725-342-0000 Auditing Services	\$3,000.00
Finance Other	1000-725-343-0000 Uniform Accounting Network Fees	\$3,500.00
Finance Other	1000-725-351-0000 Insurance and Bonding	\$200.00
Finance Other	1000-725-391-0000 Dues and Fees	\$15,000.00
Finance Other	1000-725-410-0000 Office Supplies and Materials	\$250.00
		<b>\$69,357.50</b>
Utilities	1000-730-311-0000 Electricity	\$15,000.00
Utilities	1000-730-313-0000 Natural Gas	\$4,000.00
Utilities	1000-730-321-0000 Telephone	\$6,000.00
Utilities	1000-730-324-0000 Printing and Reproduction	\$5,000.00
Utilities	1000-730-352-0000 Property Insurance Premiums	\$60,000.00
Utilities	1000-730-390-0000 Other Contractual Services	\$4,055.25
Utilities	1000-730-431-0000 Repairs and Maintenance of Buildings and Land	\$2,000.00
		<b>\$96,055.25</b>
RITA collection fee	1000-740-344-0000 Tax Collection Fees	<b>\$23,000.00</b>
Law personal	1000-750-141-0000 Salary - Legal Counsel	\$36,000.00
Law personal	1000-750-211-0000 Ohio Public Employees Retirement System	\$5,040.00
Law personal	1000-750-213-0000 Medicare	\$522.00
Law Other	1000-750-390-0000 Other Contractual Services	\$58,200.00
Law Other	1000-755-344-0000 Tax Collection Fees	\$10,000.00
		<b>\$109,762.00</b>
	<b>TOTAL GENERAL FUND</b>	<b>\$1,453,518.63</b>

SCMR personal	2011-620-100-0000 Personal Services	\$100,000.00
SCMR personal	2011-620-100-0004 Personal Services{Sick Leave}	\$0.00
SCMR personal	2011-620-100-0005 Personal Services{Overtime}	\$5,000.00
SCMR personal	2011-620-190-0000 Other - Personal Services	\$0.00
SCMR personal	2011-620-211-0000 Ohio Public Employees Retirement System	\$14,000.00
SCMR personal	2011-620-213-0000 Medicare	\$1,450.00
SCMR Other	2011-620-420-0000 Operating Supplies and Materials	\$20,000.00
SCMR Other	2011-620-433-0000 Repairs and Maintenance of Motor Vehicles	\$20,000.00
	<b>TOTAL SCMR</b>	<b>\$160,450.00</b>
Road Levy	2901-620-390-0000 Other Contractual Services	\$50,000.00
Road Levy	2901-740-344-0000 Tax Collection Fees	\$1,000.00
	<b>TOTAL ROAD</b>	<b>\$51,000.00</b>
Police Levy	2902-110-221-0000 Medical/Hospitalization	\$125,000.00
Police Levy	2902-740-344-0000 Tax Collection Fees	\$1,000.00
Police Levy	2902-920-920-0000 Advances - Out	\$0.00
	<b>TOTAL POLICE</b>	<b>\$126,000.00</b>
Capital	4902-800-390-0000 Other Contractual Services	\$100,000.00
Capital	4902-800-490-0000 Other - Supplies and Materials	\$0.00
	<b>TOTAL CAPITAL</b>	<b>\$100,000.00</b>
	<b>TOTAL ALL FUNDS</b>	<b><u><u>\$1,890,968.63</u></u></b>

**Payment Listing**

January 2026

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
1-2026	01/15/2026	02/05/2026	EW	Peninsula Village Payroll Account	\$29,651.75	O
2-2026	01/15/2026	02/05/2026	EW	RITA	\$4,316.60	O
3-2026	01/26/2026	02/05/2026	EW	Ohio Police & Fire Pension Fund	\$6,669.45	O
4-2026	01/26/2026	02/05/2026	EW	Ohio Public Employees Retirement System	\$6,616.81	O
5-2026	01/27/2026	02/06/2026	CH	Goodwin & Bryan, LLP	\$4,500.00	O
6-2026	01/27/2026	02/06/2026	CH	TERRY LUMBER CO	\$2,450.00	O
7-2026	01/27/2026	02/06/2026	CH	WINDSTREAM	\$292.89	O
8-2026	01/27/2026	02/06/2026	CH	Time Warner Cable - Northeast	\$380.00	O
9-2026	01/27/2026	02/06/2026	CH	Guardian Dental	\$1,097.06	O
10-2026	01/27/2026	02/06/2026	CH	REPUBLIC WASTE SERVICES	\$24.42	O
11-2026	01/27/2026	02/06/2026	CH	BUREAU OF WORKERS COMP	\$6,059.66	O
12-2026	01/27/2026	02/06/2026	CH	OHIO EDISON CO	\$1,230.11	O
13-2026	01/27/2026	02/06/2026	CH	DOMINION EAST OHIO	\$761.27	O
14-2026	01/27/2026	02/06/2026	CH	FirstNet	\$914.48	O
15-2026	01/27/2026	02/06/2026	CH	Targeting and Solutions Limited	\$7,064.00	O
16-2026	01/27/2026	02/06/2026	CH	PayByPhone	\$514.20	O
17-2026	01/27/2026	02/06/2026	CH	VALLEY FIRE DISTRICT	\$2,924.69	O
18-2026	01/27/2026	02/06/2026	CH	Fattmerchant	\$129.00	O
19-2026	01/27/2026	02/06/2026	CH	ADP	\$822.50	O
20-2026	01/27/2026	02/06/2026	CH	County of Summit Insurance & Risk Mgt.	\$11,392.78	O
Total Payments:					\$87,811.67	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$87,811.67	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

\* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

VILLAGE OF PENINSULA, OHIO  
ORDINANCE NO.: 27-2025  
INTRODUCED BY: \_\_\_\_\_  
DATE PASSED: \_\_\_\_\_

**AN ORDINANCE AMENDING SECTION 1113.01(k) OF THE VILLAGE ZONING CODE RELATING TO THE SCHEDULE OF REGULATIONS AND A MAXIMUM BUILDING FOOTPRINT LOT COVERAGE PERCENTAGE LIMIT FOR THE COMMERCIAL, MIXED-USE, AND PUBLIC INSTITUTION DISTRICTS**

WHEREAS, Chapter 713 of the Ohio Revised Code authorizes the Village to enact zoning code regulations and amend those regulations from time to time; and

WHEREAS, in order to control the size and scale of buildings in connection with their respective lots and leave additional room for parking and green space, at its November 24, 2025 Meeting, the Village Planning Commission recommended to Council that it amend Section 1113.01(k) of the Village Zoning code to establish a maximum building footprint lot coverage percentage limit for the Commercial, Mixed-Use, and Public Institution districts; and

WHEREAS, Council desires to adopt the recommendations of the Planning Commission with respect to the proposed Section 1113.01(k) amendment.

NOW, THEREFORE, BE IT ORDAINED by the Council of the Village of Peninsula, Summit County, Ohio, to wit:

SECTION 1. That Council hereby amends Section 1113.01(k) of the Village Zoning Code relating to the Schedule of Regulations and a maximum building footprint lot coverage percentage limit for the Commercial, Mixed-Use, and Public Institution districts, as indicated in the attachment hereto that is incorporated herein by reference.

SECTION 2. That it is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public and/or in compliance with all legal requirements.

SECTION 3. That this Ordinance shall be effective as of the earliest date permitted by law.

IN WITNESS WHEREOF, we have hereunto set our hands this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

Passed: \_\_\_\_\_  
Daniel Schneider, Jr., Mayor

Attest: \_\_\_\_\_  
Katie Iaconis, Fiscal Officer

Approved as to Legal Form. \_\_\_\_\_  
Bradric T. Bryan, Solicitor

I, Katie Iaconis, Fiscal Officer of the Village of Peninsula, Summit County, Ohio, do hereby certify that the foregoing Ordinance was duly passed by the Council of the Village of Peninsula, at a meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 2026.

\_\_\_\_\_  
Katie Iaconis, Fiscal Officer

Posting Certificate

I, Katie Iaconis, Fiscal Officer of the Village of Peninsula, Summit County, Ohio, hereby certify that there is no newspaper published in the Municipality, and publication of the foregoing Ordinance was made by posting true and accurate copies thereof at five of the most public places in the Village as previously determined by Council, each for a period of at least fifteen days, commencing on the \_\_\_\_\_ day of \_\_\_\_\_, 2026, as follows:

1. Terry Lumber & Supply;
2. Valley Fire District;
3. Peninsula Library & Historical Society;
4. Peninsula Village Hall Lobby; and
5. Peninsula Post Office.

\_\_\_\_\_  
Katie Iaconis, Fiscal Officer

**1113.01 SCHEDULE OF REGULATIONS.**

District/ Overlay	Lot Minimum		Maximum Height of Structures		Minimum Setback Requirements (Per Lot in Feet)				Minimum Floor Area	Maximum Lot Coverage
					Side Yards			Rear Yard		
	Area (square feet)	Width (feet)	In Stories	In Feet	Minimum Front Yard	Least One	Total of Two			
R-1, Rural Residential District	174,240 (4 acres)	300 (b)	2	35	200	65	130	100	(h)(1)	15%
R-2, "Small Town" Residential District	10,890 (1/4 acre) (a)	80 (b)	2	35	25	10	25	35	(h)(2)	30%
C, Commercial District	(c)	(b, c)	3(d)	45(d)	0	0 (f)	0 (f)	20	-	(k)
MU, Mixed Use District	(c)	(b, c)	3(d)	45(d)	0	0 (f)	0 (f)	20	(i, j)	(k)
PI, Public/Institutional District	(c)	(b, c)	2 (d)	35 (d)	0	0 (f)	0 (f)	20	-	(k)
CR, Conservation/Recreation District	-	-	2	35	100 (g)	35 (g)	70 (g)	60 (g)	-	5%

**FOOTNOTES TO SCHEDULE OF REGULATIONS**

(a) In the event of no public water or sanitary sewer service availability, the minimum lot area and width in the R-2 District shall be determined by the amount and configuration of land necessary to accommodate private well(s) and or septic system(s), as determined by the Summit County General Health District. In no case, however, shall the minimum lot area be less than 10,890 square feet.

(b) In all districts, in addition to meeting minimum lot width requirements, each lot shall also provide lot frontage conforming to the requirements of Section 1117.05.

(c) In a C, MU, or PI District, lot minimum (area and width) and minimum front and side setback requirements shall be determined by the ability of a proposed use to meet all other requirements of this Ordinance.

(d) In a C, MU, or PI District, as well as for additional uses in R-1 and R-2 Districts as specified in this Ordinance, additional building height may be permitted with Commission approval, upon providing justification to the Commission that the height is necessary for the operation of a proposed use.

(e) In all districts, on a corner lot, the side yard abutting the secondary street shall be increased to the front yard for the district in which the lot is located.

(f) In a C, MU, or PI District, where a lot abuts land in an R-1 or R-2 District, any side yard abutting such land shall be increased to 20 feet.

(g) In a CR District, there shall be no setback requirements for any lot line that abuts another lot in a CR District.

(h) (1) Single-family dwellings in the R-1 District shall comply with the following minimum floor area requirements:

(A)

Dwellings with or without basement	1400 sq. ft.
First floor of two-story or tri-level	800 sq. ft.

(B) Single Family dwelling shall comply with the following maximum floor area requirements:

Dwelling with or without basement	5500 sq.ft.
-----------------------------------	-------------

(2) Single-family dwellings in the R-2, MU and C Districts shall comply with the following minimum floor area requirements:

(A)

Dwellings with or without basement	1000 sq. ft.
First floor of two-story or tri-level	700 sq. ft.

(B) Single Family dwelling shall comply with the following maximum floor area requirements:

Dwelling with or without basement	2800 sq.ft.
-----------------------------------	-------------

(i) Two and three family dwellings on individual lots shall comply with the following minimum floor area requirements per unit:

(1)

Dwellings with or without basement	1,000 sq. ft.
First floor of two-story or tri-level	700 sq. ft.

(2) Two family buildings in the R-2 and MU Districts shall comply with the following maximum building area requirements:

Building with or without basement, includes both units	3200 sq.ft.
--	-------------

(j) Multiple family dwellings in a multifamily development and accessory apartments shall comply with the following minimum floor area requirements per unit:

Unit with one bedroom	400 sq. ft.
Unit with two bedrooms	550 sq. ft.
Unit with three or more bedrooms	700 sq. ft.

(k) In a C, MU or PI District, ~~maximum lot coverage~~ the building foot print shall not exceed 50% of the lot area unless approved by the Planning Commission. ~~be determined by the ability of a proposed use to meet all other requirements of this Ordinance.~~

VILLAGE OF PENINSULA, OHIO  
RESOLUTION NO.: 01-2026  
INTRODUCED BY: \_\_\_\_\_  
DATE PASSED: \_\_\_\_\_

**A RESOLUTION AMENDING THE VILLAGE OF PENINSULA RULES OF COUNCIL**

WHEREAS, Section 731.45 of the Ohio Revised Code authorizes Council to determine its own rules; and

WHEREAS, in 2023, Council readopted Rules of Council governing the operations of Council and Councilmembers; and

WHEREAS, Council desires to amend the Rules of Council as specified herein.

NOW, THEREFORE, BE IT ORDAINED by the Council of the Village of Peninsula, Summit County, Ohio, to wit:

SECTION 1. That Council hereby amends the Rules of Council as set forth in the attachment hereto that is incorporated herein by reference.

SECTION 2. That all formal actions of this Council concerning and relating to the adoption of this Resolution were taken in an open meeting of this Council, and all deliberations of this Council or any of its committees that resulted in such formal action were taken in meetings open to the public and/or in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 3. That this Resolution shall take effect and be in force as of the earliest date permitted by law.

IN WITNESS WHEREOF, we have hereunto set our hands this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

Passed:

\_\_\_\_\_  
Daniel Schneider, Jr., Mayor

Attest:

\_\_\_\_\_  
Katie Iaconis, Fiscal Officer

Approved as to Legal Form.

\_\_\_\_\_  
Bradric T. Bryan, Solicitor

I, Katie Iaconis, Fiscal Officer of the Village of Peninsula, Summit County, Ohio, do hereby certify that the foregoing Resolution was duly passed by the Council of the Village of Peninsula, at a meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 2026.

\_\_\_\_\_  
Fiscal Officer

Posting Certificate

I, Katie Iaconis, Fiscal Officer of the Village of Peninsula, Summit County, Ohio, hereby certify that there is no newspaper published in the Municipality, and publication of the foregoing Resolution was made by posting true and accurate copies thereof at five of the most public places in the Village as previously determined by Council, each for a period of at least fifteen days, commencing on the \_\_\_\_\_ day of \_\_\_\_\_, 2026, as follows:

1. Terry Lumber & Supply
2. Valley Fire District;
3. Peninsula Library & Historical Society;
4. Peninsula Village Hall Lobby; and
5. Peninsula Post Office.

\_\_\_\_\_  
Katie Iaconis, Fiscal Officer

## VILLAGE OF PENINSULA RULES OF COUNCIL

RULE 1	PUBLIC & OPEN MEETINGS
RULE 2	CORRESPONDENCE AND COMMUNICATIONS
RULE 3	MEETINGS
RULE 4	ORGANIZATIONAL MEETING
RULE 5	CONFLICTS OF INTEREST
RULE 6	ORDER OF BUSINESS
RULE 7	MAYOR'S AUTHORITY
RULE 8	EXECUTIVE SESSION
RULE 9	ADJOURNMENT
RULE 10	RECORD OF PROCEEDINGS
RULE 11	MEETING PREPARATION
RULE 12	SPECIAL COMMITTEES
RULE 13	VOTES AND VOTING
RULE 14	SPOKESPERSON FOR COUNCIL MATTERS
RULE 15	MEETING ATTENDANCE
<b>RULE 16</b>	<b>TRAINING &amp; ACCOUNTABILITY</b>

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### RULE 1 PUBLIC & OPEN MEETINGS

1. All official meetings of Village Council are and shall be open to the public and abide by the Open Meetings Act. (O.R.C. 121.22(C))
2. All action by Village Council shall be taken at an open session. (121.22(A))
- 2-3. Notwithstanding Section 1, Council may, from time to time, and under such circumstances allowed by law and as enumerated in Rule 8, adjourn to executive session. (O.R.C. 121.22(G))
3. ~~Village Council may, in its sole discretion, invite one or more persons to remain in the Chamber during the executive session.~~
- 4-1. ~~All action by Village Council shall be taken at an open session. (121.22(A))~~

Commented [RS1]: Formerly #4 in this Rule

Commented [RS2]: Moved to Rule 8 - Executive Sessions

### RULE 2 CORRESPONDENCE AND COMMUNICATIONS

1. ~~Each Member of Council shall be provided with Business Cards which shall include the Member's name, the Village's governmental address, and the email address of the Member.~~
- 2-1. Each Member of Council is to recall that all correspondence and communications sent or received by or on behalf of the Member in the execution of the office shall be considered a PUBLIC RECORD, and a copy shall be preserved by the Member, or the Village, or both. (O.R.C. 149.43(A)(1); 149.011(A))
- 3-2. Each Member of Council is to recall that no correspondence or communication may be purged or destroyed except in accordance with the Rules governing the retention and destruction of Public Records. (O.R.C. 149.351)

### RULE 3 MEETINGS

1. All meetings of Village Council are open to the public, and Council shall make provision to provide adequate space for the attendance of all persons wishing to attend. (O.R.C. 121.22(C))
2. All actions of Village Council shall be taken in an Open Session (O.R.C. 121.22(A)), and the ayes and nays of each vote shall be taken and included in the Record of Proceedings. (O.R.C. 733.27)
3. Regular meetings of Village Council shall be held in the Peninsula Village Hall on the second **and fourth Tuesday** of each month, beginning promptly at 7 p.m. Council may approve an exception to the Peninsula Village Hall, should the building not be available, or to address other issues. (Pen. 121.01)
4. The second Regular Council Meeting (fourth Tuesday) of the month shall:
  - a. Be more informal, and be treated like a work session focused on planning, creating policies, processes, or procedures, discussing current or future projects, etc.
  - b. Not need to be attended by the Fiscal Officer, the Police Chief, or the Street Commissioner unless otherwise planned.
- 4.5. \_\_\_\_\_ Special meetings of Village Council shall be called, as found to be necessary, upon either the request of the Mayor or upon the written demand of three Members of Council. ~~Twenty-four~~Twenty-four hours' notice of such special meeting shall be given to each Member of Council. Any request for the calling of a Special Meeting shall include the matters to be considered, and the Notice of the calling of the Special Meeting shall include all such matters to be considered. (O.R.C. 731.46, 731.44; Pen. 121.02, 125.03)
- 5-6. \_\_\_\_\_ The Mayor, as President of Council, shall preside at each meeting of Village Council (O.R.C. 733.24) and shall call the meeting to order at the time scheduled. In the absence of the Mayor, the President Pro-Tempore of Council shall perform such duties as are imposed upon the President. (O.R.C. 731.10). In the absence of both the Mayor and the President Pro-Tempore, the Clerk of Council or Solicitor shall call the meeting to order at the scheduled time. In such case, the first order of business shall be the election of a temporary presiding officer selected by the Members of Council present. The person so selected shall conduct the meeting and relinquish those duties upon adjournment.
- 6-7. \_\_\_\_\_ No business shall be conducted at any meeting of Village Council at which there is not a quorum of Members of Council present. In the absence of a quorum, the Members present may, by majority vote, recess and cause the Clerk of Council or Administrative ~~Clerk-Assistant~~ to procure the attendance of absent Members. (O.R.C. 731.44)
- 7-8. \_\_\_\_\_ The Fiscal Officer of the Village shall serve as Clerk of Council, and shall keep the minutes of the legislative authority, and preserve all of its ordinances and resolutions. (O.R.C. 733.262; Pen. 133.01)
- 8-9. \_\_\_\_\_ All administrative staff and appointed officials, including the Village Solicitor, shall be seated at a designated staff table or tables or in the public gallery, and shall not be seated at the legislative table with Members of Council and the Mayor.
- 9-10. \_\_\_\_\_ The Village Solicitor and all administrative staff may only address the Council as a body when formally recognized by the presiding officer (the Mayor or, if not present, the President Pro-Tempore) for a specific purpose such as a scheduled report, to answer a direct legal or administrative question posed by a member of Council or the Mayor, to correct inaccuracies in information discussed by Council, or to warn of legal issues. General participation or commentary outside of these conditions is not allowed.

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**RULE 4 ORGANIZATIONAL MEETING**

1. Immediately upon the Call to Order at the first -Regular Meeting of Village Council in January of each year, the following shall occur:
  - a. New Members of Council shall be sworn in and acknowledge their oath if that has not already taken place.
  - b. Village Council shall select, by majority vote, the Member of Council who shall serve as President Pro-Tempore for that year. (ORC 733.10), ~~who shall serve until a new President Pro-Tem is selected. (O.R.C. 733.10)~~
  - c. The Mayor shall nominate a Street Commissioner, and Council shall vote upon the nomination. Upon the consent of Village Council, by majority vote, the Street Commissioner shall immediately serve until a new Street Commissioner is selected, unless earlier removed from office pursuant to O.R.C. 735.31 or other applicable provision of the Ohio Revised Code. (O.R.C. 735.31)
  - d. If appropriate, Village Council shall select, by majority vote, the Member of Council who shall serve as a Member of the Village Planning Commission. The Member so selected shall immediately serve as Member of the Planning Commission as provided by law. (O.R.C. 713.01; Pen. 145.01)
  - e. Council may create such standing and special committees as it sees fit. Such committees will meet in open meetings that follow the same requirements for Council meetings including official notice, quorum, and minute taking. Working and deliberating in committees ensures a more open and transparent organization.
  - e-f. The President Pro-Tempore shall nominate such Council Liaisons as are appropriate. The Liaisons shall immediately undertake their responsibilities and serve until new Liaisons are selected, or until the role of Liaison is eliminated by majority vote of Village Council. (Village of Peninsula Council Rules and Guidelines for the Establishment, Appointment, and Responsibilities of Council Liaisons)
  - f-g. The Mayor shall deliver, orally ~~and~~ in writing, a statement of the condition of the Village, along with a statement of any goals or plans for the year then beginning. (O.R.C. 733.41)

**Commented [RS5]:** Spelling out the title in full throughout the document.

**Commented [RS6]:** Updated language was moved to #15 - Meeting Attendance

**Commented [RS7]:** We need to determine if there is a need for any Liaisons, and whether to update or eliminate the document.

**Commented [RS8]:** Requiring an oral and written report

## RULE 5 CONFLICTS OF INTEREST

1. No Member of Council shall vote, or solicit other Members to vote, on any matter on which the Member of Council has a Conflict of Interest.
2. The Ohio Ethics Law generally prohibits public officials from using their official positions for their own personal benefit or the benefit of their family members or business associates. The Law contains provisions regarding Conflicts of Interest that involve financial interests in public contracts, nepotism, post-employment activities, representation, influence peddling, confidentiality, and supplemental compensation. Among other restrictions, the law provides that Council ~~Members~~ be prohibited from:
  - a. Authorizing or using their position to secure the authorization of any contract or appointment in which they, an immediate family member, or a business associate has a financial interest. ~~An~~ ~~an~~ "immediate family member" is defined as a spouse, parent, grandparent, child, grandchild, sibling, or any other relative residing with the Council ~~Member~~ ~~person. A )~~ ~~(a~~ "business associate" is defined as a person or entity with whom or which the Council ~~person~~ ~~is~~ acting together to pursue a common business purpose);
  - b. Accepting any gift, gratuity, favor, or other form of payment from a person or firm who is under contract with the Village, who is proposing to enter into a contract with the Village, or who otherwise provides any service or commodity to the Village at taxpayers' expense;

- c. Authorizing a contract or regulation that provides a particular and singular benefit to themselves or their personal or real property that is separate and apart from a benefit provided or regulation applicable to a group of persons, entities, or properties;
- d. Disclosing or using information that is deemed confidential by law; or
- e. Representing parties before any public body in a manner in which they were involved as a Council ~~person~~ both during and for one year after leaving public service.
- e.f. ~~Reference~~ (O.R.C. 102.03, 2921.42, 2921.43; Village of Peninsula Employee Handbook, Freedom from Conflicts of Interest, pp. 8, 9.)

**RULE 6 ORDER OF BUSINESS**

1. ~~The business of a regular~~ Village Council shall be transacted in accordance with the following agenda format:
  - a. Call to Order.
  - b. Roll Call.
  - c. Presentation of the Agenda, and Amendment, as appropriate.
  - d. Special Presentations, if any.
  - e. Consideration of the Record of Proceedings of the Prior Regular Meeting or any Prior Special Meeting.
  - f. Citizen Participation.
  - g. Mayor’s Report.
  - h. Fiscal Officer Report.
  - i. Liaison and Committee Reports.
  - j. Solicitor’s Report and Reading/Consideration of Pending Legislation.
  - k. Unfinished Business.
  - l. New Business.
  - m. Executive Session, if required.
  - n. Adjournment.
  
2. Citizen Participation shall be allowed for any person in attendance at the meeting according to the following rules:
  - a. ~~and shall, unless otherwise determined by Village Council, allow the each~~ speaker shall be allowed up to three minutes to address Council as a whole or the Mayor on any issue of interest in the Village.
  - b. Speakers at the second Regular Meeting (fourth Tuesday) will be allotted up to 10 minutes to speak.
  - a-c. ~~In respect to Council, and for purposes of maintaining a proper Record of Proceedings, each~~ speaker shall first identify themselves by name and residence or business address, along with any business or organization affiliation.
  - b-d. ~~Speakers shall observe proper decorum and refrain from using obscenities, engaging in~~ disrespectful conduct, or making personal attacks or insults.
  - e-e. ~~In respect to the speaker, the others in attendance, and the meeting agenda, there shall be no~~ debate from Council during or immediately following the speaker’s presentation, other than allowing for clarifying questions by Council or the Mayor.

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f. The speaker shall be thanked for their input and participation.

g. however, it may be appropriate to return to the statement of the speaker, or the issues raised by the speaker, later in the meeting or at a future meeting.

**RULE 7 MAYOR'S AUTHORITY**

1. The Mayor, as President of Council, shall preside at each Meeting and shall conduct the Proceedings as contained in these Rules, the Ordinances of the Village of Peninsula, and the Ohio Revised Code. (O.R.C. 733.24)
2. The Mayor shall be responsible for the decorum of the Meeting and ~~insure~~ensure all Members of Council have the opportunity to fully participate in the debate and are treated fairly and respectfully by all present.
3. The Mayor shall have no vote or veto on any matter decided by Village Council, with the exception that if there is a tie vote, the Mayor shall be invited to cast the determining vote, in which case that vote shall have the same legal vote as a vote by any Member of Council. (O.R.C. 733.24)
4. The Mayor shall have no vote and shall not be permitted to cast the determining vote when the question before the Council is on a Nomination made by the Mayor.

**RULE 8 EXECUTIVE SESSION**

1. Council may meet in Executive Session for the consideration of any item permitted under the Ohio Revised Code. No formal action of any kind may be taken in any Executive Session. (O.R.C. 121.22(H))
2. The decision to adjourn to Executive Session shall be made by a roll call motion, duly seconded, with the ayes and nays and entry time recorded thereon. The Motion shall include a statement identifying the allowed statutory purpose of the Executive Session- The decision to terminate executive session shall be made by a roll call motion, duly seconded, with the ayes and nays and exit time recorded thereon. (O.R.C. 121.22(G))
3. If the purpose is to discuss "certain personnel matters," Council must further specify that that is to consider one of the following:
  - a. Appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official; or
  - b. Investigation of charges or complaints against a public employee, official, licensee, or regulated individual, unless the employee, official, licensee, or regulated individual requests a public hearing.
  - c. Such motion need not include the name of any person to be considered at the meeting.
4. Except as otherwise provided by law, no public body shall hold an executive session for the discipline of an elected official for conduct related to the performance of the elected official's duties or for the elected official's removal from office.
5. Village Council may, in its sole discretion, invite one or more persons to remain in the Chamber during the executive session.
- ~~2-6.~~ Council Members and other participants in an Executive Session may not disclose, or use for personal profit, any information gathered as the result of an Executive Session. All information discussed in an Executive Session, except the general topic, shall be considered confidential.
- ~~3-7.~~ An Executive Session shall not be recorded by any means or media.

**RULE 9 ADJOURNMENT**

1. A Motion to Adjourn shall always be in Order, unless Council is engaged in voting.
2. A Motion to Adjourn shall be decided without debate.

**RULE 10 RECORD OF PROCEEDINGS**

~~1. No later than the time the agenda for the next Regular Council Meeting is distributed to Council, a Draft Record of Proceedings shall be distributed to each Member of Council for their review, either electronically or by hand delivery. Concomitant with that tender, the Draft Record of Proceedings shall be posted on the Village website, with the notation that they are un-official and subject to change. (O.R.C. 121.22(C); Pen. 133.02)~~

~~2.1.~~ In the event Council, by majority vote, determines to correct errors in the Draft Record of Proceedings, the corrections shall be made accordingly.

~~2. Minutes shall be considered "full and accurate" only if they contain, at a minimum, the following codified elements:~~

- ~~a. Record of Legislative Action: The minutes must include a complete record of every motion, resolution and ordinance proposed, clearly identifying the member who made the motion and the member who seconded the motion.~~
- ~~b. Mandatory Roll-Call Votes: For every vote, the minutes shall record a clear, individual roll-call vote indicating the specific vote (Yea, Nay, Abstain, or Absent) for every member present. Summary language such as "all in favor" or "unanimous" without a roll-call record is prohibited.~~
- ~~c. Substantive Summary Discussion: The minutes shall provide a detailed, substantive summary of the key legal and policy points raised during any discussion of legislative business. Phrases such as "discussion was held" are prohibited.~~
- ~~d. Public Comment Record: The minutes shall include an accurate and substantive summary of all comments, questions, or concerns raised during any public comment period.~~

~~3. Upon adoption of the Record of Proceedings, the original document shall be signed by the Clerk of Council and Mayor and be placed in the Permanent Public Records of the Village. Promptly after adoption of the Record of Proceedings by Council, the approved Record of Proceedings shall be posted on the Village website with the draft designation removed.~~

~~4. All Village Council meetings shall be continuously audio recorded.~~

~~5. The unedited, raw audio recordings shall be posted to the official Village website or other publicly access site and/or official public media channel within 3 business days of the meeting.~~

**Commented [RS9]:** This could create a situation where inaccuracies would be posted and not corrected until the next regular council meeting. Is that what we want? Again, another update may be required to Pen 133.02

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**RULE 11 MEETING PREPARATION**

~~1. No later than the Thursday 5 business days prior to a Tuesday Regular Meeting of Village Council (or three business days if the Regular Meeting does not take place on a Tuesday), the Clerk shall provide the following information to each member of Council, either electronically, or by hand delivery:~~

- ~~a. Meeting agenda~~
- ~~b. Legislation~~
- ~~c. Draft minutes from the previous meeting or meetings to be considered~~
- ~~d. For the first Regular Council meeting of the month, department head written reports (Street Commissioner, Zoning Officer, Police Chief, and Fiscal Officer)~~

~~1.e. Any, and other pertinent documents which may include documents requested by Council Members to be reviewed prior to the meeting, approved by the Mayor to each Member of Council, either electronically or by hand delivery.~~

**Commented [RS10]:** Should we add back video without a current solution?

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**Commented [RS11]:** This makes it Friday for a Tuesday meeting.

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2. All items enumerated in Paragraph 1 of this Rule shall, at or around the time of tender to Council, be posted on the Village Website and emailed to the list of persons who have requested such public information from the Administrative Assistant, unless ~~the Mayor, Fiscal Officer, or Solicitor object to the posting of one or more specific documents~~ an item is determined to be protected or exclusionary by the Village Solicitor per the ORC. In the case of such ~~objection~~ exclusion, the Clerk shall not email or post the objected to document(s).

#### **RULE 12 SPECIAL COMMITTEES**

~~The Mayor, or~~ Council, by majority vote, may appoint any ~~Special~~ or Standing Committee as they deem necessary to investigate, report, and make recommendations on any specifically designated subject. The chair of each ~~Special~~ Committee shall be a Member of Council, while the remaining committee members may come either from Council or the public at large, allowing only that any member must be qualified as an elector of the Village, as defined by law.

#### **RULE 13 VOTES AND VOTING**

1. Each Motion shall be introduced by a Member of Council, who shall clearly state the Motion and/or present to Council a written document stating the Motion. Once introduced by a Member of Council, it shall be determined whether there is a second to the Motion, before which there shall be no further discussion or debate of the Motion.
2. Once a Motion is made and seconded, it shall be stated by the Presiding Officer or Solicitor and shall be immediately open to discussion and debate, unless a Motion is made to withdraw it, amend it, or defer or delay the discussion and/or debate.
3. While a Motion, duly seconded, is before Council, Council shall not move to another matter, or consider another Motion, except that the following Motions shall be considered acceptable (in this order):
  - a. To Adjourn
  - b. To Lay the Motion ~~On~~ on the Table
  - c. For the Previous Question
  - d. To Postpone Debate until a Certain further date
  - e. To Recommit, or Refer the matter to a Standing or Special Committee
  - f. To Amend; and
  - g. To Postpone Indefinitely
4. The Presiding Officer shall ~~en~~ ensure each Member of Council has the opportunity to be heard upon the Motion. ~~Each~~ Each Member of Council is treated with respect and treats each Member of Council with respect, and the debate is limited to the question(s) under debate.
5. When, in the opinion of the Presiding Officer, Council has completed its discussion and debate upon the Motion, the Clerk shall call the roll and record the ayes and nays upon the Motion.
6. Each Member of Council present shall cast a vote, either aye or nay, and have that vote recorded by the Clerk, except under such circumstances as the Member of Council feels obligated to abstain.
  - a. In the event a Member of Council abstained from a vote, any Member of Council may challenge the abstention and request that the reasons for abstaining be placed upon the record.

- b. In the event a majority of the Members of Council present disagree with the decision to abstain, the abstaining Member, after the recording of a majority of Council so stating, shall be required to record a vote of ~~fr~~ aye or nay.
  - c. In the event the Abstaining Member refuses to vote after a majority of Council so demands, Council may, by majority vote, hold the Abstaining Member in contempt of Council or Censure the Abstaining Member.
7. After the votes are recorded, the Presiding Officer or Solicitor shall announce whether the Motion has failed or succeeded, and such ruling shall be recorded in the Record of Proceedings, along with the ayes and the nays thereon.

**RULE 14 SPOKESPERSON FOR COUNCIL MATTERS**

No person, other than ~~the Mayor or~~ a duly authorized Member of Council determined by a majority vote of Council, shall serve in the capacity of official spokesperson for Council. This Rule shall specifically apply to, without limitation, administrative staff, employees, Members of any Committee(s) or Board(s) of the Village, ~~the Mayor~~ and Members of Council.

Commented [RS12]: Removed the Mayor as an authorized spokesperson for Council.

**RULE 15 MEETING ATTENDANCE**

- 1. A majority of the elected Members of Council shall be a quorum. (O.R.C. 731.44)
- 2. A Council Member being unable to attend a Meeting of Council shall notify the Mayor no later than 24 hours prior to the scheduled time of the meeting, except in an emergency. If 24 hours' notice is not given and no emergency exists, the Council Member's attendance will be noted as unexcused.
- 3. In addition to the Members of Council and the Mayor, the following persons shall attend each meeting of Council, unless excused:
  - a. The Fiscal Officer [except second Village Council meeting of the month]
  - b. The Administrative ~~Clerk~~ Assistant
  - c. The Chief of Police [except second Village Council meeting of the month]; and
  - d. The Village Solicitor
- 4. A Member of Council wishing to resign the balance of the term for which they were elected shall submit a letter of resignation in writing to the Fiscal Officer. If the letter of resignation states the Council ~~M~~member is not resigning immediately or contains a resignation date that is later than the date the resignation letter was submitted, Council may vote to accept the letter of resignation, and in that instance, the resignation shall be final as of the resignation date provided in the letter.
- 5. In the event that the current Pro-Tempore should be unable to serve, Council shall select, by majority vote, the Member of Council who shall as the new President Pro-Tempore. (O.R.C. 733.10)

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**RULE 16 TRAINING & ACCOUNTABILITY**

- 1. All village Council Members, Mayor, Fiscal Officer, Administrative Assistant and all department heads shall take the Ohio Sunshine Law Training within 60 days of their term or employment, as well as filing a certificate of completion with Council.
- 2. Council Members and the Mayor are highly encouraged to attend in-person training, such as that provided by the Ohio Municipal League.
- 3. The Administrative Assistant shall provide a current copy the following printed materials to new council members within 30 days of taking office unless the member already had a copy or they choose to receive electronic copies:
  - a. Village Officer's Handbook

b. Ohio Sunshine Laws

c. Peninsula Village Long Range Plan

d. Peninsula Village Zoning Ordinances plus chapters on Short Term Rental fees and regulations

e. Peninsula Village Master Plan/Downtown Plan

f. Peninsula Village Employee Handbook

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VILLAGE OF PENINSULA, OHIO  
RESOLUTION NO.: 02-2026  
INTRODUCED BY: \_\_\_\_\_  
DATE PASSED: \_\_\_\_\_

**A RESOLUTION AUTHORIZING THE MAYOR AND FISCAL OFFICER TO RENEW THE VILLAGE'S AGREEMENT WITH SUMMIT COUNTY AND THE LEGAL DEFENDERS OFFICE OF SUMMIT COUNTY, OHIO, INC. FOR INDIGENT REPRESENTATION IN THE STOW MUNICIPAL COURT**

WHEREAS, the agreement between the Village, Summit County, and the Legal Defenders Office of Summit County, Ohio, Inc. for indigent representation in the Stow Municipal Court expired on December 31, 2025; and

WHEREAS, the Village is required by the State to provide for representation of indigent individuals charged with violations of the Village's criminal code, and the Legal Defenders Office of Summit County, Ohio, Inc. is currently providing that service; and

WHEREAS, it is the desire of Council to authorize the Mayor and Fiscal Officer to renew the Village's agreement with Summit County and the Legal Defenders Office of Summit County, Ohio, Inc. to provide for such representation for 2026.

NOW, THEREFORE, BE IT ORDAINED by the Council of the Village of Peninsula, Summit County, Ohio, to wit:

SECTION 1. That Council hereby and herein authorizes the Mayor and Fiscal Officer to renew the Village's agreement with Summit County and the Legal Defenders Office of Summit County, Ohio, Inc. for the year 2026 to provide representation to indigent defendants in the Stow Municipal Court charged with violations of the Village's criminal code. A copy of the agreement is attached hereto.

SECTION 2. All formal actions of this Council concerning and relating to the adoption of this Resolution were taken in an open meeting of this Council, and all deliberations of this Council or any of its committees that resulted in such formal action were taken in meetings open to the public and/or in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 3. This Resolution shall take effect and be in force after the earliest period permitted by law.

RESOLUTION 02-2026  
PAGE TWO

IN WITNESS WHEREOF, we have hereunto set our hands this \_\_\_\_\_ day  
of \_\_\_\_\_, 2026.

Passed:

\_\_\_\_\_  
Daniel Schneider, Jr., Mayor

Attest:

\_\_\_\_\_  
Katie Iaconis, Fiscal Officer

Approved as to Legal Form.

\_\_\_\_\_  
Bradric T. Bryan, Solicitor

I, Katie Iaconis, Fiscal Officer of the Village of Peninsula, Summit County, Ohio,  
do hereby certify that the foregoing Resolution was duly passed by the Council of the  
Village of Peninsula, at a meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 2026.

\_\_\_\_\_  
Katie Iaconis, Fiscal Officer

Posting Certificate

I, Katie Iaconis, Fiscal Officer of the Village of Peninsula, Summit County, Ohio,  
hereby certify that there is no newspaper published in the Municipality, and publication  
of the foregoing Resolution was made by posting true and accurate copies thereof at  
five of the most public places in the Village as previously determined by Council, each  
for a period of at least fifteen days, commencing on the \_\_\_\_\_ day of \_\_\_\_\_,  
2026, as follows:

1. Terry Lumber & Supply;
2. Valley Fire District;
3. Peninsula Library & Historical Society;
4. Peninsula Village Hall Lobby; and
5. Peninsula Post Office.

\_\_\_\_\_  
Katie Iaconis, Fiscal Officer

**AGREEMENT**

This Agreement made at the VILLAGE OF PENINSULA, Ohio on this 22<sup>nd</sup> day of January 2026, by and between the VILLAGE OF PENINSULA, Ohio, acting by and through its Mayor (or designee) duly authorized by Resolution No. 02-2026, passed by the Council of the VILLAGE OF PENINSULA, Ohio on the \_\_\_\_\_ day of \_\_\_\_\_, 2026, hereinafter referred to as the VILLAGE, County of Summit, Ohio, herein after referred to as the COUNTY, and the Legal Defenders Office of Summit County, Ohio, Inc., a non-profit organization established per Chapter 120 of the Ohio Revised Code (ORC) and Chapter 120-1 of the Administrative Code (OAC), hereinafter referred to as the DEFENDER, collectively referred to as PARTIES.

WITNESSETH:

WHEREAS, the VILLAGE wishes to enter into an agreement to obtain the services of the DEFENDER to provide legal counsel to indigent persons charged with loss of liberty offenses in its municipal jurisdiction for 2026; and

WHEREAS, pursuant ORC Chapter 120, specifically §§ 120.08 and .34, the state treasury maintains the indigent defense support fund to reimburse county governments for the expenses incurred by DEFENDER for the aforementioned services. Per OAC 120-1-09 it is necessary to enter into this Agreement in order for COUNTY to obtain reimbursement.

NOW, THEREFORE, in consideration of the mutual covenants, promises, conditions, and terms to be kept and performed, it is agreed between the PARTIES as follows:

Section 1. The DEFENDER shall provide counsel in the Stow Municipal Court and the Summit County Juvenile Court to persons charged with a violation

of the Codified Ordinances of the VILLAGE OF PENINSULA, Ohio for which a sentence of confinement may be imposed on such person should they be convicted, and who meet either of the following specifications:

- a. The judge has determined in accordance with Subsection D of Rule 44 of the Ohio Rules of Criminal Procedure that such person is unable to obtain legal counsel; or
- b. The DEFENDER or LDO determines that the individual is indigent in accordance with Sections 120.05 and 120.15 of the Ohio Revised Code and Section 120-1-03 of the Ohio Administrative Code.

Section 2. The fee for the services provided in Section 1 of the Agreement shall not exceed Two Hundred Fifty Dollars (\$250.00) per case. The DEFENDER shall provide a monthly list to the COUNTY and the VILLAGE of all billable closed cases by the 15<sup>th</sup> day of the following month. The COUNTY shall pay the DEFENDER \$250.00 for each identified closed case on the monthly list. The VILLAGE shall pay the COUNTY the unreimbursed portion of that fee in effect for each closed case on the monthly list (currently 18% of the fee or \$45 per case). The unreimbursed percentage is subject to change pursuant to the Ohio Public Defender's indigent defense reimbursement rate. Should the rate be changed by the state during the term of this Agreement, the PARTIES agree to abide by the new rate. PARTIES will cooperate to receive the maximum state reimbursement allowed by law. Matters that have multiple VILLAGE municipal code charges under one case number shall be counted as one case. Where a case has both a municipal code charge and an Ohio Revised Code, the case shall be billed to the VILLAGE whenever the ordinance is the highest degree charge or ties for highest degree.

Further, in matters where the defendant is charged under one code type, but convicted of another code type, the code type in which the defendant is charged

under shall be used to determine billable status.

In the event that a defendant becomes unavailable during the pendency of the case, the DEFENDER shall keep the case open for a period of six months from the first missed hearing. At the expiration of those six months, the case shall be closed and billed accordingly. If the defendant becomes available after the matter is closed, the case will be re-opened and considered a new case for the purposes of billing at that time.

For all community control violations, show cause hearings or contempts filed six months or more after the original case has been closed, the fee shall not exceed One Hundred Twenty-Five Dollars (\$125.00) or 50% of the Two Hundred Fifty Dollars (\$250.00) per case.

All appeals of cases originally billed pursuant to this contract shall be billed at Two Hundred Fifty Dollars (\$250.00) per case. All appeals assigned to the DEFENDER for municipal code violation cases for which the DEFENDER was not trial counsel, shall be billed at Two Hundred Fifty Dollars (\$250.00). These will be billed in the same manner as the original case.

Section 3. The DEFENDER, on behalf of its attorneys and each attorney employed by the DEFENDER, individually, reserves the right to decline to advise or represent any particular person, consistent with the Ohio Rules of Professional Conduct. If a conflict is identified prior to arraignment or appointment of DEFENDER, DEFENDER shall not be appointed. The DEFENDER further reserves the right to withdraw from representation: (1) for a conflict of interest consistent with the Ohio Rules of Professional Conduct; (2) due to a finding of the client's financial ineligibility for the legal services; or (3) due to an excessive workload as

determined by Section 120-1-07 of the Ohio Administrative Code. However, in the event DEFENDER desires to withdraw due to financial ineligibility or excessive workload, the DEFENDER or the individual attorney shall continue representation previously commenced at the trial court level through all trial court proceedings, including *capias* and probation violation proceedings, and shall continue previously taken appeals until the appeals process is terminated by a final action on the merits by the appellate court or until alternate counsel is obtained.

Section 4. The Agreement shall expire on December 31, 2026. Billing for the aforementioned services may occur after expiration.

Section 5. In the event the VILLAGE does not renew this Agreement, the VILLAGE agrees to pay the COUNTY the applicable amount in Section 2 per pending case upon the completion of said case.

Section 6. The DEFENDER shall defend and hold harmless the VILLAGE from any and all claims or liability resulting from the services performed by the DEFENDER under the contract.

Section 7. All amendments to this Agreement shall be in writing and signed by all parties.

Section 8. This contract shall be subject to the approval of the Ohio Public Defender Commission. In addition to indigency determination, all rules, standards and guidelines issued by the Office of the Ohio Public Defender and Ohio Public Defender Commission shall be followed.

IN WITNESS WHEREOF, this Agreement has been executed as of the day and year first above written.

IN THE PRESENCE OF:

VILLAGE OF PENINSULA

\_\_\_\_\_/\_\_\_\_\_  
Witness for Mayor/Designee Date

\_\_\_\_\_/\_\_\_\_\_  
Mayor (or designee) Date

LEGAL DEFENDERS OFFICE OF  
SUMMIT COUNTY, OHIO, INC.

\_\_\_\_\_/\_\_\_\_\_  
Witness for DEFENDER Date

\_\_\_\_\_/\_\_\_\_\_  
Andrea Whitaker, Date  
Director

Approved as to form and correctness: COUNTY OF SUMMIT, OHIO

\_\_\_\_\_/\_\_\_\_\_  
Brian K. Harnak Date  
Director of Law and Risk Management  
County of Summit, Ohio

\_\_\_\_\_/\_\_\_\_\_  
Ilene Shapiro, Date  
Executive

**CERTIFICATE OF DIRECTOR OF FINANCE**

I hereby certify that certificates will be furnished on payment orders issued by the Village of Peninsula under this contract and that sufficient money is in the treasury under this contract and that sufficient money is in the treasury or in the process of collection to the credit of the appropriate fund or division to discharge the VILLAGE's obligation under this contract as authorized by Resolution No. 02-2026.

\_\_\_\_\_  
Fiscal Officer, Village of Peninsula

VILLAGE OF PENINSULA, OHIO  
RESOLUTION NO.: 03-2026  
INTRODUCED BY: \_\_\_\_\_  
DATE PASSED: \_\_\_\_\_

**A RESOLUTION ESTABLISHING THE ANNUAL OPERATING BUDGET AND  
SETTING FORTH THE APPROPRIATIONS FOR 2026**

WHEREAS, at the direction of the Mayor and Council, Katie Iaconis, the Fiscal Officer, has prepared the attached Annual Operating Budget and Appropriations for 2026; and

WHEREAS, Village Council deems it necessary and proper to exercise its authority over the budget and appropriations by authorizing and certifying the within Annual Operating Budget and Appropriation Resolution for 2026.

NOW, THEREFORE, BE IT ORDAINED by the Council of the Village of Peninsula, Summit County, Ohio, to wit:

SECTION 1. That the attached Annual Operating Budget and Appropriations of the Village of Peninsula, as prepared by Katie Iaconis, Fiscal Officer, for the 2026 calendar year is hereby adopted as the Annual Operating Budget and Appropriations for the Village of Peninsula for the year 2026.

SECTION 2. That the Fiscal Officer is hereby authorized and directed to certify a copy of the within Annual Operating Budget and Appropriation Resolution to the Fiscal Officer of the County of Summit, Ohio as required by law.

SECTION 3. All formal actions of this Council concerning and relating to the adoption of this Resolution were taken in an open meeting of this Council, and all deliberations of this Council or any of its committees that resulted in such formal action were taken in meetings open to the public and/or in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 4. This Resolution shall take effect and be in force as of the earliest date permitted by law.

IN WITNESS WHEREOF, we have hereunto set our hands this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

Passed:

\_\_\_\_\_  
Daniel Schneider, Jr., Mayor

Attest:

\_\_\_\_\_  
Katie Iaconis, Fiscal Officer

Approved as to Legal Form.

\_\_\_\_\_  
Bradric T. Bryan, Solicitor

I, Katie Iaconis, Fiscal Officer of the Village of Peninsula, Summit County, Ohio, do hereby certify that the foregoing Resolution was duly passed by the Council of the Village of Peninsula, at a meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 2026.

\_\_\_\_\_  
Katie Iaconis, Fiscal Officer

Posting Certificate

I, Katie Iaconis, Fiscal Officer of the Village of Peninsula, Summit County, Ohio, hereby certify that there is no newspaper published in the Municipality, and publication of the foregoing Resolution was made by posting true and accurate copies thereof at five of the most public places in the Village as previously determined by Council, each for a period of at least fifteen days, commencing on the \_\_\_\_\_ day of \_\_\_\_\_, 2026, as follows:

1. Terry Lumber & Supply;
2. Valley Fire District;
3. Peninsula Library & Historical Society;
4. Peninsula Village Hall Lobby; and
5. Peninsula Post Office.

\_\_\_\_\_  
Katie Iaconis, Fiscal Officer

**1000 GENERAL FUND**

<b>POLICE DEPT.</b>	
PERSONAL SERVICES	\$ 648,000.00
OTHER EXPENDITURES	\$ 285,000.00
<b>MAINT. DEPT.</b>	
PERSONAL SERVICES	\$ 17,090.00
OTHER EXPENDITURES	\$ 79,400.00
<b>MAYOR/ADMINISTRATIVE DEPT.</b>	
PERSONAL SERVICES	\$ 88,485.00
OTHER EXPENDITURES	\$ 23,000.00
<b>LEGISLATIVE DEPT.</b>	
PERSONAL SERVICES	\$ 45,620.00
OTHER EXPENDITURES	\$ 68,200.00
<b>FINANCE DEPT.</b>	
PERSONAL SERVICES	\$ 47,407.00
OTHER EXPENDITURES	\$ 44,950.00
<b>LAND/BUILDINGS DEPT.</b>	
PERSONAL SERVICES	\$ 8,312.00
OTHER EXPENDITURES	\$ 2,000.00
<b>GENERAL GOVERNMENT OPERATIONS</b>	
OTHER EXPENDITURES	\$ 96,055.00
TOTAL GENERAL FUND EXPENDITURES:	<b>\$ 1,453,519.00</b>

**2011 SCMR FUND**

<b>MAINT. DEPT.</b>	
PERSONAL SERVICES	\$ 120,450.00
OTHER EXPENDITURES	\$ 40,000.00
TOTAL SCMR FUND EXPENDITURES:	<b>\$ 160,450.00</b>

**2901 ROAD LEVY FUND**

<b>MAINT. DEPT.</b>	
PERSONAL SERVICE	\$ -
OTHER EXPENDITURES	\$ 51,000.00
TOTAL ROAD LEVY FUND EXPENDITURES:	<b>\$ 51,000.00</b>

**2902 POLICE LEVY FUND**

<b>POLICE DEPT.</b>	
PERSONAL SERVICE	\$ 125,000.00
OTHER EXPENDITURES	\$ 1,000.00
TOTAL POLICE LEVY EXPENDITURES:	<b>\$ 126,000.00</b>

**4903 SD REPLACEMENT FUND**

<b>MAINT. DEPT.</b>	
OTHER EXPENDITURES	\$ 100,000.00
TOTAL SD REPLACEMENT FUND EXPENDITURES:	<b>\$ 100,000.00</b>

<b>TOTAL ALL FUNDS EXPENDITURES:</b>	<b>\$ 1,890,969.00</b>
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VILLAGE OF PENINSULA, OHIO  
ORDINANCE NO.: 04-2026  
INTRODUCED BY: \_\_\_\_\_  
DATE PASSED: \_\_\_\_\_

**AN EMERGENCY ORDINANCE AMENDING SECTION 121.01 OF THE ADMINISTRATIVE CODE REGARDING REGULAR COUNCIL MEETINGS**

WHEREAS, Council desires to conduct two Regular Council Meetings per month instead of one; and

WHEREAS, Council desires to update Section 121.01 to reflect that sentiment.

NOW, THEREFORE, BE IT ORDAINED by the Council of the Village of Peninsula, Summit County, Ohio, to wit:

SECTION 1. Council hereby amends Section 121.01 of the Administrative Code to reflect Council's desire to have a second Regular Council Meeting each month on the fourth Tuesday of the month. Said amendment is set forth in the attachment hereto that is incorporated herein by reference.

SECTION 2. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public and/or in compliance with all legal requirements.

SECTION 3. This Ordinance is hereby declared to be an emergency measure necessary for the preservation of the public peace, health, safety, and welfare of the residents of the Village of Peninsula for the reason that Council desires for the updated meeting schedule to be effective as soon as possible. Therefore, this Ordinance shall take immediate effect upon its passage.

IN WITNESS WHEREOF, we have hereunto set our hands this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

Passed: \_\_\_\_\_  
Daniel Schneider, Jr., Mayor

Attest: \_\_\_\_\_  
Katie Iaconis, Fiscal Officer

Approved as to Legal Form. \_\_\_\_\_  
Bradric T. Bryan, Solicitor

I, Katie Iaconis, Fiscal Officer of the Village of Peninsula, Summit County, Ohio, do hereby certify that the foregoing Ordinance was duly passed by the Council of the Village of Peninsula, at a meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 2026.

\_\_\_\_\_  
Katie Iaconis, Fiscal Officer

Posting Certificate

I, Katie Iaconis, Fiscal Officer of the Village of Peninsula, Summit County, Ohio, hereby certify that there is no newspaper published in the Municipality, and publication of the foregoing Ordinance was made by posting true and accurate copies thereof at five of the most public places in the Village as previously determined by Council, each for a period of at least fifteen days, commencing on the \_\_\_\_\_ day of \_\_\_\_\_, 2026, as follows:

1. Terry Lumber & Supply;
2. Valley Fire District;
3. Peninsula Library & Historical Society;
4. Peninsula Village Hall Lobby; and
5. Peninsula Post Office.

\_\_\_\_\_  
Katie Iaconis, Fiscal Officer

**121.01 REGULAR MEETINGS.**

The regular meetings of the Village Council shall be held at the Peninsula Village Hall, 2nd Floor, 1582 Main Street at 7:00 p.m. on the second and fourth Tuesdays of each month for Village business.

VILLAGE OF PENINSULA, OHIO  
ORDINANCE NO.: 05-2026  
INTRODUCED BY: \_\_\_\_\_  
DATE PASSED: \_\_\_\_\_

**AN ORDINANCE ESTABLISHING SECTION 125.08 OF THE ADMINISTRATIVE  
CODE REGARDING MEETING VIDEO WITH AUDIO RECORDINGS  
AND MEETING MINUTES**

WHEREAS, Council desires to establish an ordinance requiring Village public meetings to be video with audio recorded and the posting of such recordings within four business days of the meeting; and

WHEREAS, Council also desires to require by ordinance that the minutes for Village public meetings be approved and posted within two months of the date on which the meeting is held; and

WHEREAS, Council desires to establish Section 125.08 of the Administrative Code to accomplish the above directives.

NOW, THEREFORE, BE IT ORDAINED by the Council of the Village of Peninsula, Summit County, Ohio, to wit:

SECTION 1. Council hereby enacts Section 125.08 of the Administrative Code, as set forth in the attachment hereto that is incorporated herein by reference.

SECTION 2. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and all deliberations of this Council and any of its committees that resulted in such formal action were in meetings open to the public and/or in compliance with all legal requirements.

SECTION 3. This Ordinance shall be effective as of the earliest date provided for by law.

IN WITNESS WHEREOF, we have hereunto set our hands this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

Passed: \_\_\_\_\_  
Daniel Schneider, Jr., Mayor

Attest: \_\_\_\_\_  
Katie Iaconis, Fiscal Officer

Approved as to Legal Form. \_\_\_\_\_  
Bradric T. Bryan, Solicitor

I, Katie Iaconis, Fiscal Officer of the Village of Peninsula, Summit County, Ohio, do hereby certify that the foregoing Ordinance was duly passed by the Council of the Village of Peninsula, at a meeting held on the \_\_\_\_\_ day of \_\_\_\_\_, 2026.

\_\_\_\_\_  
Katie Iaconis, Fiscal Officer

Posting Certificate

I, Katie Iaconis, Fiscal Officer of the Village of Peninsula, Summit County, Ohio, hereby certify that there is no newspaper published in the Municipality, and publication of the foregoing Ordinance was made by posting true and accurate copies thereof at five of the most public places in the Village as previously determined by Council, each for a period of at least fifteen days, commencing on the \_\_\_\_\_ day of \_\_\_\_\_, 2026, as follows:

1. Terry Lumber & Supply;
2. Valley Fire District;
3. Peninsula Library & Historical Society;
4. Peninsula Village Hall Lobby; and
5. Peninsula Post Office.

\_\_\_\_\_  
Katie Iaconis, Fiscal Officer

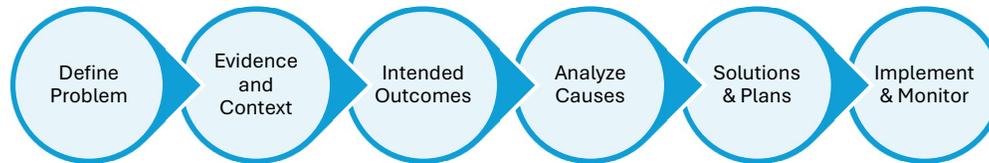
**125.08 MEETING VIDEO WITH AUDIO RECORDINGS AND MEETING MINUTES.**

(a) As soon as the Village obtains the technology to do so, all Village public meetings shall be video recorded with audio. The unedited, raw, video with audio recordings shall be posted to the Village website, another publicly accessible site, and/or a public media channel within four business days of the meeting.

(b) Minutes for Village public meetings shall be approved and posted within two months of the date on which the meeting is held.

Category	Subject	Priority	Notes	From List(s)
Communication	Village Hall Sign		Install events sign (non-electronic)	C, D
Communication	Communication Improvements		Improve communication between leadership and residents/businesses. Enhance push communications, simple agenda notices, feedback loop/form. "Always on" survey.	D
Finance	Standard Financial Reports		Establish or improve reporting	C
Finance	Contract Review	High	Review existing contracts; establish process	A, C
Finance	Police Force Budget Review		Understand vehicle utilization and general spends. Public wonders why we have so many cars in the parking lot?	D
Governance	Rules of Council	High	Review and update rules	A,B,C,D
Governance / Ordinances	Peninsula Ordinances		Create or update ordinances; include BZA and Planning rules	A
Governance / Ordinances	Noise Ordinance / Enforcement?		Prohibit roosters in Village center? Rooster complaints and garbage trucks pre-7am	D
Governance / Ordinances	Dark Sky Ordinance		Adopt dark sky protections	D
Infrastructure	Wastewater / Sewer Project		Committee?; monitor project; ensure pedestrian/bike path; protect trees/sidewalks; traffic management during construction	A, C, D
Infrastructure	Water District		Water system planning	C
Infrastructure	303 Project/Main Street Infrastructure Review		Preserve sandstone sidewalks; review speed zone; install pedestrian lights; add street trees; gather public feedback	D
Infrastructure	West Mill Sidewalk Improvements		Coordinate with NPS on sidewalk; Sidewalk Improvements (W. Mill to Locust)	C, D
Infrastructure / Finance	303 Project Funding		Track and manage state funding	C
Infrastructure / Parking	Alternate Parking Options - Partnerships		Promote Pine Lane, Deep Lock Quarry, Canal Visitor Center, North Rim MTB lot; install distance signage	D
Infrastructure / Parking	Parking (General)		Define how much is enough. Explore alternatives for peak days or events.Count public parking; usage timeline; promote existing parking; pave/stripe N. Locust lot; signage; keep paid parking but add pay stations	B, D
Intergovernmental	CVNP / Conservancy		Coordination with CVNP/Conservancy	A
Intergovernmental	JEDD - Clarity & Opportunity review		Financial review of JEDD impact and oversight of what's next	D
Land Use	General Die Casters Property		Purchase?; affordability; contamination concerns; buried barrels; environmental risk	B, C
Land Use	Player's Barn Property		Agreed upon plan and timeline	D
Master Plan	Economic / Community Outcomes		More long-term residents; more businesses; RITA income	B
Master Plan	Village Master Plan Implementation		Create plan to implement goals of the Master Plan. Short-term/quick wins. Example : Streetscapes- Plant street trees north and south Locust	D
Operations	Building & Grounds		General maintenance	A
Operations	Public Records Process	High	Improve transparency; address public records processes; much can be completed in one meeting	A
Policy	Cybersecurity Policy		Create cybersecurity policy and process	C
Policy	Records Retention Policy		Create/update retention policy; related to transparency	C
Public Safety	Maintaining Public Trust in Uncertain Times		Confirming our police and 911 services are prepared to effectively handle issues that might arise because of immigration enforcement federal agency (ICE)	D
Public Safety	Safety (speed, utilities, etc.)	Priority	Speed issues; utilities; speed signs; expand 25 mph zone; nighttime enforcement concerns	A, C, D
Zoning	Zoning Changes to Protect Village Character		Review and implement zoning changes	D
Zoning / Enforcement	STRs (Short-Term Rentals)	Priority	Owner-occupied?; revenue (fees, bed tax); expenses (inspection, enforcement); complaint process; enforcement gaps; occupancy limits; age of children; overflow parking; cap on cars; monitoring after hours; avoid Bath-type issues	A, B
Zoning / Preservation	Historic Preservation Overlay Enforcement		Stronger enforcement, education for residents and business within the district. Sustainable education for new property owners	D

## Problem Solving Method



### Step 1: Define the Problem Clearly

**Articulate what's wrong and why it matters.** Write a concise problem statement capturing the current state vs. desired state and the impact. For example: *"Customer satisfaction scores dropped from 90% to 75% this quarter, leading to a 15% rise in churn"*. Include context (who/what/where/when) to ensure everyone understands the issue.

### Step 2: Gather Evidence & Context

**Evaluate the problem with facts and data.** Collect relevant information that shows the magnitude and symptoms of the issue. This might include metrics, examples, or observations (e.g. trend charts, customer feedback, incident logs). **Avoid jumping to solutions** at this stage – focus on understanding the problem's extent and effects. A structured fact base gets everyone on the same page about reality.

### Step 3: Define the Intended Outcome

**Specify what "success" looks like.** Clearly state the goal or target condition once the problem is solved. For example, *"Restore customer satisfaction to at least 90% within 6 months, reducing churn to prior levels."* Good outcomes are **specific and measurable** (SMART goals) so the team knows the end target. This keeps efforts focused on the desired results.

### Step 4: Analyze Root Causes

**Diagnose why the problem is happening before brainstorming fixes.** As a group, use simple root-cause techniques like the *"5 Whys"* (ask "Why?" repeatedly) or a fishbone diagram to dig into underlying causes. Identify what information you need to validate these theories – e.g. process data, interviews, or observations – and gather those insights. This step ensures you address the **real cause**, not just the symptoms, so your solutions will be effective.

### Step 5: Brainstorm Solutions & Plan

With a clear problem and cause in mind, **generate solution ideas** collaboratively. Encourage creative thinking and capture all proposals (e.g. via sticky notes or a digital whiteboard) without critiquing them initially. Then **evaluate each idea** against your intended outcomes and constraints – consider impact vs. effort, required resources, and potential risks. Select the most feasible, high-impact solution(s) to pursue. Finally, outline a simple action plan: who will do what, by when, to implement the chosen solution. This converts ideas into concrete steps.

### Step 6: Implement and Monitor

**Put the solution into action** and track progress. Assign responsibilities and due dates for each action item. As you implement, monitor key metrics (the ones defined in your intended outcomes) to see if the problem is resolving. If the metrics show improvement, document the success. If not, revisit your root causes or try alternative solutions. This **feedback loop** ensures continuous improvement – a core principle in approaches like PDCA (Plan-Do-Check-Act).